

CITY OF BRITT – BRITT IOWA – October 4, 2022

City of Britt, Iowa Council met in pursuant to law and the rules of said Council in regular Council session at 7:00 o'clock P.M. the 4th day of October 2022 in the Britt Municipal Room. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, and Ashley Weiss

ABSENT: Chad Luecht

The Mayor presented the agenda for approval with the removal of 3ca. and 3f. It was moved by Swenson and second by Gast to approve the agenda with those changes. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, and Weiss

Nays: None

The motion carried.

It was moved by Weiss and second by Wallen that the following items contained in the Consent Agenda be approved and adopted.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 09/06/2022 Council Meeting**
- b. Claim list in the amount of \$546,380.60**
- c. Approve Tobacco/Cigarette Application for Family Dollar Store #32891**

A roll call vote was had, which was as follows:

Ayes: Swenson, Gast, Wallen, and Weiss

Nays: None

Linda Friedow, Library Director, was present to give her report. The new computers have been installed and networked. The old units have been cleared of files and programs and will be resold to community members. The State Annual report is nearly completed (due Oct 31). Carol & I attended the annual ARSL conference in Chattanooga. Friedow attended sessions on strategic plans, marketing, asset mapping, social services, & book discussions. Couch attended sessions on Storytime, YA their way, readers advisories, makerspaces, & YA literature. History on the Move was at the library hosting the "Iowa's People & Places" exhibit for Hancock County. Friedow will be visiting WH Middle School on Wednesday to issue library cards to seventh grade kids from Britt. (Kanawha library is also participating). Hancock County Library Association meeting is Monday, October 10th at 9:30am in Kanawha.

Vance Hagen, Public Works Director, was not present to give his report. Main Ave was painted by Iowa lot Striping and Kam line. Hagen met with Custom Concrete about curb repair on Main. We backfilled and seeded the sidewalk with compost and erosion stone at Lions Park. The Dept. is Working on winterizing pool. We assisted contractors at Ewing's Funeral Home. Attended monthly safety mtg with Ibarra. Our department attended the fall conference at Okoboji. We assisted contractors with replacing the sewer service. Hagen

attended the progress report meeting with Bolton-Menk and Henkel. Andy Buffington moved in tower trailer for the Comm center. We repaired a water service curb box that a contractor damaged. New locks were installed on city buildings. There is foundation work at treatment plant. The water tower was removed. We replaced the storm sewer lid on the intake on SE corner of Camp Park. We ordered no parking signs and posts for Main Ave S. Worked on the 2022 tree program. The dept. did shut offs, read meters, and locates. We took over the golf course mowing and grounds keeping. Worked on sprinklers and irrigation pipes. Winfield rep Jeff Baker was here for 2 days and helped us out. Organized maintenance building did maintenance on mowers and Received a load of sand and plugged greens.

Hagen included a list for tree removals for this fall. Council will look at approving next month once it has been quoted on.

Mark Anderson, Police Chief, was not present to give his report. It was as follows: Since the last council meeting the PD had 292 calls for service. The locks were changed and working, we appreciate that. the PD met with Homeland Security and West Hancock staff to review security infrastructure. The PD completed Hazmat training. All training that was mandated by the state has been done for the year. The K9 vehicle equipment has finally been installed. The PD needs a rifle and two shotguns. We submitted grants with Ibarra's help with those costs. The PD had additional training on De-Escalation and use of Taser.

Jon Swenson, Fire Chief, was present to give his report. There were four calls for service in Sept. of 2022. Training conducted were checks on trucks, wash of trucks and gear, communication on Ladders, and rescue from roof or window. No change to the ISO score yet. The water supply in the city and on fire trucks improved. Hydro tested SCBA cylinders. The business pre-plans visit for Sept. 28 at Landus, NEW Coop and Gold Eagle Coop Hutchins.

Mike Boomgarden, Zoning Administrator, was present to give his report. Boomgarden issued one building permits and spoke with six residents on zoning questions.

Next on the agenda is to approve pay application #4 to Henkel Construction for \$342,592.40. It was motioned by Gast and second by Swenson to approve pay app # 4 to Henkel Construction for \$342,592.40. Motion carried unanimously.

Approval is needed for change order no. 1 to Henkel Construction. This was due to the time lapse that IA DNR took to approve the permit. The contract will have an extension of 96 days and an increase of \$17,451.01. This will increase the contract to Henkel Const. to \$5,841,451.01 for our Water Treatment Facility Project. It was motioned by Gast and second by Swenson to approve Change Order no. 1 to Henkel Construction. Motion carried unanimously.

Next on the agenda was 585 6th Ave SE. Arndorfer had requested that Gast, Hagen, and Chief Anderson inspect the property and decide if it can be repaired. Gast did not believe it was worth repairing. The foundation is bad and there are holes in the house letting animals make it their home. Arndorfer asked Ibarra to get inspections quotes and demolition quotes ready for the next meeting.

Maguire Iron is looking to have their final (no. 10) pay application approved. Wes Brown with Bolton and Menk said everything has been completed and is ready for approval. It was motioned by Gast and second by Swenson to approve the final pay app for \$9,600. Motion carried unanimously.

