**City of Britt ▫ 170 Main Ave S ▫ PO Box 303 ▫ Britt, IA 50423**
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**REGULAR CITY COUNCIL MEETING AGENDA IN**
**BRITT MUNICIPAL ROOM 170 MAIN AVE S BRITT, IA 50423**
**ON TUESDAY, FEBRUARY 4TH, 2025, 6:00 P.M.**

1) **OPENING BUSINESS**
   - **a.** Call meeting to order.
   - **b.** Roll call.
   - **c.** Pledge of Allegiance
   - **d.** Conflict of Interest (state if applicable)
   - **e.** Approval of Agenda

2) **CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

   - **a. Approve Minutes of the 01.07.2025, 01.21.2025, and 01.30.2025 Council Meetings**
   - **b. Approve the Claims Report in the amount of $167,293.21.**

3) **PUBLIC FORUM**

This is a time set aside for comments from the public on topics of City business other than those listed on this agenda. Please understand that the Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law but may do so at a future meeting. The Mayor and City Council welcome comments from the public; however, at no time is it appropriate to use profane, obscene, or slanderous language. The Mayor may limit each speaker to five minutes.

4) **DEPARTMENT HEAD REPORTS**
   - **a.** Library Report – Linda Friedow
   - **b.** Public Works – Vance Hagen
     Pool Report-Beth Gretillat
   - **c.** Police Report – Jordan Williams
   - **d.** Fire Department – Jon Swenson
   - **e.** Zoning - Mike Boomgarden
   - **f.** Parks and Recreation-Jen Weiland
   - **g.** Golf Course-Sam Patterson

5) **Clerk's Reports**
   - **a.** Swear in the newly elected Council Member Layne Mosher

6) **Mayor's Reports**
   - **a.** Approve to post to Noon February 28th, 2025, the sale of the 2014 Police Ford Explorer Interceptor, through a sealed bid process, to the highest bidder with a minimum bid of $1000.
   - **b.** Approve the Liquor License for the Britt Bar and Grill.
   - **c.** Approve to post and publish the open City Council position vacated by J. Moore on 1.07.2025, due to the residency requirement not being adhered to.
   - **d.** Recommendation to vacate the City of Britt property to the South Side of Parcel Number 2207200003 with the legal description of LATTIMORE'S SW BLK 20.
   - **e.** Approve the purchase of the City of Britt property to the South Side of Parcel Number 2207200003 with the legal description of LATTIMORE'S SW BLK 20 for $300, by Trulson Auto Parts and Service.
   - **f.** Recommendation to change the administrator on the Ministerial Police Fund from Tyler Harmon to Jordan Williams.
   - **g.** Approve the replacement of the three drinking fountains to ALL ADA or only replace one or two this year and the third next year and get the two bids resubmitted. The budget for this item is $12,000.

**h.** Discussion about donating to the Britt Country Club, INC., dba as the Britt Golf Course, $1000 to cover unexpected operating expenses to keep their checking account positive.

**i.** Discuss raising the relocation expense for the police department from $750 to $1000.

**j.** Approve Absolute Waste Community cleanup day on May 10th, 2025.

**k.** Police Chief applications closed with four applicants. Interviews will be set up with Jim, Joe, Jordan, Ashley, and Todd this week.

**l.** Bids are submitted and have been reviewed by Bolton and Menk for the Church demolition and the Sewer Pipe liner project. Discussion and bid award with Eric from Bolton and Menk for both projects need to be approved.

**m.** Recognition of the West Hancock High School students.

n. Recommendation to go to closed session for the following, (pursuant to Iowa Code 21.5 (1)(c) to discuss a matter of litigation with counsel)
Possible litigation and additionally a matter of the sale of City property

**o.** Recommendation to go to open session.

**p.** Decision from the discussion in the closed session

**7) ADJOURN**