

CITY OF BRITT – BRITT IOWA – September 6, 2022

City of Britt, Iowa Council met in pursuant to law and the rules of said Council in regular Council session at 7:00 o'clock P.M. the 6th day of September 2022 in the Britt Municipal Room. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Ashley Weiss, and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Swenson and second by Wallen to approve the agenda. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Weiss, and Luecht

Nays: None

The motion carried.

It was moved by Luecht and second by Weiss that the following items contained in the Consent Agenda be approved and adopted.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 08/02/2022 Council Meeting**
- b. Claim list in the amount of \$437,947.53**
- c. Approve Class C Liquor License for El Tequila**
- d. Approve Class B Beer Permit for Sidetrack Lanes**
- e. Approve Amendment Class C Liquor License Outdoor Sales for Britt Bar & Grill**
- f. Approve Class E Liquor License Amendment & Renewal for Casey's General Store #3043**

A roll call vote was had, which was as follows:

Ayes: Swenson, Gast, Wallen, Weiss, and Luecht

Nays: None

Linda Friedow, Library Director, was present to give her report. We are still working on the library phone app My Libro and the new computer installations – but progressing on both. State Annual reports have been delayed due to an extensive power outage and ransomware incident with Baker & Taylor. They provide the software system that the State of Iowa uses for the library reports. Carol & I will be attending the annual ARSL conference in Chattanooga TN Sept 14-17. We are returning more programs in September. The Storytime for preschool age children, Lego Kids – 3 sessions/month for three age groups, and BLAST – still in planning (for early-out days). The library will close early the nights of the car shows. History on the Move will be hosting the "Iowa's People & Places" exhibit for Hancock County, Sept 29 – Oct 1. A Winnebago will be parked here Sept 28 – Oct 3rd for that event. Stats for August are: WhoFi – 371 (Aug 2021, 231), Door Counter – 1709, and Circulation 1209.

Vance Hagen, Public Works Director, was present to give his report. We received the new mower from VanWall. We cleaned up after RAGBRAI. Trimmed trees at the high school parking lot so Municipal Pipe's truck could access the sewer manhole. Watermain work was completed on Center St W. P&P Electric worked on sewer plant generator. They tested and replaced the heater on the city hall generator. Iowa Pump Works was here to rework the high school lift station as well as install the new grinder pump in the sludge building. The Dept. set up for Hobo Days and cleaned up after. Helped a resident with sewer service repair. Attended work comp meeting with Laurie and Elizabeth. We installed new water pump for the spray system on the sweeper. Truck number 4 is in the shop for motor work. K&C Tree Service treated Ash trees. Weeds were sprayed on city property. The pool was emptied. Nieman contracting is taking some of the ash piles from the tree dump. Sewer videos were uploaded to our GIS map. We took part in DNR survey, and they took a well sample from well two. Installed apron at Lions Park, erosion stone, and replaced sidewalk. Jade picked up mowers for golf course. Palmer pool painted gutters and touched up the pool area. The Water Treatment Plant has begun construction. Met with golf course personnel about mowing and maintenance. Kam painted lines on Main Ave and around town perimeter. I Spoke with contractors about Main Ave curbs and line painting. We replace curb stop at 84 4th Ave NE. Read meters, did shutoffs, and locates.

Hagen presented to the council the quote for painting street lines. The quote was from Iowa Lot Stripping for \$3,380.00. It was motioned by Wallen and second by Luecht to approve the quote of \$3,380.00 to repaint street lines. Motion carried unanimously.

Hagen also explained to council that the Curbs on Main Street must be ADA approved before he can begin work. Mayor Arndorfer recommended he work with Wes Brown with Bolton and Menk to meet all the requirements of ADA.

Hagen informed the council the rest of this golf season, Jade Johnson, Public Works, will be doing maintenance at the Britt Golf Course. Johnson's time will be spent there until mechanical problems have been resolved. Arndorfer called for a Personnel and Finance Committee meeting after the council meeting to discuss further.

