

**REGULAR CITY COUNCIL MEETING IN
BRITT MUNICIPAL ROOM ON TUESDAY, SEPTEMBER 5TH, 2023, 7:00 P.M.**

1) OPENING BUSINESS

- a. Call meeting to order.
Minutes: The meeting was called to order by Mayor Arndorfer
- b. Roll call.
Minutes: Present were Stacy Swenson, Karrie Wallen, Ashley Weiss, and Abby Post. Absent was Curt Gast.
- c. Pledge of Allegiance
- d. Conflict of Interest (state if applicable)
- e. Approval of Agenda
Minutes: It was motioned by Wallen and second by Swenson to approve the agenda as set. Motion carried unanimously.

2) CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. **Approve Minutes of the 08/01/2023 Council Meeting minutes**
- b. **Claim list in the amount of \$214,419.04**
- c. **Approval of Class C Retail Alcohol License for El Tequila**
Minutes: It was motioned by Weiss and second by Post to approve the consent agenda.

3) PUBLIC HEARING

- a. **Ordinance 515 -Trash and Recycling rates**
Minutes: Mayor Arndorfer informed the council and public that we would not be approving the new ordinance today. Absolute and The City are working on an arrangement due to charging errors. There will be a meeting September 13th to find a solution. John Bowman also expressed concern. He figured totter rates jumped 5%-17%. Bowman asked if Absolute Waste is in fact recycling, Arndorfer replied they have asked multiple times and have been assured that they are recycling. We will check with Absolute at the meeting on the 13th.

4) DEPARTMENT HEAD REPORTS

- a. Library Report – Linda Friedow
- b. Public Works – Vance Hagen
 - i. Bidding for Sweeper
Minutes: Hagen informed the council the Lake Mills Sweeper is up for bid. Arndorfer replied that we would schedule a P&F meeting for the sweeper.
- c. Police Report – Jordan Williams
 - i. Swear in of Officer Braden Hilary
Minutes: Interim Chief Williams Swore in Braden Hilary. Williams informed the council that Hilary has been a great asset to the Police Department.
- d. Fire Department – Jon Swenson
- e. Zoning - Mike Boomgarden

5) CLERK'S REPORT

- a. Approve Pay Application 14 and 15 for \$135,945 and \$90,387.75 to Henkel Construction
Minutes: It was motioned by Swenson and second by Wallen to approve the pay applications 14 and 15 for \$135,945 and \$90,387.75. Motion carried unanimously.
- b. Resolution 22-2023 Company Nurse
Minutes: The Company Nurse Resolution is to be added to the employee handbook. It gives all new employees information on how to report work-related injuries. The resolution was offered by Weiss and a

second from Swenson. A roll call vote was held which was as follows. Ayes: Swenson, Wallen, Weiss, and Post. Nays: None. The resolution was adopted.

c. Resolution 23-2023 Trash and Recycling Ordinance Rates

Minutes: Resolution was voted on due to contract rate issue with Absolute Waste Removal.

d. WH Homecoming Parade

Minutes: The Council approved the school using main street for their homecoming parade. Arndorfer requested Interim Chief Williams get with the school to make arrangements.

e. 2024 Car Show Dates- July 17th, August 21st, and Sept 18th

Minutes: It was motioned by Weiss and second by Post to approve the car show dates for 2024. Motion carried unanimously.

f. Set Halloween Trick or Treat Date

Minutes: It was motioned by Wallen and second by Swenson to set the Halloween trick or treat date for Tuesday, October 31st from 5:30-7:30pm. Motion carried unanimously.

6) **MAYOR'S REPORT**

a. WTP Update

Minutes: Arndorfer informed we have not yet received the minutes from the last meeting for the update but knows everything was moving forward in a timely manner.

b. Golf Course Lease:

Minutes: Angie Hinton was present to speak on the lease. Hinton is wanting to know if they could receive a refund for the money that was invested in the sheds and who would be taking care of the irrigation. Andorfer asked Hinton to email him the money invested in the sheds. He also informed that originally the board asked the council if the city would fix the sheds. Council decided they could not that year, and the board decided to take that on themselves. He also asked Hinton to send the invoice to him on the irrigation system but could not promise anything because the city would have to approve a quote before the work could be completed.

