

CITY OF BRITT – BRITT IOWA – December 7th, 2021

City of Britt, Iowa Council met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 7th day December 2021. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge

ABSENT: Chad Luecht

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Wallen to approve the agenda. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, & Verbrugge

Nays: None

The motion carried.

It was moved by Swenson and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 11/09/2021 Regular Council Meeting & 11/14/21 Special Council Meeting
- b. Claim list in the amount of \$257,248.28

Ayes: Swenson, Gast, Wallen, & Verbrugge

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Jen Weiland was not present to be heard about Parks and Recs.

Department head reports were given. Linda Friedow, Library Director, report was presented. Parade of Trees will be during Frozen Frolic, Dec 9th-11th. December blast was held Wed, Dec 1st for K-5. Kids made ornaments for tree decorating for Parade of Trees. The Hancock County Library Association met with the supervisors for our annual funding request on Monday. Carol attended the ASAP meeting in Garner today and found it interesting. Results of the discussion will be shared with attendees. Tomorrow, Dec 8th, is a scheduled passport acceptance facility oversight assessment.

Vance Hagen's, Public Works Director, report was presented to council. The Department got a new belt conveyer for the sweeper. They installed new wear shoes on the snow pusher. Spoke with a resident about landscaping around a hydrant. We replaced light bulbs on Main Ave. Jade went to a water class. Barkema is currently removing trees and trimming. Beemer plumbing is here for work in water plant. New water tower is online. Midwest Roofing is here and finishing up. We had a Pre-construction meeting for the new water plant. Earles did site restoration for water tower. Hagen sent Newcome sewer videos to be uploaded. We put up Christmas decorations. There was a meeting with Kathy for the water plant site. Reused rock off city hall at the sewer plant. Received mower quotes. Swept streets. The department did locates, shut offs, meter reads, and repair water services.

Hagen had been needing a mower from sometime and we decided to start looking for bids. It was motioned by Verbrugge and Second by Gast to approve the mower bid of \$15,285 from Van Wall Equipment. Motioned carried by unanimous vote.

Mark Anderson, Chief of Police, presented his report. The PD had 175 calls for service since last Council Meeting. Abatements have been updated with the City Attorney. The Dept. is currently working on the resolution of the Bartlett case.

After reviewing potential candidates, Chief Anderson thought Christopher Reis would be the best fit for the Department. It was motioned by Swenson second by Gast to hire Christopher Reis as the new police officer. His wage will start at \$19.75 an hour. Motioned carried by unanimous.

Jon Swenson, Fire Chief, presented his report. The department had 4 Calls for Service: WHAS assist, mutual aid CLFD, and police assist. Training included cleaning and checking gear, draining trucks for winter, and a video on firefighting technique. The soup supper is December 11 from 5-7 and all are welcome to attend. 2020 Spartan pumper was in an accident on 11-26-2021. No one was hurt. It is still operational, and we are getting bids for repair. The department was awarded the DNR matching grant of up to \$3,478 to upgrade pagers and wildland/extraction gear.

Mike Boomgarden, Zoning Administrator, report was presented. He issued three building permits and spoke with eleven residents who had zoning questions. There was a zoning meeting on November 5th to discuss whether we should allow or have rules for storage tents.

Next, we moved onto the City Clerks report, Ibarra needed a motion to Approve Jay Burgardt Request for Lots 23 & 24 at Sunset Ridge. It was motioned by Gast and second by Swenson to approve the Lots 23 & 24 be given to Jay Burgardt. The motioned carried.

Ibarra needed a motion to approve payment #8 for the new 150,000-gallon water tower tank to Maguire for \$58,187.50. It was motioned by Verbrugge and second by Swenson to approve payment #8 to Maguire for \$58,187.50. The motioned carried.

Ibarra needed a motion to Approve the renewal Agreement with Bolton and Menk. It was motioned by Wallen and second by Gast to approve the new agreement with Bolton and Menk. Motioned carried by unanimous vote.

Mayor Arndorfer presented his report. Arndorfer wanted to update on the Housing Project with Crown Point. Arndorfer stated they found another section of land instead of what they were looking into during our closed session back in November. The land is located across Highway 18.

Next Arndorfer spoke about the Water Treatment Facility. The Water Tower is online. We met with Katy Sterk and Wes Brown from Bolton and Menk about the water tower layout. They also talked about the old water tower and what to do with the structure. They agreed to take pieces from the old tower and make it an art piece. It will sit where the old tower used to be. It will be comprised of three legs, lighting, and a plate so that we are complying with the state. Bolton and Menk is looking for bids, the water tower must be taken down and fixed back up.

Boris Kiss from Allied Ens. commented that the computer from the grant the city got are here. Clerk, Elizabeth Ibarra, has hers and Kiss has the others. Kiss said to manage updates it will be \$36 per month per computer.

Elections were held in November, Mayor Ryan Arndorfer will remain Mayor for two more years. Chad Luecht will also remain on the Council for another 4-year term. Councilman Paul Verbrugge did not run this year and taking his place is Ashley Weiss. Arndorfer and Weiss were present to swear in. Luecht was not, he will come into the office to swear in at a later date.