Mark Anderson, Police Chief, was present to give his report. It was as follows: Since the last council meeting the PD had 283 calls for service. Officer Williams and K9 Axel have been doing great and has been used on traffic stops where narcotics have been recovered. The PD continues to have radio connection issues. Emergency Manager put up a portable antenna. It has not provided much change. Special recognition to Sgt Cram who went above and beyond to locate a missing person. Person went missing in Missouri following his stay here during Hobo Days. The PD will be doing Implicit Bias and De-escalation training this month along with Firearm qualifications.

Jon Swenson, Fire Chief, was present to give his report. There were eight calls for service in August of 2022. Those calls regarded races, fires, and parades. The training conducted were checks on trucks and wash of trucks/gear. The Dept. got ready for parades. Still no change to the ISO score, it should be better after conversation with them. Water supply in the city and on fire trucks have improved. Met with the City work comp insurance. Feld Fire was here to assess fire pumps on the 2020 and 1991 fire engines. They also tested and serviced Ankus rescue tool on 726 rescue truck. Sandry Fire was here to flow test the MSA SCBA packs and serviced the TNT rescue equipment on 725 pickup.

Mike Boomgarden, Zoning Administrator, was present to give his report. Boomgarden issued five building permits and spoke with eleven residents on zoning questions.

Jen Weiland, Park and Rec President, was not present to give her report. Stephanie Daugaard, Park and Rec Board member, was there to speak on behalf of the Summer Rec Director position. Daugaard explained to the council that the Summer Rec Director would oversee summer rec, flag/tackle football, pool, golf course, and other issues that may arise. Arndorfer recommended they look at the job description/salary and compare to other surrounding cities. Once they have their final salary and job description, they can present it to council for a vote.

Next on the agenda was to approve pay application #3 to Henkel Construction for \$244,359.39. It was motioned by Swenson and second by Gast to approve pay app # 3 to Henkel Construction for \$244,359.39. Motion carried unanimously. Wes Brown, with Bolton and Menk, was present to speak on the Water Treatment Facility and Water Tower Projects. Pay App #3 to Henkel Construction is for the water main work and for materials that were shipped. He informed council the tower will be demolished the week of Sept 19th, street patching the week of Sept 26th. Maguire Iron has finished the construction of the water tower and their final pay application will be approved at the next meeting.

Next on the agenda was 585 6th Ave SE. The City was awarded ownership of the property. We have a couple of residents interested in looking at the house. If the house can be repaired, they would be interested in buying property. Arndorfer explained it would need to go up for bid. Gast, Hagen, and Chief Anderson will go inspect the house to determine if it is repairable. We would have an update at the next council meeting.

Ibarra informed the council there are about 120 ash trees at the Golf Course. Which would roughly be \$25,000 to treat. KC Tree Service explained it might be best to wait until next year to treat since weather might not be favorable for treatment. Ibarra also stated if that waiting till next year would help with budgeting for the trees. Council was all in agreement to discuss next year.

Ibarra reminded the council that Layne Moser, Britt resident, recommended at the July council meeting that Main Ave S from 6th ST to 7th ST implement one side parking. Most city street measure 30 ft or more in width. This road measures 25-27ft wide. When vehicles park on both sides of the street it does not allow other vehicles through. Ibarra asked for Fire Chief Swenson's opinion. Swenson explained that instilling one side parking would help in emergency situations like fires or ambulances needing to get to resident. Arndorfer asked for Brown's opinion. Brown stated the city has already adopted SUDAS, its just a matter of implementation. Arndorfer requested Vance work with Brown to implement SUDAS on all streets in Britt.

Mayor Arndorfer presented his report. Our City Attorney has given us his letter of retirement. He is only limiting himself to probate and real estate cases. Arndorfer stated he was thankful to Earl Hill for all his work and dedication to the city. Arndorfer requested Ibarra research who other surrounding towns use for Attorney. A new city attorney will be discussed at a later meeting.

