



City of Britt ▪ 170 Main Ave S ▪ PO Box 303 ▪ Britt, IA 50423

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**REGULAR CITY COUNCIL MEETING MINUTES IN
BRITT MUNICIPAL ROOM 170 MAIN AVE S BRITT, IA 50423
ON TUESDAY, MAY 6TH, 2025, 6:00 P.M.**

1) OPENING BUSINESS

- a. Call meeting to order.

Minutes: Mayor Jim Nelson called the meeting to order.

- b. Roll call.

Minutes: Weiss-here; Hildman-here; Nelson-here; Mosher-here; Peterson-here

- c. Pledge of Allegiance

- d. Conflict of Interest (state if applicable)

- e. Approval of Agenda

Minutes: Motion to approve agenda was approved by T. Hildman and seconded by A. Nelson. All Ayes.
Motion carried.

2) CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. **Approve Minutes of the 04.01.2025(2), 04.08.2025, 04.11.2025, 04.15.2025, and 04.29.2025 Council Meetings**

- b. **Approve the Claims Report in the amount of \$352,507.68.**

Minutes: Motion was made to approve the past meeting minutes and the claims/budget report totaling \$352,507.68 by A. Weiss and seconded by L. Mosher. Roll Call: A. Weiss Yes; T. Hildman Yes; A. Nelson Yes; L. Mosher-Yes; D. Peterson Yes; Motion carried.

3) PUBLIC FORUM

This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting. The Mayor and City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. The Mayor may limit each speaker to five minutes. Minutes: Truck traffic on 3rd Avenue SE was discussed as well as traffic on 7th Ave SE around the races and fair events. A driver's meeting was suggested to help the caution the drivers to use the truck route for hauling trailers.

4) DEPARTMENT HEAD REPORTS

- a. Library Report – Linda Friedow
- b. Public Works – Vance Hagen
- c. Police Report – Jacob mentioned Jordan sent the report and he is glad to be back from the academy
- d. Fire Department – Jon Swenson
- e. Zoning - Mike Boomgarden-Dumpsters on City Property was discussed with no resolution, but Jim will review the situation.
- f. Parks and Recreation-Jen Weiland was not present, so Angie Nelson discussed Football Mgr. pay, more quotes for the scoreboard panels needed, scoreboard signs have \$3700 and the signs have \$1550, and discussion about the water fountains in Parks and Recreation budget.
- g. Golf Course-Sam Patterson was not present, so Ashley spoke about the golf events, hiring of the Sanders for Managers, teamed up with Wilson's on Wednesday and Thursdays, and the greens are looking good.

5) Mayor's Reports

- a. Set a Public Hearing to amend the FY 25 Budget.

Minutes: Public hearing is set for May 20th, 2025 to amend the budget for FY2025 with a motion from A. Weiss and seconded by L. Mosher. All Ayes. Motion carried.

- b. Review and Approve the Independent Auditor's Report dated June 30th, 2024.
Minutes: Motion was made by A. Weiss and seconded by A. Nelson. All Ayes. Motion carried.
- c. Approve the Resolution 07-2025 to accept the proposal to purchase the \$450,000 CIPP Sewer project Capital Improvement Obligation Loan Note series 2025.
Minutes: Motion made by A. Weiss and seconded by L. Mosher. Roll Call vote: Weiss-yes; Hildman-yes; Nelson-yes; Mosher-yes; Peterson-yes. Motion carried.
- d. Consider vacating the City of Britt property to the East Side of Parcel Number 2207200003 with the legal description of LATTIMORE'S SW BLK 20 for \$300, by Trulson Auto Parts and Service.
Minutes: Motion was made by L. Mosher and seconded by A. Nelson to vacate with a Roll Call vote: Weiss-yes; Hildman-yes; Nelson-yes; Mosher-yes; Peterson-yes. Motion carried.
Motion was made by L. Mosher and seconded by A. Weiss to approve the sale for \$300, with a Roll Call vote: Weiss-yes; Hildman-yes; Nelson-yes; Mosher-yes; Peterson-yes. Motion carried.
- e. Consider and discuss the Animals at Large ordinance changing to a municipal infraction.
Minutes: City Attorney Earl Hill spoke about utilizing Municipal Infraction laws with PD enforcement to assist with animal control in the City of Britt.
- f. Approve the liquor licenses for Cloud Wine LLC in July, August, and September 2025.
Minutes: Motion was made by A. Weiss and seconded by D Peterson. All Ayes. Motion carried.
- g. Approve the writing of a resolution for the \$1 lot purchase from Dean Hillenga for lot #21 in sunset ridge.
Minutes: Motion was made by D. Peterson and seconded by L. Mosher to have Earl Hill the City Attorney to write the Resolution for the purchase of Lot#21 by Dean Hillenga. All Ayes. Motion carried.
- h. Discussion of a NO trucks allowed sign on 3rd Ave. SE.
Minutes: Motion was made by A. Weiss and seconded by L. Mosher to purchase signs. All Ayes. Motion carried.
- i. Approve the Mayoral appointment of the new Police Chief Daniel (DJ) Martinez for \$90K plus 3 weeks' vacation the first year and 4 weeks' vacation in the second year.
Minutes: Motion was made by A. Nelson and seconded by A. Weiss to hire DJ Martinez starting June 2nd, 2025. The motion was amended by A. Nelson and seconded by A. Weiss to include an exception to the 5-mile residency restriction. All Ayes. Motion carried.
- j. Discuss and approve a change to the vacation policy for FT City of Britt employees, to 1 week the first year (after 6 months of employment), 2 weeks the 2nd-5th year, 3 weeks for the 6th through the 10th year and 4 weeks at 10 years of employment and thereafter.
Minutes: Motion was made by A. Weiss and seconded by A. Nelson. All Ayes. Motion carried.
- k. Discuss and approve a family pool pass for all FT employees of the City of Britt.
Minutes: Motion was made by L. Mosher and seconded by D. Peterson. All Ayes. Motion carried.
- l. Recognition of the West Hancock High School students.
Minutes: No students noted at this meeting.
- m. Motion to go to closed session pursuant to Code of Iowa 21.5(j) for resolution of problem Real Estate.
Minutes: Motion was made by A. Weiss and seconded by D. Peterson with a Roll Call at 8:35PM, as follows: Weiss-yes; Hildman-yes; Nelson-yes; Mosher-yes; Peterson-yes. Motion carried.
- n. Discuss the action decided during closed session.
Minutes: 9:15PM out of closed session with no decisions made during closed session.

6) ADJOURN

Minutes: Motion to adjourn was made by T. Hildman and seconded by A. Weiss. All Ayes. Motion carried.