

CITY OF BRITT – BRITT IOWA – January 4<sup>th</sup>, 2022

City of Britt, Iowa Council met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 4<sup>th</sup> day January 2022. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Curt Gast, Karrie Wallen, Ashley Weiss, & Chad Luecht

ABSENT: Stacey Swenson

The Mayor presented the agenda for approval. It was moved by Wallen and seconded by Luecht to approve the agenda. A roll call vote was had which was as follows:

Ayes: Gast, Wallen, Weiss, & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 12/07/2021 Regular Council Meeting & 12/21/21 Special Council Meeting
- b. Claim list in the amount of \$202,540.62

Ayes: Gast, Wallen, Weiss, & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Department head reports were given. Linda Friedow, Library Director, report was presented. The Parade of trees has 8 participants and nice coverage in both area papers. The passport assessment was lengthy and a bit tense, but we passed with just one area improvement. Two staff members still need to complete the agent training update and test. We are working on "Red Bag" kits for checkout. These are backpacks on a topic (farm/transportation/pets/etc.), fingerplays, songs and parental guides. They will be targeted for toddlers, preschool, and primary grades. Friedow will be attending a NILC meeting on Jan 12 via Zoom. Staff training day is Thursday, January 27<sup>th</sup>. The library now has an Instagram account that Carol Couch is managing.

Vance Hagen's, Public Works Director, report was presented to Council. A representative from Bolton and Menk scanned wells 1 & 2 for the upcoming water treatment plant. The Department installed snowplows, did locates, read meters, did shutoffs, cleared road in front of Family Dollar, and cleared streets of snow and sanded roads. The new water tower is operational. Hagen met with Jake of Automated systems to go over controls in new tower. The old tower was drained and pumped into streets so to not flood the work area. Beemer plumbing came and isolated old tower from distribution system. The department order the new mower. Hagen met with Steve Earles about Camp Park storm tile.

Last Council Meeting they approved a mower bid, but that mower wasn't available. It was motioned by Luecht and second by Weiss to approve the mower bid of \$27,750 from Van Wall Equipment. Motioned carried by unanimous vote.

The Department is also hiring for Public works. The Council has reviewed the applicants and they feel the best candidate for the job would be James Merriam of Britt. His starting wage will be \$18. It was motioned by Gast and second by Luecht to approve the hiring James Merriam at \$18 an hour. The motion carried.

Mark Anderson, Chief of Police, presented his report. Officer Reis started the academy this week. The PD has started looking at filling the K9 vacancy and various options we have. Since the last council meeting the PD had 199 calls for service. In 2021 the PD had a total of 2,333 calls for service. In 2020 there were 1,721.

Jon Swenson, Fire Chief, presented his report. There was one call for service to assist WHAS in December of 2021. The Department cleaned and checked gear. Trucks were drained for the winter. They watched video dangers of basement fires. The 2020 Spartan pumper was in an accident on 11-26-21, still operational. Swenson also included his current budget and proposed budget. There is an increase of about \$1200 for insurance physicals next year.

Mike Boomgarden, Zoning Administrator, report was presented. There was one permit issued to Jay Burgardt in December. Boomgarden talked to seven people about zoning.

Next, we moved onto the City Clerk’s report. Elizabeth Ibarra was not present to give report in her place is Marcy Mayland and Kelly Jost.

The Tax Abatement for Jared Wingert was turned in, but it would not be approved until the project is finished.

Mayor Arndorfer presented his report. Arndorfer presented the Outside Budget Requests.

Britt Draft Horse Show asked for \$4,500 for home improvements. The American Legion asked for \$1,500 for ac and heating improvements. The Hancock Co. District Fair wanted \$2,000 for campground expansion. Britt Hobo Days is asking for the usual \$15,000; The Britt Chamber is asking for half the cost of the flowers which is \$750. Lastly, BIDCO is asking for \$10,000.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

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Elizabeth Ibarra, Acting City Clerk

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Ryan L. Arndorfer, Mayor

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
<b>A P CLEANING SERVICES</b>	<b>MUNICIPAL AND FIRE STATION</b>	<b>\$ 650.00</b>
<b>ABC LOCK</b>	<b>NEW KABA PUSH BUTTON</b>	<b>\$ 864.39</b>
<b>AGSOURCE</b>	<b>TESTING SERVICES</b>	<b>\$ 1,365.00</b>
<b>ALLIANT ENERGY</b>	<b>NOV BILL</b>	<b>\$ 9,840.21</b>
<b>ALLIED ENS LLC</b>	<b>LAPTOP SETUP</b>	<b>\$ 2,407.66</b>
<b>AMAZON</b>	<b>LIBRARY-PROG52.24/TECH141.97</b>	<b>\$ 195.21</b>
<b>ARAMARK</b>	<b>MAINTENANCE</b>	<b>\$ 687.38</b>
<b>BADGER METER</b>	<b>BADGER METER</b>	<b>\$ 57.06</b>