Water Treatment Plant updates were covered by Brown. No further explanation was needed.

Public Comment:

Arndorfer thanked Jared with Mojo DJ Services for the amazing car show he has brought to Britt. The Dates for the 2023 Car Show will be Wednesday's- July 19th, August 16th, and September 20th.

Ibarra informed a resident asked for the bridge at Camp park to be repaired. Arndorfer asked Hagen to examine the bridge for repairs.

Ibarra informed that Holly Lang called and asked if council would be okay with the homecoming parade going down 4th St through Main Ave and down the Summit House road and back to the high school on Tuesday, Sept 20th. All council were in agreeance.

The property at 361 5th St SW is about halfway demolished and should be completed soon.

Ibarra invited everyone to stop by the offices. Marcy Mayland, Deputy Clerk, and Ibarra worked hard last week painting and putting desks together to get one office presentable. Ibarra thanked Mayland for all her wonderful ideas in renovating the office. We hope to have both office ready for next council meeting.

The new air conditioner and furnace were installed in the municipal room last month. Thanks to Brian Riekens with Riekens Plumbing and Heating for making us a priority and getting it installed right away.

With no further business it was moved by Luecht and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

Upcoming Events:

- a. Farmers Market- Saturdays 9:30 to 11:30am- City Hall Sidewalk
- b. Car Show- Sept 21st – Main Street
- c. Eisenman BBQ- Sept. 24th @ Behind Library
- d. Community Supper- Sept 28th @ City Hall
- e. Motorhome Museum - Sept 29th-October 1st @Britt Library

Elizabeth Ibarra, Acting City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
3D TROPHIES	5K-10K HOBO RUN TROPHIES	\$ 108.00
A P CLEANING SERVICES	MUNICIPAL BUILDING	\$ 850.00
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING	\$ 14,458.77
ACCO UNLIMITED CORP	POOL CHEMICALS	\$ 390.75
AGSOURCE	TESTING	\$ 1,292.75
ALISSA KIRSCH	LETTERING ON LARGE SIGNS	\$ 150.00
ALLIANT ENERGY	ELECTRIC	\$ 13,888.65
AMAZON	LIBRARY-SUPPLIES, BUILDING, KIDS	\$ 636.91
ARAMARK	CITY HALL	\$ 505.10
BADGER METER	SOFTWARE	\$ 57.66

BASE	CAFETERIA PLAN	\$ 1,736.50
BOLTON & MENK	WTP IMPROVEMENT	\$ 22,669.66
BOOK LOOK	LIBRARY-IF BOOKS	\$ 399.76
BRITT CHAMBER OF COMMERCE	BRITT BUCKS	\$ 450.00
BRITT FOOD CENTER	MISC	\$ 538.34
CARLSON DRAINAGE	LOCATE STORM DRAIN TILE	\$ 100.00
CHOSEN VALLEY TESTING	WTP TESTING	\$ 855.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 544.74
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	PHONES/INTERNET	\$ 651.66
CONVERSIGHT	LIBRARY-MY LIBRO SUBS	\$ 1,000.00
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 705.22
EFTPS	FED/FICA TAX	\$ 19,219.67
ELECTRONIC SPECIALTIES	RAGBRAI ELECTRONICS RENTAL	\$ 893.00
GARNER VETERINARY CLINIC	BOARDING FEE	\$ 100.00
GIFTS SEW SWEET	HOBO RUN SHIRTS	\$ 770.30
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 208.86
HANCOCK CO TREASURER	2022 PROPERTY TAXES	\$ 16,736.25
HAWKINS INC.	WATER CHEMICALS	\$ 1,144.56
HEARTLAND ASPHALT	1ST ST NE OVERLAY	\$ 122,730.00
IMWCA	WORK COMP INSTALLMENT #2	\$ 1,307.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$ 295.37
IOWA CITY/COUNTY MGMT ASO	2022/2023 DUES	\$ 120.00
IOWA DEPT. OF REVENUE	WITHOLDING TAX	\$ 3,629.13
IOWA LAW ENFORCEMENT ACAD	FIELD TRAINING	\$ 380.00
IOWA PUMP WORKS	SALE & INSTALL OF EQUIPMENT LS	\$ 41,748.63
IPERS	IPERS	\$ 16,590.49
JENNIFER WEILAND	PARKS	\$ 12.14
JORDAN WILLIAMS	K9 SUPPLIES	\$ 109.07
KIOW	BRITT CAMPAIGN	\$ 118.00
LAMPE CUSTOM WELDING	SKID SHOE FOR SNOW PUSHER	\$ 659.00
LITTLE EAGLE WRESTLING	DONATION FOR DELIVERING ICE	\$ 75.00
MACQUEEN EQUIPMENT	WATER PUMP	\$ 1,279.30
MAIN STREET SPECIALTIES, LLC	OUTFIT 2022 EXPLORER	\$ 19,612.64
MALEK'S LAWN & TREE SERV	TREE REMOVAL -DERECHO	\$ 1,450.00
MAYBERRY	ENTERTAINMENT	\$ 600.00
MIDWEST TAPE	LIBRARY-DVDS	\$ 200.91
MILLER & SONS GOLF CARTS	RABGRAI GOLF CART	\$ 1,880.00
MOTOROLA SOLUTIONS	2022 EXPLORER RADIOS	\$ 4,945.00
MUNICIPAL PIPE & TOOL	LIFT STATION	\$ 3,313.50
NELSON SEPTIC SERVICES	PORTABLE RESTROOMS	\$ 3,550.00

