

CITY OF BRITT – BRITT IOWA – July 14, 2022

City of Britt, Iowa Council met in pursuant to law and the rules of said Council in Special Council session at 7:00 o'clock P.M. the 14th day of July 2022 in the Britt Municipal Room. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Curt Gast, Karrie Wallen, Ashley Weiss, and Chad Luecht

ABSENT: Stacy Swenson

The Mayor presented the agenda for approval. It was moved by Luecht and second by Wallen to approve the agenda. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Weiss, & Luecht

Nays: None

The motion carried.

It was moved by Weiss and second by Luecht that the following items contained in the Consent Agenda be approved and adopted.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. **Approve Minute of the 6/07/2022 Regular Council Meeting & 6/28/2022 Special Council Meeting**
- b. **Claim list in the amount of 368,350.62 (Correct amount to be approved at next meeting \$ 453,216.20**
- c. **Approve Class C Liquor License for El Tequila**
- d. **Tax Abatement for Todd Helmers**

A roll call vote was had, which was as follows:

Ayes: Gast, Wallen, Weiss, Luecht

Nays: None

Linda Friedow, Library Director, was not present to give her report. The report was as follows: The Summer Reading/children's programing – CPPC grant reimbursement for \$2389.83 was received. New patron computers were ordered with year end funds – updates were available but at a cost of just over \$500 per computer – new computers were priced at \$1289 each. We will work with Allied ENS for installing security and Office applications. A new couch arrived in June, rearranged the reading area. Moved the bench from the meeting room into the children's area. Summer Reading began June 20, and it is going very well. It is a more open schedule this year and parents have been very appreciative. Kids are enjoying many fun and informative programs (kitchen skills, sewing skills, painting birdhouses, card-making, scavenger hunt, etc.). We will be offering a new library phone app – MyLibro – patrons will have access to the library catalog, they can place and manage holds, receive notifications when materials arrive, manage renewals, learn about library events, etc. We will be OPEN during RAGBRAI – no special events but air-conditioning, Wi-Fi, and local info available

Vance Hagen, Public Works Director, was not present to give his report. His report was as follows: Compost was screened, the tower was disinfected and refilled after punch list work, NutriJect was here and emptied and ground up all the material in digester, discovered mixer has fallen off the motor shaft, DNR has been notified and am currently working with Henkel on a solution, Street patches poured on work areas 5th Ave SW, 1st NE, and 2nd St NW, Spoke with resident about her water bill, met with resident about utilities at Sunset Ridge, Spoke with line painter for county and Main Ave, Heartland have started work on 1st St NE, Henkel moved job trailer in, watermain portion of water project has

been approved, Manhole on 2nd Ave NE is in poor condition, Sprayed weeds, Swept streets, did Shut offs and Locates, meters were read.

Mark Anderson, Police Chief, was not present to give his report. It was as follows: Since the last council meeting the PD had 188 calls for service. Abatements have been updated with the City Attorney. Axle is doing great with Officer Williams. We will be doing traffic stops, use of force and taser training this month.

Jon Swenson, Fire Chief, was present to give his report. They had eight calls for service in June of 2022, Which consisted of Accidents, Races, WHAS assist, and Fire. They trained on truck checks, washing trucks/gear and new and old technologies of class A Foam and AFFF foam. The 725 is repaired of hail damage responding to Kanawha which was a \$250 deductible. ISO score should be better after conversation with them. The water supply in the city and on fire Trucks has improved, we are still at the 2018 score.

Swenson also informed the city that Dollar General has not put in the sidewalk that connects to the Church. It was in their original plans. Ibarra will reach out to the project superintendent and find out when they plan to put that in.

Mike Boomgarden, Zoning Administrator, was not present to give his report. Boomgarden issued two building permits and spoke with eleven residents on zoning questions.

Jen Weiland, Park and Rec President, was not present to give her report. The Council could not approve the Park and Rec Director position without Weiland being present to speak on it.

Next on the agenda was 361 5th ST SW. Ibarra reached out to four asbestos/demolition removal companies and they all said that an asbestos inspection was required before they could give us a quote. Site Services will be conducting the survey for \$975. We should have results within the next two weeks.

The Car Removal Program was next on the agenda. Ibarra informed that the City of Garner does not have an ordinance or procedure in place with Mark Kaczor or his program. They mail out abatement letters and If residents ask for information, they give out Kaczor's information. The Council asked to see a copy of the Abatement letter that gets mailed out to residents.

Mayor Arndorfer updated the council and residents on the Water Treatment Project. Arndorfer explained that the DNR has not approved the construction for the Water Treatment Facility Project. Henkel Construction is getting a little worried because the notice to proceed was issued back in May. If the permit is not approved soon, there might be an increase to cost due to an extension of their contract and winter construction compensation. Katie Sterk With Bolton and Menk is working with the DNR to get the Permit approved.

Public Comment:

Arndorfer informed that Central Lock will have the card system installed for the City of Britt buildings by Mid-August.

Ibarra informed the Council that the Municipal Room's air conditioner is not working. We are grabbing quotes to replace the air conditioner and will go with the cheapest. If budget allows, we will try to replace one unit a year at city hall.