Ibarra presented Resolution 23-2022 Terminating the Urban Renewal Plan adopted June 2001 for the Britt Urban Renewal Area ending the Britt Urban Renewal Area. This property is where National Purity sits and part of main street. Swenson offered Resolution 23-2022 Terminating the Urban Renewal Plan adopted June 2001 for the Britt Urban Area ending the Britt Urban Renewal Area. A roll call vote was which was as follows.

Ayes: Swenson, Gast, Wallen, and Weiss

Nays: None

There was an error on the agenda labeled 4vi., the ordinance was labeled no. 510 but should have been no. 512.

Ibarra presented Ordinance no. 512 Repealing Ordinance no. 386 Providing for the Division of taxes levied on taxable property in the Britt Urban Renewal Area, in the City of Britt, IA pursuant to Section 403.19 of the code of Iowa. Ordinance no. 386 was passed to implement the division of property tax revenues. All debt has now been certified for reimbursement from the Urban Renewal Area and has been paid in full. There are no current obligations under the plan. Gast offered Ordinance no. 512 Repealing Ordinance no. 386 Providing for the Division of taxes levied on taxable property in the Britt Urban Renewal Area, in the City of Britt, IA pursuant to Section 403.19 of the code of Iowa, it second by Swenson. A roll call vote had which was as follows:

Ayes: Swenson, Gast, Wallen, and Weiss

Nays: None

Arndorfer entertained a motion to waive the second and third readings. Weiss offered to waive the second and third readings, second by Wallen. A roll call vote was held, and it was as follows:

Ayes: Swenson, Gast, Wallen, and Weiss

Nays: None.

Ordinance no. 512 Repealing Ordinance no. 386 Providing for the Division of taxes levied on taxable property in the Britt Urban Renewal Area, in the City of Britt, IA pursuant to Section 403.19 of the code of Iowa was passed and approved this fourth day of October 2022.

Mayor Arndorfer presented his report. Arndorfer informed residents that Trick or treating will be Monday, October 31st from 5:30pm to 7:30pm. It was motioned by Swenson and second by Gast. Motion carried unanimously.

Mayor Arndorfer updated the council and residents on the Water Treatment plant. The Old Water Tower was taken apart. The piping and seeding have also been completed. There are current backorders on certain materials.

Public Comment:

Mayor Arndorfer, Ibarra, and Luecht attended the 2022 Iowa League of Conference. Arndorfer encouraged more council people to attend next year. He informed that there is beneficial information for cities at these meetings. One of our classes was Providing Funds to Public Entities. We will be implementing some changes to Outside Budget Requests for next fiscal year.

Katie Collins was present to speak on behalf of chickens. Collins reached out to towns that allowed backyard chickens that also had chicken processing plants or a hatchery in town or near town. She received emails and letters in support of backyard chickens. She requested the informational letters and emails be given to planning and zoning.

Chaz Wyatt was also present to speak on behalf of chickens. Wyatt felt that the zoning board was not given accurate information. He is asking if the Planning and Zoning Board could take another look at allowing backyard chickens. Arndorfer informed him that all we can do is send out the letter they received in support. We cannot make them meet over this topic again.

With no further business it was moved by Gast and seconded by Swenson to adjourn the meeting. Motion carried by unanimous vote.

Upcoming Events:

Harvest Hoe Down-October 13-15th

Elizabeth Ibarra, City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
A P CLEANING SERVICES	FIRE AND HALL CLEANING	\$ 650.00
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING	\$ 15,130.43
ACCO UNLIMITED CORP	POOL CHEMICALS	\$ 1,082.80
AGSOURCE	TESTING SERVICES	\$ 1,722.75
AHLERS & COONEY, P.C.	TIF CANCELLATION REQUEST	\$ 224.00
ALLIANT ENERGY	ELECTRIC BILL	\$ 11,895.19
ALLIED ENS LLC	LIBRARY- TECH SERVICES	\$ 5,063.51
AMAZON	LIBRARY- 172.94 KIDS/41.98 SUP	\$ 214.92
ARAMARK	CITY HALL	\$ 553.59
BADGER METER	WATER METER SERVICES	\$ 57.66
BASE	CAFETERIA REIMBURSEMENT	\$ 1,200.93
BMC AGGREGATES L.C.	EROSION STONE	\$ 273.99
BOLTON & MENK	WTF IMPROVEMENTS	\$ 87,747.50
BRITT FOOD CENTER	MISC	\$ 246.34
BROWN SUPPLY INC	WATER SUPPLIES	\$ 1,484.47
CENTER POINT LARGE PRINT	LIBRARY-LP BOOK	\$ 29.21
CHOSEN VALLEY TESTING	WTF TESTING	\$ 2,880.00
CHUCK HUNT	MISC CONTRACT WORK	\$ 220.20
CITY OF BURT	SHOWMOBILE	\$ 480.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 345.51

