

REGULAR CITY COUNCIL MEETING IN
BRITT MUNICIPAL ROOM ON TUESDAY, MARCH 7TH, 2023, 7:00 P.M.

1) OPENING BUSINESS

Minutes: The meeting was called to order at 7:00pm

a. Roll Call:

Minutes: Council Members present at roll call were Stacy Swenson, Curt Gast, Karrie Wallen, and Ashley Weiss.

Mayor Arndorfer wanted to give a Statement on the tragic event that occurred last weekend. "We grateful to our Police department and all other agencies involved. He asks that we keep all families involved in our thoughts and prayers as they deal with everything that comes now."

b. Pledge of Allegiance

c. Approval of Agenda

Minutes: It was motioned by Gast and second by Wallen to approve the Agenda. Motion carried unanimously.

2) APPROVAL OF THE CONSENT AGENDA

a. **Approve Minutes of the 02/07/2023 Council Meeting**

b. **Claim list in the amount of \$266,384.88.**

c. **Approve Class C Retail Alcohol License (LC) for Britt Community Services, Inc.**

Minutes: Mayor Arndorfer presented the consent of the agenda for approval. It was motioned by Weiss and seconded by Gast. Roll call vote: Ayes: Swenson, Gast, Wallen, Weiss. Motion carried unanimously.

3) PUBLIC HEARING

a. Public Hearing for Maximum Property Tax Dollar for FY 23-24

Minutes: The Mayor announced this was the time, date, and place for the public hearing to approve the FY2023/2024 Maximum Property Tax Dollars. Public hearing opened at 7:03 p.m. The Mayor asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City regarding the approval of the FY2023/2024 Maximum Property Tax Dollars. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections regarding the approval of the FY2023/2024 Maximum Property Tax Dollars. Whereupon the Mayor declared the time for receiving oral and written objections to be closed. At 7:05 p.m. The Mayor closed the public hearing.

4) Present To Be Heard

a. Laurie Burgardt- Insurance Renewal

Minutes: Burgardt gave a recap of last year's insurance liability premiums and explained how inflation has affected our premiums for the new Fiscal Year.

b. Norma Wainwright- Farmers Market

Minutes: Wainwright is taking over the Farmers Market this year and council is allowing the use of the sidewalk in front of city hall and 3 parking spaces. Ibarra will also get wainwright in contact with The Hobo Days Committee to discuss selling during Hobo Days.

c. Wes Brown- Street Overlay/Manhole Replacement

Minutes: Brown notified council engineering is needed for our 1st-2nd St. improvement project that involves resurfacing 2nd street and manhole replacements. Total cost for engineering services is \$15,500. It was motioned by Weiss and 2nd by Wallen to approve \$15,500 for the engineering costs of 1st-2nd St Improvement project. Motion carried unanimously.

5) DEPARTMENT HEAD REPORTS

a. Library Report – Linda Friedow

b. Public Works – Vance Hagen

i. Pool Chemical Controller

Minutes: It was motioned by Gast and second by Wallen to approve the purchase of two chemical controllers for the pool for \$2,295 each. Motion carried unanimously.

c. Police Report – Mark Anderson

d. Fire Department – Jon Swenson

Minutes: Swenson notified the council that the roof continues to leak water in the Fire Department. Hagen and Swenson will reach out to a couple more roofing companies to get an idea of what is going on.

e. Zoning - Mike Boomgarden

f. Park and Rec- Jen Weiland

i. Posting P&R Summer Rec Program Director and Football Summer Rec Program Director

Minutes: It was motioned by Wallen and Second by Swenson to approve posting the job ad with changes to the date on the posting. Motion carried unanimously.

g. Golf Course

i. Mower Blade Repair

Minutes: It was motioned by Gast and second by Weiss to approve purchasing the blades for the Golf Course Mower and be reimbursed by June 15th, 2023. Motion carried unanimously.

Dan Smith, also known as Santa from North Iowa's Cottage, came to the City Council meeting to donate \$1,799 from donations made to the Cottage this last Christmas. This generous donation will go towards lounge chairs and other miscellaneous supplies the Britt Aquatic Center needs. We greatly appreciate his generosity and are so lucky to have his Cottage right here in town.

6) CLERK'S REPORT

a. Approve Pay Application 9 to Henkel Construction for \$141,649.75

Minutes: Moved by Wallen second by Weiss to approve pay application #9 to Henkel Construction for \$141,649.75. Motion carried unanimously.

b. Resolution 07-2023 Setting the Maximum Property Tax Dollar for FY 23-24

Minutes: Ibarra presented Resolution No. 07-2023 Approving the FY 2023/2024 Maximum Property Tax Dollars. It was moved by Gast and seconded by Swenson to approve Resolution No. 07-2023 Approving the FY 2023/2024 Maximum Property Tax Dollars as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, & Weiss

Nays: None

The motion carried and the resolution was adopted.

- c. Update on 585 6th Ave SE

Minutes: Sindy and Joel Garza are interested in buying the property to renovate for \$1,500. It was motioned by Weiss and second by Swenson to approve taking the necessary steps to sell property to the Garzas. Motion carried unanimously.

- d. Set Public Hearing for FY 23-24 Full Budget Adoption

Minutes: Council will have to set a special meeting mid-April for the Full Budget Adoption.

- e. Set Special Meeting for Budget Workshop

Minutes: Ibarra gave the council a choice of the 14th or the 21st of March 2023. The council leaned on March 21st for the special meeting. Ibarra would check with Cindy Kendall with CKendall Consulting on more dates that she has available.