NEW COOPERATIVE	GAS COMPANY	\$ 4,359.49
NEWCOM TECHNOLOGIES	License Service Agreement	\$ 900.00
NEXT GENERATION TECH INC	MICROSOFT 365	\$ 60.00
NORTH IOWA LUMBER & DESIGN INC	WATER/GOLF MISC	\$ 198.99
OVERDRIVE INC.	LIBRARY-EBOOK	\$ 729.24
PAYROLL	AUGUST 2022	\$ 66,246.63
PAYPAL	AUTHENTICATION	\$ 0.39
PEAK SOFTWARE	SPORTSMAN 6 MONTH	\$ 1,595.68
PSI	PAPER	\$ 196.50
PSN	UTILITY BILL CANCELLED PAYMENT	\$ 64.81
RIEKENS PLUMBING & HTNG	MUNICIPAL ROOM NEW AIR/FURNACE	\$ 13,411.36
TREASURER, STATE OF IOWA	WATER EXCISE TAX	\$ 3,533.09
SPEER FINANCIAL	FY 21 CONINUING GO BOND DISCLO	\$ 375.00
SPORTS ILLUSTRATED	LIBRARY-2 YR SUBS	\$ 30.00
STATE FARM	FIDELITY BOND	\$ 334.00
STATE HYGIENIC LABORATORY	ANALYSIS	\$ 27.00
STATE TREASURER	STATE TAXES	\$ 2,009.00
SWENSON'S HARDWARE	LIBRARY-SUPPLIES	\$ 14.99
TITANIUM LUNCHBOX	RAGBRAI	\$ 106.27
TRULSON AUTO	MISC VEHICLE	\$ 77.23
U S POSTMASTER	UB POSTAGE JULY 2022	\$ 401.86
UNITED HEALTH CARE	HEALTH INSURANCE	\$ 9,862.80
UMB BANK NA	IOWA LEAGUES	\$ 5,752.16
VERIZON	POLICE PHONES	\$ 324.75
WEST HANCOCK CHEERLEADERS	DONATION FOR PAINTING STREETS	\$ 250.00
WH FOOTBALL TEAM	RAGBRAI-UNLOADED ICE	\$ 250.00
WH TRACK TEAM	RAGBRAI-BATHROOMS/GARBAGE	\$ 1,000.00
	TOTAL ACCOUNTS PAYABLE	\$ 437,947.53