

REGULAR CITY COUNCIL MEETING IN  
BRITT MUNICIPAL ROOM ON TUESDAY, FEBRUARY 7<sup>TH</sup>, 2023, 7:00 P.M.

1) **OPENING BUSINESS**

**Minutes:** The meeting was called to order at 7:00pm

a. Roll Call:

**Minutes:** Council Members present at roll call were Stacy Swenson, Curt Gast, Karrie Wallen, and Ashley Weiss. Not present was Chad Luecht.

b. Pledge of Allegiance

c. Approval of Agenda

**Minutes:** It was motioned by Wallen and second by Swenson to approve the Agenda. Motion carried unanimously.

2) **APPROVAL OF THE CONSENT AGENDA**

a. **Approve Minutes of the 01/03/2023 Council Meeting**

b. **Claim list in the amount of \$369,387.48.**

c. **Approve Class B Retail Alcohol License (LG) for Dollar General Store #4565**

**Minutes:** Mayor Arndorfer presented the consent of the agenda for approval. It was motioned by Weiss and seconded by Swenson. Roll call vote: Ayes: Swenson, Gast, Wallen, Weiss. Motion carried unanimously.

3) **PUBLIC HEARING**

a. Public Hearing for Sell of Real Estate located at 361 5<sup>th</sup> St SW

**Minutes:** The public hearing was opened at 7:03pm and was closed at 7:05pm. No one had any written questions or was at the meeting to speak on this hearing.

b. Public Hearing for Maximum Property Tax Dollar for FY 23-24

**Minutes:** The public hearing was opened at 7:05pm and was closed at 7:06pm. Elizabeth Ibarra, City Clerk, suggested to the council they reject the council hearing due to the increase in employee benefits and to pending legislation that would recalculate residential rollback and could decrease municipalities revenue by 1.8%.

4) **Present To Be Heard**

a. Randy and Mel Hiscock's- Update on Fair and Draft Horse Show

**Minutes:** Hiscock's explained to council how well both events have done. Last year they added 32 more campsites at the Britt Fairgrounds. They have 150 campsites available and 26 people are already on the waiting list for this year.

5) **DEPARTMENT HEAD REPORTS**

a. Library Report – Linda Friedow

b. Public Works – Vance Hagen

c. Police Report – Mark Anderson

d. Fire Department – Jon Swenson

e. Zoning - Mike Boomgarden

f. Park and Rec-Jen Weiland

## 6) CLERK'S REPORT

- a. Second Reading for Ordinance no. 513 An Ordinance Amending the Zoning Ordinance of the City of Britt, IA by Adding a Subsection Pertaining to the Location of Tents  
**Minutes:** It was motioned by Swenson and second by Gast to approve Ordinance no. 513 An Ordinance Amending the Zoning Ordinance of the City of Britt, IA by Adding a Subsection Pertaining to the Location of Tents. A roll call vote as had which was as follows: Aye: Swenson, Gast, Wallen, and Weiss. The council also had the option to waive the third reading. It was motioned by Gast and Second by Wallen to waive the third reading. A roll call vote was had. Ayes: Swenson, Gast, Wallen, Weiss.
- b. Approve Pay Application 8 to Henkel Construction for \$118,750.00  
**Minutes:** Moved by Weiss second by Swenson to approve pay application #8 to Henkel Construction for \$118,750.00. Motion carried unanimously.
- c. Resolution 05-2023 Setting the Maximum Property Tax Dollar for FY 23-24  
**Minutes:** The council decided to reject the Maximum Property Tax Dollar for FY 23-24. It was moved by Wallen and Second by Weiss to reject the Maximum Property Tax Dollar for FY 23-24. A roll call vote as had which was as follows: Ayes: Swenson, Gast, Wallen, and Weiss.
- d. Discussion and Potential Action for Next Steps in the Budget Process  
**Minutes:** The Council set the next public hearing date for the Maximum Property Tax Dollar for FY 23-24 for Tuesday, March 7<sup>th</sup>, 2023, at 7pm.
- e. Update on 585 6<sup>th</sup> Ave SE  
**Minutes:** We put that property up for bid. We had two people look at the property and no one turned in a bid. Council directed Ibarra to get formal quotes for Demo on the property.
- f. Resolution 06-2023 Real Estate sale of 361 5<sup>th</sup> ST SW  
**Minutes:** The Resolution was offered by Gast, and it was second by Swenson. A roll Call vote was had which was as follows: Ayes: Swenson, Gast, Wallen, Weiss.