COLOFF DIGITAL	WEBSITE SUPPORT	\$	169.00
COMM 1	PHONE/FAX/INTERNET	\$	644.32
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$	681.58
EARLES DEMOLITION	MISC SEWER, WATER, STORM WORK	\$	3,195.00
EFTPS	FED/FICA TAX	\$	6,341.67
ERIC COX	REFEREE	\$	100.00
ERIC S COX	REFEREE	\$	100.00
FELD FIRE	GASKETS	\$	376.99
FHP/CDI	LIBRARY-HANCOCK CO PLATT BOOK	\$	65.00
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$	206.10
HAWKINS INC.	WATER CHEMICALS	\$	20.00
HENKEL CONSTRUCTION COMPANY	WTP PAY APP 3	\$	244,359.39
IMFOA CONFERENCE	OCTOBER CONFERENCE	\$	250.00
IMWCA	WORK COMP INSTALLMENT 3	\$	1,307.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$	1,030.88
IOWA BARNS	LIBRARY-BARN BOOK	\$	29.95
IOWA DEPT. OF REVENUE	WITHOLDING TAX	\$	4,162.87
IOWA LEAGUE OF CITIES	MEMBER DUES	\$	1,507.00
IOWA ONE CALL	IOWA ONE CALL	\$	27.90
IPERS	IPERS	\$	8,230.18
JEREMY BROGAARD	REFEREE	\$	50.00
JORDAN WILLIAMS	SAFE LIFE DEFENSE K9 PATCH	\$	254.10
JUSTIN LEERAR	MILEAGE REIMBURSEMENT OKOBOKI	\$	109.13
K & C TREE SERVICE	CITY OWNED ASH TREATMENTS 2022	\$	37,102.50
KALE ZUEHL	REFEREE	\$	100.00
KIOW	BRITT CAMPAIGN	\$	118.00
LODIN-OTTO LAWN SPRAYING	FALL SPRAYING 2022	\$	3,450.00
LOOKOUT BOOKS	LIBRARY- JFNF-12	\$	252.44
MACQUEEN EQUIPMENT	ROAD SWEEPER	\$	135.34
MAGUIRE IRON, INC	WATER TOWER PAY APP 10	\$	9,600.00
MID-AMERICAN RESEARCH CHEMICAL	ROADS	\$	442.96
MICHAEL JOHNSON	REFEREE	\$	50.00
MID-AMERICA PUBLISHING	09.06.22 MINUTES	\$	520.25
MIDWEST PIPE SUPPLY	STORM SEWER MISC SUPPLIES	\$	2,275.00
MIDWEST TAPE	LIBRARY-DVD	\$	52.48
MIKE BOOMGARDEN	AUG 2022 MOWING 6TH AVE SE	\$	75.00
MITCHELL SMITH	REFEREE	\$	100.00

MODERN OFFICE	NEW DESKS AND EXTRA STORAGE	\$	9,896.00
NEW COOPERATIVE	GAS/DISEL CHARGES	\$	3,600.67
NEXT GENERATION TECH INC	ONSITE SUPPORT	\$	1,283.40
NORTH IOWA LUMBER & DESIGN INC	CALLISON PARK SUPPLIES	\$	389.40
NORTHERN LIGHTS	CONCESSIONS	\$	401.02
P&P ELECTRIC	CITY HALL GENERATOR	\$	3,839.67
PAYROLL		\$	20,150.79
PALMER POOLS	PAITING PERIMTER/ACID WASH	\$	7,900.00
PETTY CASH	LIBRARY-POSTAGE	\$	145.35
PRESTO-X-COMPANY	PEST CONTROL MAINTANCE	\$	115.26
PRITCHARD AUTO	SERVICE SALES	\$	1,456.59
PSI	UTILITY BILLS	\$	445.39
REDING ELECTRIC, INC	WATER, SEWER, POOL CONTRACT WK	\$	6,047.68
RIEKENS PLUMBING & HTNG	RUUD FLAME SNESOR WTP	\$	24.28
RYAN ARNDORFER	MILEAGE REIMBURSMET WATERLOO	\$	156.50
TREASURER, STATE OF IOWA	WATER EXCISE TAX	\$	1,916.00
SANDRY FIRE SUPPLY	FLOW TESTING	\$	2,255.10
SITE SERVICES INC	ASBESTOS REMOVAL 361 5TH ST SW	\$	3,150.00
STATE HYGIENIC LABORATORY	ANALYSIS	\$	184.00
STATE TREASURER	STATE TAXES	\$	1,865.00
SWENSON'S HARDWARE	MISC SUPPLIES	\$	1,661.66
TRULSON AUTO	TIRE MOWER	\$	182.97
U S POSTMASTER	UB POSTAGE AUGUST 2022	\$	675.59
UNITED HEALTH CARE	HEALTH INSURANCE	\$	11,139.52
UMB BANK NA	MISC	\$	6,616.33
UNPLUGGED WIRELESS	REPAIR	\$	148.00
VANCE HAGEN	TOOL RENTAL	\$	309.13
VERIZON	POLICE PHONE	\$	324.75
WYATT'S WARRIORS	WORKING RAGRBAI STAND	\$	500.00
YOHNCO	MISC CONTRACT WORK	\$	605.52
	TOTAL ACCOUNTS PAYABLE	\$	546,380.60