

CITY OF BRITT – BRITT IOWA – JUNE 1<sup>ST</sup>, 2021

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 1<sup>st</sup> day of June 2021. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge & Chad Luecht.

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Luecht and seconded by Verbrugge to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Wallen and seconded by Swenson that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

a. Approve Minutes of the 05/18/2021 Regular Council Meeting

b. Claim list in the amount of \$86,384.27

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Department head reports were given. Linda Friedow, Library Director's report included the automatic door opener installation is complete. The Summer Reading programming is progressing. The theme this year is, "Tails & Tales". We have partnered with the Hancock County Extension office to bring the Blank Park Zoo to Britt for a program. Carol Couch (children's librarian) visited the school recently with promotional fliers. A HUGE Thank You to Vance and crew on completing the addition of rock around the library! It now looks similar to the city hall building and the addition of landscape rock behind the building will keep down the mud. Two picnic tables have been ordered to be installed by the basketball court. A new shelving unit has been ordered for the children's room. This will replace the oldest shelving section and flow better in the kids' room.

Vance Hagen, Public Works Director, presented his report. He and his staff drained, cleaned, and got the pool up and running for the 2021 Summer Session. The Pavement Dr completed his work on 1<sup>st</sup> St NW and 1<sup>st</sup> St SE. They sprayed the ball diamonds for the Park & Rec Department. They made some shut off valve repairs at a few residences. They worked on removing landscape materials in front in front of the Library and replaced it with river rock. They installed the river rock and put new rock in the front and back of the building. They added fill and grass to the concrete pad behind the library. Performed maintenance at the sewer plant. He met with Wigen representatives to discuss the water treatment plant. They assisted a contract with a sewer replacement. The foundation crew is here working on the water tower base. The department swept the streets, performed locates, did monthly shut offs, and read the meters for the new bills.

Mark Anderson, Chief of Police, presented his report. Officer Mehman is doing well at academy. The abatements have been updated and are at the City Attorney's office. Since the last meeting, the department answered 213 calls for service.

Jon Swenson, Fire Chief, presented his report. They had 2 calls for service in May 2021 – they were aid to Garner and a lift assist to WHAS. The SCBA compressors have been serviced, updated and quality tested. For training in May they worked with the new cordless DeWalt tools and cordless PP fan. They also tested hose loads. Swenson reported the roof is leaking in the same place again to Vance Hagen.

Mike Boomgarden, Zoning Administrator, presented his report. Boomgarden issued 7 building permits in the month of May 2021. He spoke to 10 individuals regarding zoning rules and regulations.

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the proposed Amended Annual Budget for the Fiscal Year of 2020/2021. The public hearing opened at 7:07 p.m.

The Mayor then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposal. The City Clerk advised the Mayor and the City Council that no written objections had been filed. The Mayor then called for oral objections to the proposal and none were made. Whereupon the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon the Mayor declared the hearing to discuss the proposed Amended Annual Budget for Fiscal Year 2020/2021 was officially closed at 7:08 p.m. It was moved by Luecht and seconded by Swenson to approve Resolution No. 13-2021 Amending the Current Budget for the Fiscal Year Ending June 30<sup>th</sup>, 2021. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried. Sawyer will submit the amendment to the proper authorities.

The City Administrator presented her report. We received some updated information from the North Iowa Are Council of Governments (NIACOG) concerning the American Rescue Plan Act. Cities will receive \$149 per capita to be used towards expenses such as lost tax revenues, water system projects, and sewer system projects. The projects for water and sewer have to be new projects, not ones that have already started. Britt would be eligible for \$291,295. The first wave of funding is scheduled for release around June 9<sup>th</sup>, 2021, with the second round to happen one year later. Updates will be presented to Council as they are received.

Next, Sawyer presented a General Engineering Agreement with Bolton & Menk. As they have been party to several active projects and various engineering needs it would be in our best interest to consider establishing an agreement for general engineering services. The agreement would be in effect until December 31<sup>st</sup>. 2021 and would provide the city with the first 16 hours each month at the rate of \$85 for all general engineering services performed each month. Council agreed this makes fiscal sense. Arndorfer requested a breakdown from Wes Brown, showing how many hours he works on other projects for us each month. He would like the information presented at the next council meeting on June 15<sup>th</sup>, 2021.

Mayor Arndorfer presented his report. Arndorfer presented a quote to replace all the banners on Main Street. The current banners have become faded, and some are worn and torn. The Council discussed whether we should use the same exact ones again or change the pattern. Arndorfer stated he will create some additional options and present them at the next council meeting.

