

CITY OF BRITT – BRITT IOWA – November 9th, 2021

The City Planning and Zoning Committee met on November 5th, 2021, of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 9th day November 2021. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge & Chad Luecht.

ABSENT: None

The Mayor presented the agenda for approval with two changes, removing six and seven on the Clerk's Report. It was moved by Gast and seconded by Luecht to approve the agenda with removing six and seven on the Clerk's report. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

a. Approve Minutes of the 10/05/2021 Regular Council Meeting

b. Claim list in the amount of \$572,308.82

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Department head reports were given. Linda Friedow, Library Director, report was presented. Thursday, October 7th Brad Wilkening and "Lessons of the Holocaust." We had a small but very engaged group. Wednesday, October 20th Duffy Hudson and his new program "The Black Dahlia". We had a good crowd and a truly creepy mystery. Fall Story Time & Tot Time was to begin November 11, but with football playoffs, we will offer the meeting room and TV for viewing. Story Time can meet in the children's room. Carol Couch and I attended the ARSL Conference in Reno, NV Oct 20 – 23. Friedow attended sessions on leadership and community involvement, Couch focused on children's programs and outreach programs. I completed the State Library of Iowa Annual Survey and submitted it. Circ totals were at 1/2 of the previous year, electronic material circ was up 32%, registered users increased 5%, computer use down 70%, wireless usage up 30% July 1, 2020 – June 30, 2021, participated in "Treats on the Street", the library has changed our hours permanently to our "Covid-Hours", this is closing 1 hr. earlier on 3 nights. Parade of Trees will be during Frozen Frolic, Dec 9-11.

Vance Hagen's, Public Works Director, report was presented to council. Lion's and Centennial Parks were winterized. Fire Hydrants were flushed. We finished smoke testing with Wes Boyer and Bolton & Menk. Hydraulic leaks were fixed on maintainer. Overlay and boxout were finished on 3rd St. SE. New one inch service to Ewing's Funeral Home. New batteries for the Sander truck and truck #6. Hauled clean rock in for water service installation. Hancock County came to do flow testing on hydrants East of East tower. The department attended Region 2 water conference at NIACC. The pool was winterized. Repairs and maintenance were done on sweeper main broom, hydraulic hoses, conveyer sprockets, conveyer chain, and conveyer belt.

Mckiness was working on Dollar General to replace the sanitary sewer manhole on Main Ave North. Mckiness replaced 2" galvanized main with 1" copper to serve hospital East of hospital garage. The department did locates, read meters, and did shutoffs. Applicants for the open Public Works position are still being reviewed.

Mark Anderson, Chief of Police, presented his report. The PD had 205 calls for service since last Council Meeting. The department went to the Elementary on Friday, October 29th and welcomed kids to school then handed out candy for Halloween. The Dept. had annual rifle qualifications on Friday, November 5th. PD is working with Dot/DPS and KPD for shooting/use of force training that will come up later this month.

Jon Swenson, Fire Chief, presented his report. The department had 3 Calls for Service: Oct. 2021, 1 tree fire and 2 accidents on HWY 18. The Fire Dept. was trained by WHAS on how to use the new breathing bags for CPR (Donated by WHAS). They refreshed on filling SCBA cylinders properly. They checked over equipment, exercise valves, and trucks. Roof is still leaking, and he talked to Vance and roofers still coming to look at it when they come to replace City hall Roof. The Pumpers were Midship certified in Oct. and recalls were updated on 727. The Amkus rescue tools were tested and serviced on 726 rescue trucks. The Fire Department applied for a Ley foundation grant to upgrade rescue tools to cordless.

Mike Boomgarden, Zoning Administrator, report was presented. He issued six building permits and spoke with six residents who had zoning questions. We also had a planning and zoning meeting on storage tents.

A representative from the Golf Course is asking for \$5000 to help cover the Greenskeepers last paycheck. It will be paid of back to the City next year when membership fees start coming in. It was motioned by Wallen and second by Swenson to give a temporary loan to the Golf Course of \$5000 that must be paid back by June 30th, 2022. The motion carried with councilman Verbrugge being the only one opposed.

The City Clerk presented her report. Clerk Ibarra needed a motion to approve a renewal Class B Native Wine Permit to CCB Farms, LLC, Class C Liquor License for Captain's Quarters Hob Nob LLC, and a Class B Native Wine Permit to Gifts Sew Sweet, Inc It was moved by Luecht second by Verbrugge to approve the renewal of the Class B Native Wine Permit to Sidetrack Lanes. The motion carried.

