

CITY OF BRITT – BRITT IOWA – DECEMBER 15th, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 15th day of December 2020 via Zoom. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None.

We began the meeting with the scheduled Town Hall to discuss why the new water treatment plant and water tower are necessary, and what your water/utility bills will look like. A copy of the presentation can be found on the city's website in the Coming Events calendar located at the bottom of the home page. Please call City Hall with questions regarding this presentation.

The Mayor presented the agenda for approval. It was moved by Gast and seconded by Swenson to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Verbrugge that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 12/01/2020 Regular Council Meeting
- b. Claim list in the amount of \$129,184.36

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The City Administrator presented her report. As required by law, the City completed their 2019/2020 Annual Finance Report and filed it with the Iowa Department of Management. A copy of the report was published in the newspaper as required by state law. It was moved by Luecht and seconded by Gast to approve the 2019/2020 Annual Finance Report. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

Sawyer noted that during a yearly inspections of the pumps, which operate the lift stations and the wastewater treatment plant, some operational issues were found. Vance Hagen, Public Works Director and Jason Brown of Iowa Pump Works were present to discuss these findings. We have had our pumps, located at our lift stations and the wastewater water treatment plant, on a maintenance agreements with Iowa Pump Works. Each year they come and inspect all the pumps and make repairs if needed. This year they found the pumps at the Golf View Lift Station to be quite damaged. Brown stated once they pulled the pump and returned to their shop the pumps showed quite a bit of deteriorated and it is the recommendation of both Hagen and Brown to retrofit those two pumps. A quote to do a complete retrofit for those two pumps were sent to the city council in the amount of \$28,696.82. The other pump pulled from the Wastewater Treatment Plant was also in need of replacement. The pump for that location will cost \$8,833.25. The two quotes total \$37,530.07. Brown asked what type of communication system we have out at the lift station to notify us when there is an issue. We currently only have a system that triggers a light to go on if there are any issues. Brown informed the council that they do have a system available that would call those designated to alert them of issues with the pumps. Councilman Verbrugge asked if we could get the costs for that system and report back to the council at the January 5th, 2021 meeting. It was moved by Luecht and seconded by Verbrugge to approve the purchase of the 3 pumps from Iowa Pump Works, with two going to the Golf View Lift Station and one going to the Wastewater Treatment Plant. The price for pumps are as follows: Golf View Lift Station (2) pumps \$28,696.82 and the additional pump for the Wastewater Treatment Plant \$8,833.25 for a total of \$37,530.07. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried. Brown stated he would get the information for the communication system before the next meeting.

Mayor Arndorfer introduced Ordinance No. 505 Amending the Code of Ordinances by Deleting Section 6-5-8 & Substituting a New Section 6-5-8 Pertaining to Water Rates for a second reading. It was moved by Gast and seconded by Luecht to approve the second reading of Ordinance No. 505 Amending the Code of Ordinances by Deleting Section 6-5-8 & Substituting a New Section 6-5-8 Pertaining to Water Rates. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried. The third and final reading will be presented at the January 5th, 2021 meeting.

Mayor Arndorfer stated the council has also decided to separate the water and sewer charges, so sewer rates are not affected by the upcoming changes to the water rates. Arndorfer introduced Ordinance No. 506 Amending the Code of Ordinances by Deleting Section 6-5-10 and Substituting a New Section 6-5-10 Pertaining to Rate of Sewer Rental and Manner of Payment. It was moved by Luecht and seconded by Verbrugge to approve the first reading of Ordinance No. 506 Amending the Code of Ordinance No. 506 Amending the Code of Ordinances by Deleting Section 6-5-10 and Substituting a New Section 6-5-10 Pertaining to Rate of Sewer Rental and Manner of Payment. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried. The second reading will be presented at the January 5th, 2021 meeting.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
MAXYIELD COOPERATIVE	GAS	\$1,016.84
HACH	SUPPLIES FOR RO PILOT PROGRAM	\$274.91
HUNTS ELECTRIC	RO PILOT PROGRAM ELECTRICAL	\$380.95
U S POSTMASTER	WATER BILL POSTAGE	\$369.98
IOWA LEAGUE OF CITIES	MAYORS ASSOCIATION DUES 2021	\$30.00
PRITCHARD AUTO	81 FORD REPAIRS	\$567.96
PSI	COPY PAPER	\$91.80
TRULSON AUTO	OIL CHANGES/2004 FREIGHTLINER	\$881.32
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
BRITT FOOD CENTER	MISC SUPPLIES	\$26.11
NORTH IOWA MEDIA GROUP	ADVERTISING	\$312.74
KIOW	ADVERTISING/PUBLISHING FEES	\$111.59
BROWN SUPPLY INC	VALVE BOX LID	\$15.00
HANCOCK COUNTY SHERIFF	GARNISHMENT	\$279.25
DOLLAR GENERAL-CHARGED	CITY HALL SUPPLIES	\$28.75
NEXT GENERATION TECH INC	SYSTEM SUPPORT	\$155.75
CARD SERVICES	UNIFORMS	\$2,094.77
WHITFIELD & EDDY	LEGAL FEES	\$3,529.00
ALLIANT ENERGY	LIGHT BILLS	\$7,949.13
AGSOURCE LABORATORIES	TESTING FEES	\$1,517.50
ARAMARK	MOP/MATS/CITY HALL	\$229.72
BADGER METER	METER READER HOSTING FEES	\$56.76
UNPLUGGED WIRELESS	BATTERIES	\$217.00
BASE	CAFETERIA PLAN ADM FEES	\$280.00
VERIZON	POLICE/CELL PHONES	\$323.55
EFTPS	FED/FICA TAX	\$10,591.93
A P CLEANING SERVICES	CLEANING-CITY HALL	\$525.00
BOLTON & MENK	ELEVATED STORAGE TANK DESIGN	\$7,212.50
HANCOCK CO HEALTH SYSTEM	FLU SHOTS FOR FIREMEN	\$420.00
STATE HYGIENIC LABORATORY	TESTING FEES	\$54.00
RYAN ARNDORFER	ADOBE SOFTWARE	\$635.88
GREAT AMERICA FINANCIAL	COPIER LEASE	\$197.18

COLOF DIGITAL	WEBSITE SUPPORT	\$169.00
UMB	BOND ADMINISTRATIVE FEES	\$550.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
ABSOLUTE WASTE REMOVAL	WASTE REMOVAL	\$13,424.60
P&P ELECTRIC	INSTALL GENERATOR CITY HALL	\$59,673.01
DEPOSIT REFUNDS	WATER DEPOSIT REFUNDS	\$154.59
PAYROLL CHECKS	PAYROLL CHECKS ON 12/02/2020	\$14,652.36
	CLAIMS TOTAL	\$129,184.36

GENERAL FUND	\$67,911.21
LIBRARY FUND	\$2,695.60
FIRE DEPARTMENT FUND	\$1,382.18
ROAD USE FUND	\$11,076.02
LOST-ECO DEV/MISC REV FUND	\$169.00
DEBT SERVICE FUND	\$550.00
CAPITAL PROJECTS - POLICE FUND	\$2,712.50
WATER FUND	\$11,505.85
SEWER FUND	\$31,176.65
STORM WATER FUND	\$5.35