

CITY OF BRITT – BRITT IOWA – MAY 4<sup>TH</sup>, 2021

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at 7:00 o'clock P.M. the 4<sup>th</sup> day of May 2021. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge & Chad Luecht.

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Luecht and seconded by Verbrugge to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Gast that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 04/20/2021 Regular Council Meeting
- b. Claim list in the amount of \$68,320.10.

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Ben Smith of Captain Quarter's Hob Nob was present to obtain permission to close his alleyway behind the Hob Nob on July 5<sup>th</sup>, July 24<sup>th</sup>, and August 13<sup>th</sup>/14<sup>th</sup>. In addition, Smith requested permission to serve food on the sidewalk on July 21<sup>st</sup>, August 18<sup>th</sup> and September 15<sup>th</sup> for the Britt Car, Truck, and Tractor Night Cruise. It was moved by Gast and seconded by Verbrugge to approve the request made by the Hob Nob to allow a closure of the alley on July 5<sup>th</sup>, July 24<sup>th</sup> and August 13<sup>th</sup>/14<sup>th</sup> and the permission to serve food in front of their business on July 21<sup>st</sup>, August 18<sup>th</sup> and September 15<sup>th</sup> for the Britt Car, Truck, and Tractor Night Cruise. Smith will be responsible for updating the liquor license to include those areas if needed. Motion carried by unanimous vote.

Department head reports were given. Linda Friedow, Library Director reported the "One Book – One Britt" program distributed nearly 70 copies of *This Tender Land*. Readers joined the Zoom conversation, and a few attended in the library. The author contributed greatly to the conversation. The automatic door opener installation should be complete by May 6<sup>th</sup>. There was a slight delay due to needing a different door closure part. The Britt Public Library is now "fine free". Outstanding fines for overdue material have been forgiven. Any items lost or damaged will still need to be paid for. Some items (items with a hold and NEW DVDs) are not renewable. Summer Reading programming is progressing. We will have in-library sessions, numbers will be limited. We will add extra sessions if needed. Beginning the end of June, then meeting through July. There

will also be a Live Animal Zoo visiting on July 2<sup>nd</sup> at 11 a.m. They will bring several live animals for the children to see. In addition, on July 28<sup>th</sup> at 3 p.m. the library will be hosting the Bug Zoo.

Vance Hagen, Public Works Director, presented his report. He reported they had to dig in a new conduit for the new float system at the Golfview lift station. The dialer is installed and operating. The pilot trailer at the water plant was disconnected and removed. He had contacted various contractors about city hall roofing project and presented them at the last meeting. Hagen along with Jade Johnson and Justin Leerar attended the annual Region 2 wastewater conference via Zoom. Leerar attended a pool continuing education class, while Johnson and Hagen attended a Certified Pool Operator class (CPO). Hagen passed his Grade II Water Distribution class. Leerar has begun a water distribution class. His department began mowing city properties and they open the parks and updated the bathrooms at Centennial Park. He department welcomed Brody Kietzmann as the newest member of the Public Works Department. Hagen's team rounded out the month flushing hydrants, doing locates, reading meters and performing shutoffs.

Mark Anderson, Chief of Police, report was presented to the council. Some updates included, Officer Josh Trulson graduated the academy and has been doing well. Officer Mehmen is now off to the academy. Since the last meeting, the department has answered 171 calls for service. The abatement list has been updated and provided to the proper individuals.

Jon Swenson, Fire Chief, presented his report. They had 4 calls for service in April 2021 – 3 were fire calls and 1 CO call with WHAS. The SCBA air compressors have been serviced and quality tested. For training in April they did race car rescue training with WHAS, hose loads and checked over all the equipment.

Mike Boomgarden, Zoning Administrator, presented his report. Boomgarden issued 9 building permits in the month of April 2021. He spoke to 10 individuals regarding zoning rules and regulations.

The City Administrator presented her report. Sawyer presented Ahlers & Cooney's Bond Counsel Engagement Agreement for work in conjunction with the Water Revenue Capital Loan Notes through the SRF. It was moved by Verbrugge and seconded Luecht to approve Ahlers & Cooney's Bond Counsel Engagement Agreement for work in conjunction with the Water Revenue Capital Loan Notes through the State of Iowa's SRF program. Motion carried by unanimous vote.

Next, Sawyer presented Resolution No. 11-2021 Fixing date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereafter. This will be the public hearing to discuss the issuance of the notes needed for the 150,000 Gallon Elevated Water Tower project. It was moved by Luecht and seconded by Verbrugge to approve Resolution No. 11-2021 Fixing date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereafter. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried.

Next, Sawyer discussed a request from a resident to mark his driveway as private property. The driveway is currently used by the public as a throughway between 5<sup>th</sup> Avenue SW and 6<sup>th</sup> Avenue SW. Photos were provided to the city council to review. Council agreed since the area in question is private property the owner is permitted to put up signage noting the driveway is private property. Sawyer will inform the resident.