It was motioned by Wallen and seconded by Swenson to approve the Golf Course Lease. Motion carried unanimously.

c. Ash Trees at Golf Course

Minutes: Skip Miller, Britt Golf Course member, thinks that 5-9 ash trees at the golf course needs treated. He is hoping the city would agree to pay for half of the treatment for the trees and he would donate the other half. Mayor Arndorfer informed that we do put money away in the budget for the golf course every year and it could possibly come out of there. Arndorfer asked council if they would be willing to commit up to \$1,000 for the treatment of those Ash Trees. It was motioned by Post and second by Wallen to approve up to \$1,000 for the treatment of Ash trees at the Golf Course. Motion carried unanimously.

7) **PUBLIC COMMENT**

Minutes: Dave Padderud was present and wanted an update on the Police Chief position. Arndorfer informed that we have three total applicants. Two of those have worked for the Britt Police Department and one is from a completely different state. Interviews will be September 12th.

8) **ADJOURN**

Minutes: It was motioned by Weiss and second by Swenson to adjourn the meeting. Motion carried unanimously.

Elizabeth Ibarra, City Clerk

Ryan Arndorfer, Mayor

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO UNLIMITED CORP	SIGHT GLASS	\$ 141.46
AGSOURCE	WASTE WATER TESTING SERVICES	\$ 1,164.15
AHLERS & COONEY, P.C.	2023 CITY URBAN REVIT PLAN	\$ 627.00
ALLIANT ENERGY	ELECTRIC	\$ 15,049.84
ALLIED ENS LLC	DESKTOP MONITORING	\$ 698.23
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	\$ 591.84
ARAMARK	CITY HALL MAINT	\$ 251.04
ARSL	LIBRARY-LINDA CLASS	\$ 585.00
BADGER METER	BEACON	\$ 67.27
BASE	REIMBURSEMENT	\$ 634.95
BEN MEHMEN	REIMBURSEMENT FOR HOLSTER	\$ 246.75
BOLTON & MENK	WTP IMPROVEMENTS ADMIN 004	\$ 17,837.25
BRITT FOOD CENTER	MISC SUPPLIES	\$ 151.57
C J COOPER	LAB FEE	\$ 135.00
CARD SERVICES	CREDIT CARD	\$ 2,684.41
CENTRAL LOCK AND KEY INC	LIBRARY DOOR	\$ 170.00
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	CITY BUILDING INTERNET/PHONE	\$ 601.99
DAKOTA SUPPLY GROUP	CAULK SEALANT	\$ 336.74
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 701.22
EFTPS	FED/FICA TAX	\$ 14,749.20
FELD FIRE	LEAK REPAIR	\$ 100.00
GARNER PUBLIC LIBRARY	LIBRARY- BOOK PAGE	\$ 120.60
GIFTS SEW SWEET	HOBO DAY GLO RUN SHIRTS	\$ 1,203.35
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 702.16
H&K PLUMBING, INC	POLICE DEPT A/C	\$ 659.15
HANCOCK CO ENVIRONMENTAL HEALT	POOL INSPECTION/WATERSLIDE	\$ 418.00
HANCOCK CO HEALTH SYSTEM	JOHNSON TEST	\$ 25.00
HASSEBROOK REFRIGERATION	SERVICE CALL ON FRIDGE-FIRE	\$ 110.00
HAWKINS INC.	CHLORINE CYLINDER	\$ 10.00
IA DEPT OF NAT'L RESOURCE	5 YR PERMIT FEE SUNSET RIDGE	\$ 910.00
IMWCA	WORK COMP	\$ 1,169.00
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$ 937.72
IOWA DEPT. OF REVENUE	WATER EXCISE	\$ 4,129.98
IOWA FIRE CONTROL	LABOR HOURS	\$ 216.14
IOWA LEAGUE OF CITIES	ONLINE PAYMNET FOR MPA/MPI	\$ 3.00
IOWA LOT STRIPING LLC.	ROAD PAINTING	\$ 3,525.00
IOWA ONE CALL	IOWA ONE CALL	\$ 47.70
IPERS	IPERS	\$ 16,718.61
JENNIFER WEILAND	SUMMER REC MISC	\$ 83.43
JORDAN WILLIAMS	MENS BLACK PANTS	\$ 136.73
KAM LINE HIGHWAY MARKINGS	YELLOW AND WHITE PAINT MAIN AV	\$ 2,307.29
KATELAND STEHR	MUNICIPAL/FIRE STATION CLEANIN	\$ 400.00

