

City of Britt

Request for Proposal:

Bid Submissions:

Bidders are asked to propose a bid for property 585 6th AVE SE

- Bidders will have a chance to see the property during business hours before January 19th, 2023. You must make arrangements with City Hall @ 641-843-4433.
- Bidders must give a detailed report and sketch of renovations/repairs to bring house to acceptable state.
- Bids are due to City Clerk by January 20th, 2023, at 12p.m.
- Bids will be opened on January 20th, 2023, after 12pm and city staff will review and give a recommendation to the council for the following council meeting. Council will approve a bid.
- House must be repaired 12 months after bid is accepted. If you feel you need an extension a letter must be submitted 1 month before the contract end date. Letter must state reason you are requesting an extension. Letter will be presented to council for approval.
- After completion you must notify the City Clerk that the house has been repaired/completed. Tom Kardoes will inspect the house for approval. If found not completed, the issues must be repaired within 30 days. The following inspection will be at the expense of the bidder. This process will go on until the house has been approved by Mr. Kardoes.
- Once approved all remaining paperwork will be completed so bidder is complete owner of property.

SCHEDULE:

12/06/2022-----Council approves RFP

12/21/2022----- RFP is published in newspaper

1/20/2023-----Bids returned to City Hall by 12pm
Bids will be opened and reviewed by city staff

2/06/2022-----Bids presented to council with staff recommendation-council
tentatively approves bid and sets public hearing for March 7th, 2022.

3/07/2022----- Council Approves Bid

3/08/2022-----Contracts/documents are signed with bidder

3/07/2023-----House is completed (final inspection with approval of inspector)

3/08/2023-----Final paperwork is completed