Finally, Sawyer requested to set a date for a public hearing to amend the FY2020-2021 Annual Budget. The hearing will be held during the June 1<sup>st</sup>, 2021 council meeting at 7p.m. It was moved by Swenson and seconded by Wallen to allow Sawyer to set a date for a public hearing to amend the FY2020-2021 Annual Budget for June 1<sup>st</sup>, 2021. Motion carried by unanimous vote.

Mayor Arndorfer presented his report. Arndorfer swore in our newest certified police officer. We congratulate Officer Josh Trulson on his recent graduation from the police academy.

Next, Arndorfer reported he attended a virtual meeting with Wes Brown of Bolton & Menk, Debra Sawyer, and members from the Iowa DNR and the State Historical Preservation Office (SHPO) to discuss the plans current water tower. As mentioned in previous meetings, SHPO feels there is a historical value to our current water tower and has stated there would need to be extension research done to confirm it is not of historical value. Arndorfer has come up with an option they feel will satisfy the needs of the SHPO. Arndorfer has suggested we create a structure, in which we utilize pieces of the water tower and make it into a sculpture with a plaque dedicating the sculpture to the citizens of Britt. More information will be forthcoming.

During public comment Judy Clark spoke about the care of Callison Park. Over the years she and her family have taken care of that park; planting and grooming the park. They have noticed that it needs a lot of work right now and asked if she and her family would be permitted to care for this park and perhaps get some sort of monetary payment for the work done. Arndorfer stated he would review the request and get back to her.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

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Debra R. Sawyer, City Administrator/Clerk

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Ryan L. Arndorfer, Mayor

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING SERVICES	\$13,424.60
ALLIED ENS LLC	DESKTOP MONITORING	\$928.15
AMAZON	LIBRARY- BOOKS ETC.	\$744.09
ARAMARK	MOP/WET MOP/RUG	\$421.00
BADGER METER	SERVICING UNIT	\$56.88
BASE	MEDICAL REIMB	\$41.68
BOLTON & MENK	CONSTRUCTION SERVICE PHASE 005	\$7,002.50
BOOK LOOK	LIBRARY- IF BOOKS	\$323.80
BRITT LUMBER LLC	SUPPLIES	\$128.85
CENGAGE LEARNING	LIBRARY-BOOKS	\$33.78
CENTURION TECH INC	LIBRARY-ANNUAL SUPPORT	\$200.00
COBBLER SHOPPE	REPAIRS	\$6.00
COMM 1	TELEPHONE	\$578.89
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$393.90
DEMCO	LIBRARY-SUPPLIES	\$286.80
EARLES DEMOLITION	VAC WATER TOWER	\$450.00

EFTPS	FED/FICA TAX	\$5,825.72
ELM USA, INC	LIBRARY- DISC REPAIR MACHINE	\$317.82
ERA	PH WASTEWATER TEST	\$205.32
EXTREME EMBROIDERY	CAR SHOW TROPHIES	\$70.00
GIFTS SEW SWEET	PATCHES (POLICE)	\$16.00
HANC CO CLERK OF COURT	FILLING FEE- BENITEZ	\$285.00
IA NARCOTICS OFFICERS	CONFERENCE REGISTRATION	\$275.00
INGRAM	LIBRARY-BOOKS	\$792.09
IPERS	POLICE IPERS	\$6,315.28
JADE JOHNSON	COUNTERTOP FOR CENTENNIAL PRK	\$115.54
METERING & TECH SOLUT	M25 CHAMBER/ HOUSING CHAMBER	\$50.66
MICRO MARKETING	LIBRARY- AUDIO	\$349.65
MIDAMERICA BOOKS	LIBRARY-JF BOOKS	\$151.60
MIDWEST TAPE	LIBRARY-DVD	\$94.45
NEXT GENERATION TECH	AGREEMENT OFFICE 365	\$60.00
PAYROLL CHECKS	PAYROLL CHECKS ON 04/21/2021	\$15,351.37
PRESTO-X-COMPANY	COMMERCIAL PEST MAINTENANCE	\$49.00
PRITCHARD AUTO	SERVICE SALES	\$39.97
PRO HYDRO-TESTING	FIRE DEPARTMENT	\$404.80
STATE TREASURER	STATE TAXES	\$1,587.00
SWENSON'S HARDWARE	MISCELLANOUS	\$2,850.44
TRULSON AUTO	TRUCK LABOR (FIRE DEPT) 148423	\$262.23
UHC	HEALTH-PRE-TAX	\$7,830.24
	<b>CLAIMS TOTAL</b>	<b>\$68,320.10</b>

<b>GENERAL FUND</b>	<b>\$34,414.72</b>
<b>LIBRARY FUND</b>	<b>\$6,791.53</b>
<b>FIRE DEPARTMENT FUND</b>	<b>\$674.75</b>
<b>ROAD USE FUND</b>	<b>\$1,900.41</b>
<b>CAPITAL PROJ-WTP PROJECT FUND</b>	<b>\$7,002.50</b>
<b>WATER FUND</b>	<b>\$11,179.46</b>
<b>SEWER FUND</b>	<b>\$6,356.73</b>