BARKEMA TREE SERVICE, LLC	BID FOR 2021 TREE PROGRAM	\$ 13,000.00
BASE	MEDICAL REIMB	\$ 225.00
BEN MEHMEN	PATROL	\$ 27.04
BOLTON & MENK	DESIGN AND BID PHASE	\$ 57,116.00
BRITT CHAMBER OF COMMERCE	MEMBERSHIP DUES	\$ 250.00
BRITT FOOD CENTER	LIBRARY-SUPPLY	\$ 63.44
BROWN SUPPLY INC	ELGIN MAIN BROOM	\$ 2,172.67
CARD SERVICES	MISC	\$ 2,773.61
	JET FLOOR DRAIN NEW WTR	
CARLSON DRAINAGE	TOWER	\$ 250.00
CENGAGE LEARNING	LIBRARY-LP BOOKS	\$ 56.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 151.32
COMM 1	INTERNET/PHONE	\$ 581.94
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 543.57
EFTPS	FED/FICA TAX	\$ 11,216.98
FIRST STATE BANK	BOND INTEREST PAYMENTS	\$ 17,357.73
GIFTS SEW SWEET	POLICE CLOTHING	\$ 330.50
GREAT AMERICA FINANCIAL SVCS	HP COPIER	\$ 183.61
HANCOCK CO CLERK OF COURT	COURT CASE	\$ 55.00
HANCOCK CO HEALTH SYSTEM	DRUG SCREEN	\$ 227.00
HANCOCK COUNTY AUDITOR	ELECTIONS	\$ 3,461.61
HANCOCK COUNTY SHERIFF	GARNISHMENT3	\$ 298.08
HYVEE	ACADEMY MEAL PLAN	\$ 2,121.12
IA DEPT OF PUBLIC SAFETY	MONTHLY BILLING	\$ 300.00
IMWCA	WORKERS COMP	\$ 1,128.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$ 610.14
INTERNAL REVENUE SERVICE	IRS June 2020	\$ 513.26
IOWA GOOD ROADS ASSN	DUES	\$ 95.00
IOWA LAW ENFORCEMENT ACAD	EVALUATION REIS	\$ 150.00
IOWA LIBRARY ASSOCIATION	LIBRARY- DUES	\$ 30.00
IOWA ONE CALL	IOWA ONE CALL	\$ 19.80
IPERS	IPERS	\$ 10,301.62
ISCIA	TRAINING FOR OFFICER	\$ 150.00
	KELLY PAID POSTAGE TO MAIL	
KELLY JOST	BLK	\$ 8.55
LAMPE CUSTOM WELDING	MISC ITEMS	\$ 255.77
MAIN STREET SPECIALTIES, LLC	TECH SUPPORT	\$ 262.50
MID-AMERICAN RESEARCH		
CHEMICAL	NUKE LIFT STATION	\$ 4,107.20
MICRO MARKETING	LIBRARY-AUDIO/BOOKS	\$ 54.99
MIDWEST LIVING	LIBRARY RENEWAL 2 YEARS	\$ 18.00
NATIONAL GEOGRAPHIC SOCIETY	LIBRARY-RENEWAL	\$ 20.00
NEXT GENERATION TECH INC	OFFICE 365 AGREEMENT	\$ 60.00
SUMMIT TRIBUNE	PUBLISHING	\$ 313.40
OUR IOWA	LIBRARY-RENEWAL 2YR	\$ 34.98
PRESTO-X-COMPANY	PEST CONTROL	\$ 51.00
PRITCHARD AUTO	SERVICE SALES	\$ 65.90
REDING ELECTRIC, INC	POOL/WATER TOWER	\$ 453.81

SANDRY FIRE SUPPLY	TESTING	\$ 1,818.95
STATE HYGIENIC LABORATORY	TESTING	\$ 27.00
STATE TREASURER	STATE TAXES	\$ 2,643.00
SWENSON'S HARDWARE	MISC	\$ 1,285.85
TRULSON AUTO	OIL FILTER	\$ 437.38
U S POSTMASTER	JAN 2022 UB POSTAGE	\$ 400.85
UNITED HEALTH CARE	HEALTH-PRE-TAX	\$ 7,634.15
UMB BANK NA	ADMIN FEES	\$ 550.00
VERIZON	POLICE PHONES	\$ 323.35
WHITFIELD AND EDDY	EMPLOYEE MATTER	\$ 5,322.00
PAYROLL		\$ 35,565.04
	TOTAL	\$ 202,540.62