Lastly, Arndorfer asked what they thought of reducing the times we meet for council meetings to once a month, instead of twice. As of late, the council meetings have been short, and we are able to get through them rather quickly. Perhaps we could meet twice a month for the times when we know we normally have busy schedules, such as the budget season. Sawyer suggested we find out if it would be okay if we made a decision during the first meeting of the month to forego the second meeting. This way we would not have to change our ordinance. Arndorfer suggested we discuss this option with the City Attorney and report back.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

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Debra R. Sawyer, City Administrator/Clerk

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Ryan L. Arndorfer, Mayor

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A P CLEANING SERVICES	CLEANING SERVICES	\$650.00
ABSOLUTE WASTE REMOVAL	TRASH/RECYLCING	\$13,424.60
AGSOURCE LABORATORIES	TESTING	\$2,347.00
ALLIED ENS LLC	MONITORING SVCS	\$525.65
ARAMARK	RUGS/MOP SVC	\$411.46
BASE	MEDICAL REIMB	\$41.68
BOLTON & MENK	ELEVATED STORAGE TANK PRJT	\$10,906.50
BROWN SUPPLY INC	HOLE CURB BOX REPAIR	\$215.00
COBBLER SHOPPE	MUD BOOTS	\$19.99
COLLECTION SERVICE CENTER	GARNISHMENT	\$345.72
COMM 1	PHONE/INTERNET	\$577.14
DEBRA SAWYER	MILEAGE TO MEETING IN MASON	\$17.52
DECKER SPORTING GOODS	SUMMER REC BB/SB EQUIPMENT	\$129.40
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$460.92
EFTPS	FED/FICA TAX	\$5,160.33
GIFTS SEW SWEET	SUMMER REC SHIRTS	\$1,924.78
HANCOCK CO HEALTH SYSTEM	PRE-EMPLOYMENT PHYSICAL	\$97.00
HANCOCK COUNTY ABSTRACT	ABSTRACT - LESTER	\$2,724.00
IMWCA	WORK COMP PREMIUM	\$2,634.00
IOWA LAW ENFORCEMENT ACAD	BASIC LEVEL 1 TRAINING (MEHMEN)	\$6,650.00
IOWA ONE CALL	IOWA ONE CALL	\$33.30

IPERS	POLICE IPERS	\$7,034.53
MAIN STREET SPECIALTIES	TECH SUPPORT	\$300.00
MIDWEST PIPE SUPPLY	SANITARY SEWER PROJECT	\$349.00
NEXT GENERATION TECH INC	UT PYMT	\$60.00
PAYROLL CHECKS	PAYROLL CHECKS ON 05/19/2021	\$15,695.86
PAYROLL CHECKS	PAYROLL CHECKS ON 05/21/2021	\$169.23
PAYROLL CHECKS	PAYROLL CHECKS ON 05/26/2021	\$1,016.52
PETTY CASH	SUMMER REC/POOL START UP	\$200.00
PRESTO-X-COMPANY	PEST CONTROL	\$51.00
SHIELD TECHNOLOGY CORP.	SHIELDWARE SOFTWARE EXP	\$978.75
STATE TREASURER	STATE TAXES	\$1,802.00
SWENSON'S HARDWARE	MAY CHARGES	\$1,296.00
RYAN ARNDORFER	ANNUAL MEETING REGISTRATION (US CONFERENCE OF MAYORS)	\$745.00
MARK ANDERSON	NUISANCE MAILING	\$69.10
UHC	HEALTH-PRE-TAX	\$6,634.29
UNPLUGGED WIRELESS	REPAIRS	\$187.00
WHAS	FIRE /TRAINING	\$500.00
	<b>CLAIMS TOTAL</b>	<b>\$86,384.27</b>

<b>GENERAL FUND</b>	<b>\$45,532.40</b>
<b>LIBRARY FUND</b>	<b>\$3,966.33</b>
<b>FIRE DEPARTMENT FUND</b>	<b>\$718.45</b>
<b>ROAD USE FUND</b>	<b>\$1,018.46</b>
<b>EMPLOYEE BENEFITS FUND</b>	<b>\$2,634.00</b>
<b>CAPITAL PROJ-WTP PROJECT FUND</b>	<b>\$10,906.50</b>
<b>WATER FUND</b>	<b>\$10,118.63</b>
<b>SEWER FUND</b>	<b>\$11,489.50</b>