Ibarra needed a motion to approve payment #6 and #7 for the new 150,000-gallon water tower tank to Maguire for \$74,503.75 and \$62,196.50. It was motioned by Luecht and second by Verbrugge to approve payment #6 and #7 to Maguire for \$136,700.25. The motioned carried.

Ibarra presented Resolution No 21-2021 Street Lighting Removal. This resolution addresses the removal of a light pole that was located on 667 5th ST SW, on Kim Dolphins storage unit property. It was moved by Gast and seconded by Luecht to approve Resolution No 21-2021 Street Lighting Removal. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

Ibarra needed a motion to approve the 2022 Health Insurance Renewal. It was motioned by Luecht and second by Wallen to approve the 2022 Health Insurance Renewal for 2022. The motion carried.

Ibarra needed a motion to approve the 2022 Dental/Vision Insurance renewal. It was motioned by Luecht and second by Gast to approve the 2022 Dental/Vision Insurance renewal. The motion carried.

Mayor Arndorfer presented his report. Arndorfer spoke with Jennifer with Crown Point Builders, and they are wanting to build three twin homes, a total of 6 units, in the City of Britt. They have some in Garner and are very successful. They are wanting the City of Britt to be able to provide the land to build these homes. Jill Kramer was also there and said it would be a wonderful opportunity for Britt and would definitely recommend Crown Point Builders. It was motioned by Swenson and second by Gast to continue to discuss with Crown Point Builders building 3 sets of twin homes in Britt.

Next Arndorfer spoke on the City Administrator, Debra Sawyer's, Leave. Sawyer has three weeks left of her medical leave. Arndorfer stated that Ibarra will go on maternity leave any day, but we have Marcy Mayland and Kelly Jost training to handle the office while she is on leave.

Next Arndorfer wanted to speak on the Municipal Leadership Academy. Arndorfer said the classes will be in December, January, and April. There are three parts to the Academy and wanted to let the Council know that those who haven't completed them and are interested, can get with Ibarra to sign them up.

Next Arndorfer asked if anyone had a public comment. Dave Padderud said that he is very pleased with the City Public Works Department, they have kept the Tree dump open 24/7. He appreciates that anyone can use it at any time.

It was moved by Gast and seconded by Wallen to move into closed session at 7:52pm. to discuss a potential land purchase opportunity in accordance with Iowa City Code 21.5(j). Motion carried by unanimous vote.

It was moved by Gast and seconded by Wallen to return to open session at 8:32pm. in accordance with Iowa City Code 21.5(j). Motion carried by unanimous vote.

It was motioned by Swenson to allow Mayor Arndorfer the ability to negotiate the amount discussed for the purchasing of land discussed. It was second by Luecht. The motion carried by unanimous vote.

With no further business it was moved by Luecht and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

Elizabeth Ibarra, Acting City Clerk

Ryan L. Arndorfer, Mayor

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A P CLEANING SERVICES	MUNICIPAL ROOM AND FIRE	\$ 650.00
AGSOURCE	TESTING	\$ 3,042.00
AHLERS & COONEY, P.C.	2021 WATER REV CAPITAL LOAN	\$ 8,881.42
ALLIANT ENERGY	ELECTRIC	\$ 8,611.47
ALLIED ENS LLC	DESKTOP MONITORING	\$ 1,158.15