- f. Posting Pool Manager and Lifeguards

Minutes: It was motioned by Weiss and second by Swenson to approve the post for the Pool Manager and Lifeguard with the changes made to cover the cost of certifications. Motion carried unanimously.

- g. Approve Pool Membership Fees

Minutes: It was motioned by Gast and second by Wallen to approve the early bird fee of \$120 family and \$75 individual and after April 1st \$130 family and \$85 for individuals. Motion carried unanimously.

- h. Posting of Landscaper Position:

Minutes: It was motioned by Weiss and second by Wallen to approve the landscaper position posting. Motion carried unanimously.

- i. Britt Chamber- Monday Funday

Minutes: The Britt Chamber is requesting we close Main Street on Monday July 10th for a Monday Funday event. Arndorfer said that before they formally approve anything they would like to know where street closures are needed.

7) MAYOR'S REPORT

- a. **Thomas Reavely- Assistant City Attorney**

Minutes: Arndorfer stated he would get final numbers from Earl Hill, City Attorney, by the next council meeting.

- b. **WTP Update**

Minutes: Arndorfer touched on the WTP when Wes Brown was present to be heard. The WTP Project is going smoothly. The building is almost fully enclosed and most electrical is completed.

8) ADJOURN

Minutes: Motioned by Gast and second by Wallen to adjourn the meeting. Motion carried unanimously.

Elizabeth Ibarra, City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSOLUTE WASTE REMOVAL	TRASH SERVICE	\$ 14,377.44
AGSOURCE	SEWER TESTING	\$ 1,292.50
ALLIANT ENERGY	ELECTRIC	\$ 14,068.66
ALLIED ENS LLC	MONITROING	\$ 761.17
AMAZON	LIBRARY BOOKS AND SUPPLY	\$ 260.08
BADGER METER	CONTACT: DANA PHILLIPS	\$ 57.48
BASE	REIMBURSEMENT	\$ 296.66
BOLTON & MENK	WTP CONST AND OBS	\$ 24,031.50
BOOK LOOK	LIBRARY- IF BOOKS	\$ 315.83
BRITT FOOD CENTER	SUPPLIES- LIBRARY	\$ 94.65
BRITT PUBLIC LIBRARY	PETTY CASH	\$ 136.66
BROWN SUPPLY INC	ROAD MISC	\$ 2,504.00
CARD SERVICES	CARD SERVICES	\$ 1,011.62
CHOSEN VALLEY TESTING	TESTING WTP	\$ 501.50
CHRISTOPHER REIS	GAS REIMBURSEMENT	\$ 36.81
CITY OF BRITT	CITY PAYMENT	\$ 200.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 163.93
COLOFF DIGITAL	WBSITE SUPPORT	\$ 169.00
COMM 1	PHONE	\$ 550.98
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 793.26
EFTPS	FED/FICA TAX	\$ 11,097.46
GLOBE GAZETTE	LIBRARY GLOBE GAZETTE SUB 1-YR	\$ 517.99
GOOD HOUSEKEEPING	LIBRARY-SUBS 1 YR	\$ 8.00
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 212.93
HAWKINS INC.	WATER CHEMICALS	\$ 10.00
HENKEL CONSTRUCTION COMPANY	PAY APP #8 WTP	\$ 118,750.00
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$ 913.42
IOWA PUMP WORKS	SERVICE AGREEMENT	\$ 1,328.00
IPERS	IPERS	\$ 7,928.80
JAMES MERRIAM	ROAD VEHICILE MAINT	\$ 170.90
KIOW	BRITT CAMPAIGN	\$ 118.00
LAMPE CUSTOM WELDING	MISC SNOW	\$ 974.38
MID-AMERICAN RESEARCH CHEMICAL	MISC	\$ 267.24
METERING & TECH SOLUTIONS	METERS	\$ 3,648.97
MICRO MARKETING	LIBRARY AUDIO	\$ 80.02
MID-AMERICA PUBLISHING	LEGALS MAX LEVY	\$ 46.92
MIDWEST TAPE	LIBRARY DVD	\$ 81.45
NEW COOPERATIVE	FUEL	\$ 5,238.05
NEXT GENERATION TECH INC	MICROSOFT OFFICE AGREEMENT	\$ 101.85
PAYROLL		\$ 36,569.79
POPULAR MECHANICS	LIBRARY-SUBS 1-YR	\$ 8.00

PRESTO-X-COMPANY	PEST CONTROL	\$	57.63
PSI	ENVELOPES	\$	516.38
RIEKENS PLUMBING & HTNG	TOILET HANDEL/LABOR	\$	99.30
TREASURER, STATE OF IOWA	SALES TAX		
SRF-IA FINANCE AUTHORITY	SRF-INTEREST		
STATE HYGIENIC LABORATORY	WATER ANALYSIS	\$	27.00
STATE TREASURER	STATE TAXES	\$	1,552.57
SWENSON'S HARDWARE	MISC	\$	852.41
TRULSON AUTO	REPAIR 2014 FORD POLICE	\$	3,509.29
U S POSTMASTER	UB POSTAGE JAN 2023	\$	405.93
UNITED HEALTH CARE	HEALTH INSURANCE	\$	9,264.46
VERIZON	PD CELLPHONES	\$	404.01
	Accounts Payable Total	\$	266,384.88

001-GENERAL		\$	57,385.84
002-LIBRARY FUND		\$	9,950.52
003-FIRE DEPARTMENT		\$	121.95
110-ROAD USE		\$	16,985.61
306-CAPITAL PROJECTS WTP PROJECT		\$	142,842.00
307-WATER PLANT PROJECT			
600-WATER		\$	18,945.24
610-SEWER		\$	20,123.72
	TOTAL	\$	266,354.88