Arndorfer and Councilperson Wallen will reach out to Vance and K&C Tree Service and do another assessment on the Ash trees for the disease Emerald Ash Borer.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Elizabeth Ibarra, Acting City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSOLUTE WASTE REMOVAL	CITY WIDE CLEANUP 2022	\$ 5,335.00
ACCO UNLIMITED CORP	POOL CHEMICALS	\$ 3,181.92
AGSOURCE	ANAYLSIS	\$ 1,027.00
AHLERS & COONEY, P.C.	2022 GO BOND FOR PD VEHICLE	\$ 5,500.00
ALLIANT ENERGY	ELECTRIC BILL	\$ 13,344.88
ALLIANT ENERGY	NON UTILITY SINGLE PH TEMP SVC	\$ 162.00
ALLIED ENS LLC	MONITORING	\$ 896.17
BADGER METER	SERVICES FOR MAY 2022	\$ 57.12
BASE	CAF PLAN	\$ 30.00
BASE	REIMB DEF COMP	\$ 208.33
BASE	MEDICAL REIMB	\$ 283.33
BASE	REIMBURSEMENT COMP	\$ 335.76
BOLTON & MENK	WATER TOWER PAHSE 005	\$ 327.50
BOLTON & MENK	WTF Phase 003	\$ 7,314.25
BRITT FOOD CENTER	SUMMER REC CONCESSIONS	\$ 565.17
CARD SERVICES	LIBRARY EXPENSES	\$ 8,399.25
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 181.58
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	Phones/Internet/Fax	\$ 747.02
EFTPS	FED/FICA TAX	\$ 6,316.80
EFTPS	FED/FICA TAX	\$ 283.04
EFTPS	FED/FICA TAX	\$ 12.88
EFTPS	FED/FICA TAX	\$ 6,551.17
EFTPS	FED/FICA TAX	\$ 174.10
EMC INSURANCE	LINEBACKER DEDUCTIBLE	\$ 2,000.00
FIRST STATE BANK	2011 SERIES PRINCIPAL	\$ 192,310.23
FORT & SCHLEGEL	FY ENDING JUNE 30TH 2021 AUDIT	\$ 4,940.00
G-FORCE CUSTOMS LLC.	2019 FORD F-450 SUPER DUTY XL	\$ 9,028.57
GREAT AMERICA FINANCIAL SVCS	HP COLOR LASER JET	\$ 384.06
HCEDC	ANNUAL DINNER	\$ 150.00
HAWKINS INC.	CHEMICALS	\$ 10.00
HEWETT WHOLESALE INC.	SUMMER REC-CONCESSIONS	\$ 104.15
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	\$ 600.00
IMWCA	WORKERS COMP	\$ 3,051.00
IOWA LAW ENFORCEMENT ACAD	PD TRAINING	\$ 10.00
IOWA PUMP WORKS	INSTALL POOL PUMP	\$ 4,211.46
IPERS	POLICE IPERS	\$ 11,350.51
IPERS	IPERS CORRECTION	\$ 220.74
JESSICA ROCKWELL	UTILITY BILL CREDIT REIMBURSEMENT	\$ 1,099.81
JORDAN WILLIAMS	K9 REIMBURSEMENTS	\$ 641.92
KARMA POLICE CANINE LLC	K9 SUPPLIES	\$ 300.00
KIOW	CAMPAIGN	\$ 118.00
MALEK'S LAWN & TREE SERV	382 2ND AVE SW REMOVAL OF TREE	\$ 650.00

MALEK'S LAWN & TREE SERV	60 8TH AVE NW & 339 MAIN S	\$ 1,450.00
MERRIT COMPUTER SERVICE	CAMERAS	\$ 1,980.00
MICHAEL JOHNSON	UMPIRING MAY 31	\$ 60.00
MID-AMERICA PUBLISHING	LEGALS 5.3 PROCEEDING	\$ 53.59
MIDWEST PIPE SUPPLY	MISC	\$ 844.00
NEW COOPERATIVE	GAS/DIESEL	\$ 2,592.69
NEXT GENERATION TECH INC	OFFICE 365 AGREEMENT	\$ 60.00
NORTHERN LIGHTS	POOL CONCESSIONS	\$ 1,245.59
PAYROLL	JUNE OF 2022	\$ 49,927.47
PRITCHARD AUTO	HAGEN'S VEHICLE	\$ 22.95
RACHEL JOHNSON	UMPIRING MAY 31	\$ 60.00
REDING ELECTRIC, INC	WATERMAIN BREAK BY GSS	\$ 6,132.25
REE PETERSON	WSI TRAINING	\$ 125.00
RYAN ARNDORFER	MAYOR MEETING/COURT MILEAGE	\$ 412.50
TREASURER, STATE OF IOWA	SALES TAX	\$ 3,059.09
TREASURER, STATE OF IOWA	SALES TAX	\$ 459.05
SRF-IA FINANCE AUTHORITY	Principal	\$ 53,000.00
SRF-IA FINANCE AUTHORITY	SRF-INTEREST	\$ 10,313.85
STATE HYGIENIC LABORATORY	ANAYLSIS	\$ 47.00
STATE TREASURER	STATE TAXES	\$ 2,671.00
STATE TREASURER	WITHOLDING TAX	\$ 2,594.00
STEVE WOOD	PARK RENTAL REIMBURSEMENT	\$ 10.00
SWENSON'S HARDWARE	MISC	\$ 1,883.24
THE FLOWER CART	GREENHOUSE PLANTS	\$ 133.81
THONE GOLWITZER	KELLEN SMITH CERTIFICATION	\$ 250.00
U S POSTMASTER	MAY UB POSTAGE	\$ 373.66
UNITED HEALTH CARE	HEALTH INSURANCE	\$ 9,862.80
UMB BANK NA	BOND ADMIN FEES	\$ 300.00
UMB BANK NA	BOND ADMIN FEES	\$ 250.00
VANWALL EQUIPMENT	MOWER REPAIR	\$ 1,500.45
VERIZON	POLICE PHONES	\$ 323.15
VESSCO, INC	POOL MISC	\$ 65.34
WATERLOO TENT & TARP CO	UMBRELLAS FOR POOL	\$ 8,570.00
	TOTAL ACCOUNTS PAYABLE	\$ 453,216.20