

CITY OF BRITT – BRITT IOWA – OCTOBER 20<sup>TH</sup>, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 20<sup>th</sup> day of October 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Luecht to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 10/06/2020 Regular Council Meeting
- b. Approve Minutes of the 10/07/2020 Special Council Meeting
- c. Claim list in the amount of \$76,324.35
- d. Approve renewal license for a Class C Liquor License (LC) with Outdoor Sales & Sunday Sales for Captain's Quarters Hob Nob LLC (Nicholas Garman)

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Maggie Burger from Speer Financial walked the Council through the proforma speaking to the memo on rate increases that Bolton Menk had provided previously. Speer agrees with their rate projections and takes the approach of increasing revenue overall. The City must increase revenue from a level of approximately \$307,000 to \$636,000 for a \$6,250,000 SRF loan. It is suggested, and Speer agrees with doing a combination of usage increases along with implementation of flat fees for each class of user. The proposed times of increases should align with the project completion. The SRF requires that the City maintain a 1.10x coverage factor on the loan, which means that the operating revenues minus the operating expense must be 1.10x the payment amount. In this case that net operating income number must be approximately \$420,000 to make a \$381,000 payment. There was discussion about the SRF program being reimbursable so that cash on hand at the beginning of the project to cash flow for 7-10 days while awaiting reimbursement. We discussed using that

extra cash near the end of the project to pay on some invoices, maybe allowing the City to borrow a little less in loan proceeds.

There was a small side discussion on the SRF Sewer loan coming up and that the City can apply for a sponsored project with that, which is like a grant (based on a reduction of interest rate on the sewer loan) which allows the City some extra money to do additional water quality projects.

As the City Administrator was out, Mayor Arndorfer will be presenting both reports. A request for a liquor license was received from Wilson’s Restaurant (441 Main Ave N) owned by Chris and Amanda Wilson. The license request is for a beer and wine permit. It was moved by Luecht and seconded by Verbrugge to approve the beer and wine permit for Wilson’s Restaurant located at 441 Main Ave N. Motion carried by unanimous vote.

As the first meeting in November 2020 falls on election night, the council will need to reschedule the date. Council ultimately chose to only have one meeting in November, which will be on the 17<sup>th</sup> of November 2020.

Mayor Arndorfer discussed the water tower. The council has chosen the shape of the water tower but Arndorfer would like the community be part of choosing the design. Three design options will be provided. One design theme could be West Hancock or school themed; one design could be hobo related and one could be a draft horse or horse/plow from our logo.

Lastly, Arndorfer spoke regarding the right-of-way at the Catholic Church. The Church feels the city should be responsible for removing snow on the city’s right-of-way. Their attorney’s feel it is our responsibility, but our ordinance clearly states it is the property owner’s responsibility to maintain the right-of-way. Earl Hill, City Attorney, will provide information to the church.

With no further business it was moved by Luecht and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

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Elizabeth Zamago-Ibarra, Deputy City Clerk

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Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A P CLEANING SERVICES	CLEANING SERVICE	\$650.00
AGSOURCE LABORATORIES	CHMEICALS	\$1,794.00
ALLIANT ENERGY	LIGHT BILL	\$7,089.66
ARAMARK	SHOP TOWELS	\$171.67
BOLTON & MENK	WTF IMPROVEMENT	\$12,516.50
BRITT FOOD CENTER	DRAFT HORSE SHOW/ RUT	\$91.81
C J COOPER	PRE-EMPLOYMENT TESTING	\$35.00
CARD SERVICES	MULTIPLE DEPARTMENTS/MISC	\$4,816.82

CHOSEN VALLEY TESTING	WTR TREATMENT PLAN	\$4,300.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
DELTA DENTAL OF IOWA	DENTAL INSURANCE	\$457.48
DEPOSIT REFUNDS	REFUND DATE 10/08/2020	\$45.41
DOGS FOR LAW ENFORCEMENT	ANNUAL MEMBERSHIP KOVU	\$65.00
EFTPS	FED/FICA TAX	\$4,857.52
GIFTS SEW SWEET	UNIFORMS	\$647.80
GREAT AMERICA FINANCIAL	COPIER LEASE	\$263.55
HANCOCK CO TREASURER	LOT 6 BUR COMM PK	\$1,094.00
HANCOCK COUNTY SHERIFF	GARNISHMENT 2	\$282.91
HORSTMAN FARMS	SLUDGE HAULING	\$4,278.90
IA DEPT OF PUBLIC SAFETY	515-725-6247 SARA MCDERMOTT	\$300.00
KIOW	ADEVERTISING	\$111.59
METERING & TECH SOLUTIONS	BEACON TRAINING/TRIMBLE	\$16,764.92
MID-AMERICA PUBLISHING	PUBLISING	\$52.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
PAYROLL CHECKS	PAYROLL CHECKS ON 10/07/2020	\$14,259.06
SHINOBU PETERSON	REFUND	\$5.35
STATE HYGIENIC LABORATORY	WATER WORKS	\$326.00
VERIZON	CELL PHONES/POLICE	\$323.47
WHITFIELD & EDDY	EMP HANDBOOK REVIEW	\$540.00
	<b>CLAIMS TOTAL</b>	<b>\$76,324.35</b>

<b>GENERAL FUND</b>	<b>\$18,775.83</b>
<b>LIBRARY FUND</b>	<b>\$2,759.20</b>
<b>ROAD USE FUND</b>	<b>\$7,766.79</b>
<b>LOCAL OPTION TAX FUND</b>	<b>\$1,094.00</b>
<b>CAPITAL PROJ-WTP PROJECT FUND</b>	<b>\$11,057.50</b>
<b>WATER FUND</b>	<b>\$21,920.02</b>
<b>SEWER FUND</b>	<b>\$12,951.01</b>