

REGULAR CITY COUNCIL MEETING IN  
BRITT MUNICIPAL ROOM ON TUESDAY, JANUARY 3RD, 2023, 7:00 P.M.

1) **OPENING BUSINESS**

**Minutes:** The meeting was called to order at 7:00pm

a. Roll Call:

**Minutes:** Council Members present at roll call were Stacy Swenson, Curt Gast, Karrie Wallen, Chad Luecht, and Ashley Weiss

b. Pledge of Allegiance

2) **APPROVAL OF THE CONSENT AGENDA**

**Minutes:** Mayor Arndorfer presented consent of the agenda for approval with changes to the Resolution numbers be made to 2023 and the Max Levy Hearing date to February 7<sup>th</sup>, 2023. There was also the removal the salary/wage increases for FY 23-24. Motioned by Luecht and seconded by Wallen. Roll Call Vote- all ayes. Motion carried unanimously.

a. **Approve Minutes of the 12/06/2022 Council Meeting**

b. **Claim list in the amount of \$113,667.75**

c. **Tax Abatement for Jay Burgardt**

3) **PUBLIC HEARING**

a. Public Hearing for Ordinance no. 513 An Ordinance Amending the Zoning Ordinance of the City of Britt, IA by Adding a Subsection Pertaining to the Location of Tents

**Minutes:** The public hearing was opened at 7:03pm. The Council requested it be brought back to the council for a seconded reading. The public hearing was closed at 7:06pm.

4) **DEPARTMENT HEAD REPORTS**

a. Library Report – Linda Friedow

b. Public Works – Vance Hagen

i. Mixer model Purchase

**Minutes:** Hagen Presented a quote of \$9,408.01. He also stated to the council it would be another \$12,500 for labor and \$4,500 for other work. It was motioned by Weiss and second by Wallen to approve the quotes pending the sewer budget support. Motion carried unanimously.

c. Police Report – Mark Anderson

d. Fire Department – Jon Swenson

e. Zoning - Mike Boomgarden

f. Park and Rec-Jen Weiland

5) **CLERK'S REPORT**

i. Approve Pay Application 7 to Henkel Construction for \$125,711.22

**Minutes:** Moved by Gast, seconded by Weiss to approve pay application #7 to Henkel Construction for \$125,711.22. Motion carried unanimously.

ii. Set Public Hearing for Proposed Max Levy for February 7<sup>th</sup>, 2023

**Minutes:** Moved by Luecht and seconded by Swenson to set the Max Levy Hearing for February 7<sup>th</sup>, 2022.

- iii. Set Public Hearing on Proposal to Sell Real Estate located at 361 5<sup>th</sup> St SW for February 7<sup>th</sup>, 2023.

**Minutes:** Moved by Weiss and seconded by Wallen to set the public Hearing for the Real Estate Purchase of 361 5<sup>th</sup> St SW for February 7<sup>th</sup>, 2023.

- iv. Resolution 01-2023 Providing Wages for Fiscal Year 2023

**Minutes:** It was motioned by Luecht and seconded by Swenson to approve Resolution 01-2023 Providing Wages for the Fiscal Year 2023. A roll call vote was had: All Ayes.

- v. Resolution 02-2023 Naming Official Publication

**Minutes:** It was motioned by Luecht and seconded by Swenson to approve Resolution 02-2023 Naming the Official Publication *The Leader*. A roll call vote was had which was as follows: All Ayes.

- vi. Resolution 03-2023 Naming Official Check Signatures

**Minutes:** It was motioned by Luecht and seconded by Weiss to approve Resolution 03-2023 Naming Official Check Signatures: Ryan Arndorfer, Curt Gast, and Elizabeth Ibarra. A roll call vote was had which was as follows: All Ayes.

- vii. Resolution 04-2023 Naming Official Depositories

**Minutes:** It was motioned by Luecht and seconded by Weiss to approve Resolution 04-2023 Naming Official Depositories First State Bank and Farmers Trust and Savings Bank. A roll call vote was held. All Ayes.

- viii. Golf Course/Swimming Pool Membership

**Minutes:** Keith Formanek, Golf Board President, presented his proposal to combine the swimming pool membership with the golf course membership. Arndorfer suggested we allow the Golf Course to sell pool memberships at \$120 per family and \$85 individual. Council Person Weiss states before we approve anything with the golf course, we update the lease agreement.

- ix. City Wide Cleanup

**Minutes:** Council decision to hold 2023 City Wide Curbside Cleanup on June 10<sup>th</sup> & 17<sup>th</sup>.

- x. Discussion on separate PD Facebook Page:

**Minutes:** It was motioned by Swenson and seconded by Gast to approve the Police Facebook Page. Ayes: Swenson, Gast, Wallen, Weiss. Nays: Luecht. The city clerk will be an administrator on the Facebook account, as well as the Fire Departments.