KIESLER'S POLICE SUPPLY, INC	4 GLOCKS FOR PD DEPT	\$ 1,959.00
KIOW	BRITT CAMPAIGN	\$ 118.00
MARILU ZAMAGO	HOBO DAYS BATHROOM CLEANING	\$ 250.00
METERING & TECH SOLUTIONS	HOSE FITTINGS	\$ 99.78
MICRO MARKETING	LIBRARY-AUDIOBOOKS	\$ 355.69
MID-AMERICA PUBLISHING	08.01.23 MINUTES	\$ 476.79
MIDWEST TAPE	LIBRARY DVD	\$ 22.49
MUNICIPAL PIPE & TOOL	SANITARY SEWER JETVAC CLEAN/TV	\$ 26,595.54
NEW COOPERATIVE	FUEL CHARGES	\$ 2,248.73
NEXT GENERATION TECH INC	PD MONTHLY SERVICE AGREEMENT	\$ 420.00
NIACOG NORISC	MEMBERSHIP DUES	\$ 1,941.80
NORTHERN LIGHTS	POOL CONCESSIONS	\$ 414.99
NUTRI-JECT SYSTEMS INC	REPAIR FOR DIGESTER	\$ 7,019.32
OVERDRIVE INC.	LIBRARY-EBOOK CONTENT	\$ 729.24
PAYROLL		\$ 47,759.75
PEOPLE	LIBRARY-MAGAZINE RENEWAL	\$ 80.00
PRESTO-X-COMPANY	CITY HALL PEST CONTROL	\$ 63.39
PRITCHARD AUTO	FILTER FOR 2021 FORD EXPLORER	\$ 50.79
PSI	ENVELOPES	\$ 414.99
R.K. BACKFLOW TESTING	POOL BACKFLOW MISC	\$ 2,561.70
SAFE LIFE DEFENSE	BODY ARMOUR POLICE	\$ 391.95
SERVICE MASTER BY RICE	BRITT GOLF COURSE WATER LEAK	\$ 1,752.42
SERVICE TECH OF CENTRAL IOWA	HYDRANT REPAIR	\$ 1,993.09
STATE HYGIENIC LABORATORY	WATER TESTING SERVICES	\$ 272.50
STATE TREASURER	STATE TAXES	\$ 1,903.18
STREICHER'S	AMMO AND MINOR EQUIPMENT	\$ 381.81
SWENSON'S HARDWARE	MISC	\$ 1,612.69
TRULSON AUTO	FIRE VEHICLE REPAIR	\$ 4,049.09
U S POSTMASTER	JULY 2023 UB POSTAGE AND EXTRA	\$ 760.00
UNITED HEALTH CARE	HEALTH INSURANCE	\$ 10,427.16
VERIZON	CELL PHONES (POLICE)	\$ 403.89
WHITFIELD & EDDY	PROFESSIONAL SERVICES	\$ 5,362.50
	TOTAL	\$ 214,419.04
	GENERAL	\$ 80,292.23
	LIBRARY FUND	\$ 11,623.19
	FIRE DEPARTMENT	\$ 4,140.23
	GOLF	\$ 1,968.56
	ROAD USE	\$ 16,912.73
	EMPLOYEE BENEFITS	\$ 4,650.21
	CAPITAL PROJ-WTP PROJECT	\$ 12,187.25
	WATER	\$ 22,900.71
	SEWER	\$ 53,393.93
	STORM WATER	\$ 6,350.00
	TOTAL FUNDS	\$ 214,419.04