

CITY OF BRITT – BRITT IOWA –JANUARY 19<sup>TH</sup>, 2021

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in special session/ZOOM meeting at 7:00 o'clock P.M. the 19<sup>th</sup> day of January 2021. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Luecht and seconded by Gast to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Gast and seconded by Verbrugge that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 12/15/2020 Regular Council Meeting
- b. Approve Minutes of the 12/23/2020 Special Council Meeting
- c. Claim list in the amount of \$144,584.08.
- d. Approve renewal for a Class B Wine Permit (Carryout Wine – Including Native Wine) with Sunday Sales for Dollar General Store #4565

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this was the time, date, and place for the public hearing to discuss the Proposed Change of Zoning Class. The public hearing opened at 7:02 p.m. The Mayor asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City pertaining to the public hearing to the Proposed Change of Zoning Class. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections regarding the public hearing to the Proposed Change of Zoning Class. Whereupon the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon the Mayor declared the hearing regarding the Proposed Change of Zoning Class was officially closed at 7:14 p.m. The council stated the ordinance needed to be updated, removing parcel numbers: 2240000043, 2240000045, and 2240000046. The updated ordinance will be presented at the next council meeting on February 2<sup>nd</sup>, 2021 for its first reading.

City Administrator Sawyer presented her report. Sawyer, Wes Brown, and Katie Sterk had a Zoom call with Karrie Darnell of the Iowa DNR and Sara Andre of the State Historical Society of Iowa to discuss whether or not the existing water tower, scheduled to be replaced, is eligible to be placed on the National Register of Historic Places. Due to the use of federal funding and age of the tower, due diligence and an environmental assessment must be completed to confirm it cannot be kept. However, the state has allowed us to proceed with the project, erecting the new tower next to the existing one. The removal of the tower, if deemed ineligible, will be removed during the new Water Treatment Plant (WTP) project. Brown was available for questions during the meeting. Sawyer presented Resolution No. 06-2021 Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and form a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the 150,000 Gallon Elevated Storage Tank Project. It was moved by Luecht and seconded by Swenson to approve Resolution No. 06-2021 Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and form a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the 150,000 Gallon Elevated Storage Tank Project.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried. Brown will order the advertisement and collection bids for the 150,000 Gallon Elevated Storage Tank project. Bids will be opened on February 12<sup>th</sup>, 2021 at 1:00 p.m. via Microsoft Teams and will be presented to City Council at the February 16<sup>th</sup>, 2021 council meeting via Zoom meetings.

Mayor Arndorfer presented his report. Arndorfer stated we received requests for the annual budgetary grants. The requests came in from those who request each year. We will not be making any decisions at this time. All decisions will be made during the budget workshop meeting.

Next, Arndorfer discussed the possible replacement of the police vehicle (K-9 unit) that was just sold to Forest City. They initially priced out a Chevy Tahoe, but the price was higher than expected. They will continue to look for options and report back to City Council.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

---

Debra R. Sawyer, City Administrator/Clerk

---

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A P CLEANING SERVICES	MUNICIPAL ROOM/FIRESTATION	\$525.00
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING	\$13,424.60
AFLAC	AFLAC-PRE-TAX	\$42.76
ALLIED ENS LLC	MOINTORING/LICENSE/ANTIVIRUS	\$543.40
AMAZON	LIBRARY-DVD & SUPPLIES	\$277.46
ARAMARK	CLEANING SUPPLIES	\$411.46
BADGER METER	SERVICE FOR DECMEBER	\$56.76
BARKEMA TREE SERVICE, LLC	TREE TRIMMING AND REMOVAL	\$12,500.00
BASE	MEDICAL REIMB	\$20.84
BOLTON & MENK	PRELIMINARY PHASE/FINAL PHASE	\$21,577.00
BROWN SUPPLY INC	MISCELLANEOUS SUPPLIES	\$2,035.10
C J COOPER	PRE-EMPLOYMENT TEST	\$35.00
CENGAGE LEARNING	LIBRARY- CENGAGE	\$160.12
CITY OF BRITT	Donation	\$10,000.00
COMM 1	PHONE/INERNET BILL	\$583.20
DELTA DENTAL OF IOWA	DNTL/VISN PRETX	\$578.78
DEMCO	LIBRARY- SUPPLIES	\$190.62
DEPOSIT REFUNDS	REFUND DATE 01/07/2021	\$59.64
DES MOINES REGISTER	LIBRARY- 1 YEAR SUBSCRIPTION	\$336.03
EFTPS	FED/FICA TAX	\$10,707.84
GIFTS SEW SWEET	DRY FIT T-SHIRTS (SUMMER REC)	\$377.35
HACH	MISC. SUPPLIES	\$292.39
HANCOCK COUNTY SHERIFF	GARNISHMENT 2	\$574.33
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	\$300.00
IMWCA	WORK COMP	\$1,088.00
IN STEP FLOORING	LIBRARY-ENTRY & RESTROOM	\$1,439.85
INGRAM	LIBRARY-BOOKS	\$405.40
IOWA PUMP WORKS	SERVICE AGREEMENT	\$1,328.00
IOWA WORKFORCE DEVELOPMEN	UE TAX Q4 2020	\$35.54
IPERS	POLICE IPERS	\$7,239.84
MARC	CHEMICALS	\$1,042.34
MICRO MARKETING	LIBRARY-AUDIO	\$45.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$40.00
NORTH IOWA LUMBER & DESIG	PILOT PRGORAM	\$35.30
NORTH IOWA MEDIA GROUP	PUBLISHING FEES	\$249.58
PAYROLL CHECKS	PAYROLL CHECKS ON 12/16/2020	\$16,989.77
PAYROLL CHECKS	PAYROLL CHECKS ON 12/24/2020	\$1,038.34
PAYROLL CHECKS	PAYROLL CHECKS ON 12/30/2020	\$13,686.96
PAYROLL CHECKS	PAYROLL CHECKS ON 12/31/2020	\$1,164.44
PAYROLL CHECKS	PAYROLL CHECKS ON 01/13/2021	\$16,196.77
PRESTO-X-COMPANY	PEST CONTROL	\$49.00
SPORTS ILLUSTRATED	LIBRARY- 1 YEAR SUBSCRIPTION	\$83.29
STATE TREASURER	STATE TAXES	\$1,766.00

SWENSON'S HARDWARE	DECEMBER CHARGES	\$475.48
TRULSON AUTO	FIRE REPAIRS	\$45.95
U S POSTMASTER	UTILITY BILL POSTAGE	\$370.77
UHC	HEALTH-PRE-TAX	\$4,158.78
	<b>CLAIMS TOTAL</b>	<b>\$144,584.08</b>

<b>GENERAL FUND</b>	<b>\$78,579.81</b>
<b>LIBRARY FUND</b>	<b>\$10,274.91</b>
<b>FIRE DEPARTMENT FUND</b>	<b>\$77.40</b>
<b>ROAD USE FUND</b>	<b>\$17,028.49</b>
<b>EMPLOYEE BENEFITS FUND</b>	<b>\$27.45</b>
<b>LOST-ECO DEV/MISC REV FUND</b>	<b>\$18.32</b>
<b>CAPITAL PROJ-WTP PROJECT FUND</b>	<b>\$22,059.39</b>
<b>WATER FUND</b>	<b>\$13,949.70</b>
<b>SEWER FUND</b>	<b>\$2,568.61</b>