With no further business it was moved by Gast and seconded by Swenson to adjourn the meeting. Motion carried by unanimous vote.

Elizabeth Ibarra, Acting City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
	MUNICIPAL & FIRE	
A P CLEANING SERVICES	STATION CLEAN	\$ 650.00
ABC LOCK	LOCK FOR FIRE DEPT	\$ 150.00
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING	\$ 28,191.66
AGSOURCE	TESTING	\$ 90.00
ALLIANT ENERGY	OCTOBER 2021 BILL	\$ 8,934.23
ALLIED ENS LLC	LAPTOP SET UP X3	\$ 1,206.15
AMAZON	DVD/BUILDING MISC	\$ 314.85
AMERICAN GLASS COMPANY	FIRE DEPT LATCH KIT	\$ 265.00
	CITY HALL TOWELS, MOP,	
ARAMARK	ETC.	\$ 481.17
BADGER METER	SERVICES FOR NOVEMBER	\$ 57.06
BASE	CAFETRIA MONTHLY	\$ 505.00
	WATER TOWER	
BOLTON & MENK	PROFESSIONAL SRVC	\$ 31,716.50
BOOK LOOK	LIBRARY- IF BOOKS	\$ 374.77
BRITT FOOD CENTER	LIBRARY- MISC SUPPLIES	\$ 86.68
BRITT GOLF COURSE	GREENSKEEPER LOAN	\$ 5,000.00
	BALL CORP/ YARD	
BROWN SUPPLY INC	HYDRANT	\$ 711.15
C J COOPER	ANNUAL ADMIN FEE	\$ 120.00
CARD SERVICES	LIBRARY- MISC	\$ 1,190.55
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 626.64
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	INTERNET/PHONE	\$ 579.92
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 509.54
EARLES DEMOLITION	VAC WATER SHUT OFF	\$ 325.00
EFTPS	FED/FICA TAX	\$ 10,868.32
GIFTS SEW SWEET	POLICE CLOTHING	\$ 361.00
HANCOCK COUNTY SHERIFF	GARNISHMENT3	\$ 298.08
HAWKINS INC.	CHEMICALS	\$ 1,000.19
	WORK COMP	
IMWCA	INSTALLMENT 6	\$ 1,128.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$ 731.18
IOWA LEAGUE OF CITIES	MAYOR DUES	\$ 30.00

IOWA ONE CALL	IOWA ONE CALL	\$ 37.80
IOWA PRISON INDUSTRIES	STOP/YIELD SIGN COMMUNITY	\$ 478.83
IOWA RURAL WATER ASSOC	MEMBERSHIP FEES	\$ 275.00
IPERS	IPERS	\$ 7,019.76
KIOW	BRITT CAMPAIGN	\$ 111.59
LC PHOTOGRAPHY	ASHLEY HEADSHOT	\$ 50.00
MAGUIRE IRON, INC	PAYMENT NO. 8 WATER TOWER	\$ 58,187.50
MARCY MAYLAND	BANK BOXES REIMBURSEMENT	\$ 20.00
MCKINNES EXCAVATING	WATER SERVICE HOSPITAL	\$ 7,833.00
MCNEESE TIRE	1131MF BATTERY	\$ 364.42
MICRO MARKETING	LIBRARY-AUDIO/BOOKS	\$ 377.03
MIDWEST ROOFING	CITY HALL ROOFING	\$ 30,000.00
MIDWEST TAPE	LIBRARY-DVD	\$ 161.68
NEW COOPERATIVE	GAS/DIESEL CHARGES	\$ 3,428.23
NEXT GENERATION TECH INC	SYSTEM SUPPORT	\$ 146.49
NIACC	30 HR WATER TREATMENT BASICS	\$ 625.00
NORTH CENTRAL INTERNATIONAL	VEHICLE REPAIR	\$ 2,690.92
NORTH IOWA LUMBER & DESIGN INC	MIS ITEM	\$ 27.19
SUMMIT TRIBUNE	PUBLISHING	\$ 458.15
P&P ELECTRIC	GENERATOR 1001 9TH AVE SW	\$ 705.00
PRESTO-X-COMPANY	COMMERCIAL PEST	\$ 51.00
PSI	LIBRARY-SUPPLY	\$ 106.80
RIEKENS PLUMBING & HTNG	FUSEABLE LINK	\$ 98.45
ROAD MACHINERY & SUPPLIES	CAP RADI	\$ 33.65
STATE TREASURER	STATE TAXES	\$ 1,746.00
STREICHER'S	POLICE MISC	\$ 3,225.00
SWENSON'S HARDWARE	MISC SUPPLIES	\$ 963.61
THE FLOWER CART	LIBRARY-BUILDING	\$ 60.00
TRULSON AUTO	PD MISC	\$ 352.57
U S POSTMASTER	DECEMBER POSTAGE	\$ 490.99
UNITED HEALTH CARE	HEALTH-PRE-TAX	\$ 6,652.31
USA BLUE BOOK	ELECTRODE SENSOR	\$ 202.08
PAYROLL		\$ 33,596.59
	TOTAL	\$ 257,248.28