## 7) MAYOR'S REPORT

- a. Outside Budget Requests  
**Minutes:** Approved Budget Requests: American Legion \$1,000, BIDCO \$10,000, Britt Chamber \$720, Britt Draft Horse Association \$4,500, Britt Hobo Days, \$15,000, Hancock County Agricultural Society \$2,500, Hancock County Economic Development \$5,500, and Britt Evergreen Cemetery \$7,700.  
Pending resubmittal: We have earmarked \$1,000 for the Ag Museum and \$2,000 for the Historical Society.  
Denied: Hobo Art Gallery \$623.39
- b. Budget Workshop  
**Minutes:** Ibarra explained to the council that Maggie Burger from Speer Financial is suggesting we do not seek reimbursement for up to \$500,000 for Water Treatment Facility Project. We have a healthy water fund and would lower our interest and principal payments at the end of the project. It was motioned by Gast and Second by Wallen to no seek reimbursement for up to \$450,000 in Water Treatment Project invoices. Cindy Kendall with CKendall Consulting is mentoring Ibarra on Budget Options. She suggested to the council we remove some outside budget request from the general fund and into the local option fund. The Council has set a special meeting for the budget workshop for Tuesday, February 21<sup>st</sup>, 2023, at 7pm.

**8) CLOSED SESSION IN ACCORDANCE WITH IOWA CODE 21.5(J)**

**Minutes:** It was motioned by Gast and second by Weiss to go into closed session at 8:07pm. It was motioned by Weiss and second by Swenson to come out of closed session at 8:42pm. There were no actions needed after the session.

**9) ADJOURN**

**Minutes:** Motioned by Swenson and second by Wallen to adjourn the meeting. Motion carried unanimously.

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Elizabeth Ibarra, City Clerk

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Ryan L. Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
A P CLEANING SERVICES	MUNICIPAL BUILDING CLEANING	\$ 525.00
ABSOLUTE WASTE REMOVAL	TRASH SERVICE	\$ 14,492.44
AGSOURCE	SEWER MISC	\$ 1,071.00
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$ 110.00
ALLIANT ENERGY	ELECTRIC BILL	\$ 15,635.79
ALLIED ENS LLC	1 TB DATA-1 YR	\$ 2,064.18
AMAZON	LIBRARY BOOK,SUPPLY,KID MISC	\$ 276.09
ARAMARK	MOP FRAME	\$ 1,108.00
BADGER METER	SERVICES	\$ 115.02
BASE	MEDICAL REIMB	\$ 796.66
BOLTON & MENK	WTF IMPROVEMENTS	\$ 35,286.50
BRITT CHAMBER OF COMMERCE	2023 MEMBERSHIP DUES	\$ 360.00
BRITT FOOD CENTER	MISC	\$ 80.66
BROWN SUPPLY INC	ROAD MISC	\$ 3,960.42
CARD SERVICES	CARD SERVICES	\$ 347.85
CENTRAL LOCK AND KEY INC	PURE CLOUD ACCESS	\$ 870.00
CHOSEN VALLEY TESTING	WTP TESTING	\$ 959.00
CITY OF BRITT	CITY PAYMENT	\$ 100.00
COBBLER SHOPPE	MEHMEN HEM PANTS	\$ 10.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 327.86
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	PHONE BILLS	\$ 552.94
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 772.74
EFTPS	FED/FICA TAX	\$ 12,387.86
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 187.27
HANCOCK CO HEALTH SYSTEM	FIRE HCHS	\$ 60.00
HANCOCK CO SECONDARY RDS	SAND	\$ 4,786.20
HAWKINS INC.	WATER CHEMICALS	\$ 1,275.04
HENKEL CONSTRUCTION COMPANY	WTP PAY APP #7	\$ 125,711.22

IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	\$	300.00
IMWCA	INSTALLMENT 7- WORK COMP PREM	\$	1,307.00
INGRAM LIBRARY SERVICES	BOOKSI LIBRARY	\$	564.30
IOWA FINANCE AUTHORITY	WATER TOWER OVER REIMBURSED	\$	46,040.00
IPERS	IPERS	\$	8,528.57
JACK'S OK TIRE SERVICE	PD VEHICLE TIRE REPLACEMENT	\$	515.62
JORDAN WILLIAMS	PRETTY PAWS REIMBURSEMENT	\$	45.00
KELTEK	2022 POLICE VEHICLE COMP INST.	\$	11,855.52
KIOW	BRITT CAMPAIGN	\$	118.00
LAMPE CUSTOM WELDING	PLETCHER TRUCK REPAIR	\$	251.50
MAIN STREET SPECIALTIES, LLC	WATCHGUARD TECH SUPPORT/CAMERA	\$	450.00
METERING & TECH SOLUTIONS	PLATES AND GASKETS FOR WATER M	\$	158.22
MICRO MARKETING	LIBRAY-AUDIO	\$	263.23
MID-AMERICA PUBLISHING	LEGALS	\$	405.92
MIDWEST TAPE	LIBRARY-DVD	\$	174.68
MOTOROLA SOLUTIONS	DIGITAL CONVENTIONAL OPERATION	\$	3,100.50
MURPHY TRACTOR & EQUIPMENT, CO	2020 JOHN DEERE 544L	\$	4,947.22
NEW COOPERATIVE	FUEL CHARGES	\$	5,850.07
Payroll		\$	39,566.59
NEXT GENERATION TECH INC	Microsoft Office 365	\$	60.00
PRESTO-X-COMPANY	PEST CONTROL	\$	57.63
REDING ELECTRIC, INC	MISC	\$	538.83
RIEKENS PLUMBING & HTNG	PROTECH HSI CONTROL BOARD	\$	899.44
RYAN ARNDORFER	MILEAGE REIMBURSEMENT	\$	302.21
TREASURER, STATE OF IOWA	SALES TAX		
SRF-IA FINANCE AUTHORITY	SRF-INTEREST		
STATE HYGIENIC LABORATORY	SEWER ANAYLISYS	\$	40.50
STATE TREASURER	STATE TAXES	\$	1,846.79
SWENSON'S HARDWARE	STREETS	\$	735.99
TRULSON AUTO	LOADER	\$	2,889.96
U S POSTMASTER	WATER BILLS POSTAGE	\$	390.79
UNITED HEALTH CARE	HEALTH INSURANCE	\$	9,854.19
UMB BANK NA	2018 GO STREET BOND ADMIN FEE	\$	300.00
UNPLUGGED WIRELESS	FIRE MISC	\$	90.00
VANCE HAGEN	MISC STREETS	\$	62.73
VERIZON	POLICE PHONES	\$	433.24
WELLIK IMPLEMENT	MISC SNOW	\$	124.50
YOUTH SPORTS FOUNDATION	FOOTBALL PLAYER FEES	\$	1,920.00
<b>Accounts Payable Total</b>		<b>\$</b>	<b>369,387.48</b>

001 General	\$	80,297.67
002 Library	\$	9,033.07
003 Fire Department	\$	759.80
110 Road Use	\$	31,243.42

112 Employee Benefits	\$	1,307.00
121 Local Option Tax	\$	680.00
200 Debt Service	\$	300.00
306 Capital Project-WTP	\$	207,996.72
600 Water	\$	18,977.26
610 Sewer	\$	18,792.54
<b>TOTAL</b>	<b>\$</b>	<b>369,387.48</b>