## 6) MAYOR'S REPORT

- i. Outside Budget Requests

**Minutes:** Arndorfer read off every organization that turned in a budget request. They will be approved at the next council meeting.

ii. Mayoral Appointments

**Minutes:** Mayor Pro Tem: Curt Gast, Police Chief: Mark Anderson, Personnel/Finance: Ryan Arndorfer, Curt Gast, Ashley Weiss, and Elizabeth Ibarra, Public Works: Vance Hagen, Police Department: Curt Gast, Park and Recreation: Stacy Swenson, Chamber Rep: Elizabeth, Trees/Trees Forever: Karrie Wallen, NIACOG/Housing Community: Ashley Weiss, Safety Coordinator: Elizabeth, Cable vision/Peg Channel: Marcy, Hancock Co Economic Development: Ryan, Disaster/911/Emergency: Ryan and Elizabeth, Fire Advisory Board: Ryan Arndorfer, Chad Luecht, and Elizabeth Ibarra , Golf Course Board: Ashley Weiss and Stacy Swenson, and Library Board: Linda Friedow.

iii. Council Appointments

**Minutes:** City Administrator/City Clerk: Elizabeth Ibarra, City Treasurer: Jane Swenson, Public Works Director: Vance Hagen, Zoning Administrator: Mike Boomgarden, Fire Chief: Jon Swenson, City Attorney: Earl Hill, and Assistant City Attorney: Thomas Reavley (pending approval of price structure agreement.

7) PUBLIC COMMENT:

8) ADJOURN

**Minutes:** Motioned by Luecht and second by Swenson to adjourn the meeting. Motion carried unanimously.

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
AGSOURCE	TESTING SEWER	\$ 1,159.25
ALLIANT ENERGY	ELECTRIC	\$ 11,599.70
AMAZON	LIBRARY- PROGRAMS/BUILDING	\$ 255.90
BASE	CAFETERIA MONTHLY	\$ 1,090.41
BOLTON & MENK	CONSTRUCTION PHASE 005	\$ 1,007.00
CARD SERVICES	CARD SERVICES	\$ 580.57
CENGAGE LEARNING	LIBRARY-LP BOOKS	\$ 60.00
CHOSEN VALLEY TESTING	CONCRETE TESTING	\$ 490.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 327.86
COLOFF DIGITAL	WEBSITE	\$ 169.00
COMM 1	PHONE/INTERNET	\$ 552.00
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 1,028.10
DEMCO	SUPPLIES-LIBRARY	\$ 270.98
EFTPS	FED/FICA TAX	\$ 11,646.41
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 206.52
HANCOCK CO HEALTH SYSTEM	FIRE DEPT PHYSICALS	\$ 190.00
HANCOCK COUNTY RECORDER	RESOLUTION 23-2022 TERMINATING	\$ 42.00
HEIMAN INC	FIRE PAGER CASES	\$ 150.59
ILA	LIBRARY DUES	\$ 30.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$ 1,289.61

IPERS	IPERS	\$ 12,156.49
JEREMY PURVIS	FOOTBALL SUMMER REC	\$ 500.00
KIOW	BRITT CAMPAIGN	\$ 118.00
MICRO MARKETING	LIBRARY-AUDIO	\$ 96.14
MID-AMERICA PUBLISHING	LEGALS-AFR	\$ 198.05
NEW COOPERATIVE	FUEL	\$ 3,390.04
NEXT GENERATION TECH INC	REMOTE SUPPORT	\$ 51.15
PAM AITCHISON	CALLISON PARK	\$ 546.00
PAYROLL	DECEMBER 2022 PAYROLL	\$ 37,519.08
RIEKENS PLUMBING & HTNG	THERMOSTAT	\$ 45.00
RYAN ARNDORFER	MILEAGE REIMBURSEMENT	\$ 222.31
STATE HYGIENIC LABORATORY	TESTING SEWER	\$ 13.50
STATE TREASURER	STATE TAXES	\$ 2,812.00
THE FLOWER CART	LIBRARY- BUILDING	\$ 60.00
TRULSON AUTO	2014 A/C PUMP REPAIR POLICE	\$ 1,790.80
U S POSTMASTER	UB POSTAGE NOV 2022	\$ 482.85
UNITED HEALTH CARE	HEALTH INSURANCE	\$ 12,398.09
VERIZON	POLICE CELLPHONES	\$ 364.24
WHITFIELD & EDDY	0013 MATTER-EMPLOYMENT	\$ 8,758.11
Accounts Payable Total		\$ 76,148.67
	<b>TOTAL</b>	\$ 113,667.75