AMAZON	LIBRARY-PROGRAM/SUPPLIES	\$ 174.96
ARAMARK	MISC SUPPLIES	\$ 274.96
BADGER METER	SERVICES OCT 2021	\$ 57.06
BASE	MEDICAL REIMB	\$ 296.68
BMC AGGREGATES L.C.	1' CLEAN ROADSTONE	\$ 175.33
BOLTON & MENK	SMOKE TESTING	\$ 49,840.00
BRITT FIRE ASSOCIATION	REIMBURSEMENT INV 221090236	\$ 1,160.00
BRITT FOOD CENTER	MISC. SUPPLIES	\$ 533.58
BSN SPORTS	DOWN INDICATOR/ VESTS	\$ 465.43
CARD SERVICES	POLICE	\$ 6,812.88
COLLECTION SERVICE CENTER	GARNISHMENT	\$ 939.96
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	INTERNET/PHONES	\$ 500.80
COUNSEL	LIBRARY- COPIER/PRINTER/SCAN	\$ 2,620.00
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 558.16
DEMCO	LIBRARY- PROGRAM SUPPLIES	\$ 239.19
EARL HILL	2020-2021 LEAGAL FEES	\$ 16,479.08
EFTPS	FED/FICA TAX	\$ 16,354.99
FELD FIRE	AMKUS/PUMP TESTING	\$ 1,454.00
GIFTS SEW SWEET	POLICE T-SHIRTS	\$ 1,030.40
GLOBE GAZETTE CIRC DEPT	LIBRARY-NEWSPAPER 1 YR	\$ 49.99
GRAFIX SHOPPE	30X60 BANNERS	\$ 1,535.80
GREAT AMERICA FINANCIAL SVCS	COLOR IMAGES/ STANDARD PAYMENT	\$ 453.48
GWORKS	ANNUAL LICENSE FEE	\$ 6,159.79
HANCOCK CO HEALTH SYSTEM	11 FLU SHOTS	\$ 540.00
HANCOCK COUNTY SHERIFF	GARNISHMENT3	\$ 149.04
HEARTLAND ASPHALT	FURNISH AND ASPHALT	\$ 170,465.64
HISCOCKS ENTERPRISES LLC	FALL SPRAYING	\$ 3,467.09
HORSTMAN FARMS	HAULING	\$ 5,358.40
IMWCA	INSTALLMENT 5	\$ 1,221.00
INGRAM LIBRARY SERVICES	LIBRARY-BOOKS	\$ 794.19
INTERNAL REVENUE SERVICE	TAXES OWED	\$ 12,468.21
IOWA FIRE CONTROL	FIRE SUPPRESSION	\$ 903.00
IOWA ONE CALL	IOWA ONE CALL	\$ 61.20
IOWA RURAL WATER ASSOC	PUMP TEST	\$ 1,729.00
IPERS	IPERS	\$ 7,869.12
JOEL RODRIGUEZ	SIDEWALK REIMBURSEMENT	\$ 292.00
KIOW	BRITT CAMPAIGN	\$ 223.18
LAMPE CUSTOM WELDING	MISC MATERIAL	\$ 123.24
MACQUEEN EQUIPMENT	BELT CONVEYER	\$ 1,440.80

MAGUIRE IRON, INC	NEW 150 GALLO WATER TANK APP 6	\$ 136,700.25
MID-AMERICAN RESEARCH CHEMICAL	SPEED WIPES PLUS	\$ 178.20
METERING & TECH SOLUTIONS	LOW LEAD BRONZE BARE	\$ 2,063.33
MID AMERICA BOOKS	LIBRARY- JF BOOKS	\$ 197.50
MID-AMERICA PUBLISHING	PUBLISHING	\$ 104.00
MIDWEST PIPE SUPPLY	MISC SUPPLIES	\$ 2,158.92
MIDWEST TAPE	LIBRARY-DVD	\$ 275.10
NEW COOPERATIVE	DIESEL/GAS CHARGES OCTOBER	\$ 3,823.59
NEXT GENERATION TECH INC	365 OFFICE AGREEMENT	\$ 110.22
NIACC	CLASSES FOR PUBLIC WORKS	\$ 180.00
SUMMIT TRIBUNE	PUBLISHING	\$ 623.70
NORTHERN LIGHTS	POOL CONCESSIONS	\$ 29.21
PALMER POOLS	LAST HALF OF PAINT (POOL)	\$ 9,750.00
PRESTO-X-COMPANY	PREST CONTROL	\$ 51.00
PRITCHARD AUTO	SERVICE SALES	\$ 3,076.11
PSI	SEWER SMOKE TESTING MAILING	\$ 1,047.88
R & R PRODUCTS	ULTIMATE BALL WASHER KIT	\$ 3,557.60
REAL SIMPLE	LIBRARY-2 YR SUB	\$ 43.00
ROAD MACHINERY & SUPPLIES	DRESSER ROAD GRADE	\$ 5,671.18
RYAN ARNDORFER	MILEAGE REIMBURSEMENT	\$ 280.34
STATE HYGIENIC LABORATORY	TESTING	\$ 54.00
STATE TREASURER	STATE TAXES	\$ 1,903.00
STREICHER'S	CONVERSION KIT	\$ 570.00
SWENSON'S HARDWARE	MISC SUPPLIES	\$ 540.01
TRULSON AUTO	MAINTENANCE	\$ 719.19
U S POSTMASTER	NOVEMBER POSTAGE	\$ 413.24
UNITED HEALTH CARE	HEALTH-PRE-TAX	\$ 9,400.00
VERIZON	POLICE PHONES	\$ 646.95
Accounts Payable Total		\$ 521,951.19

Total Paid On: 10/06/21		\$ 17,144.77
Total Paid On: 10/18/21		\$ 17,813.86
Total Paid On: 10/19/21		\$ 924.22
Total Paid On: 11/01/21		\$ 14,474.78
Total Payroll Paid		\$ 50,357.63
***** REPORT TOTAL *****		\$ 572,308.82