

CITY OF BRITT – BRITT IOWA – JULY 7TH, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 7th day of July 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen and Chad Luecht

ABSENT: Paul Verbrugge

The Mayor presented the agenda for approval. It was moved by Swenson and seconded by Luecht to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried.

It was moved by Gast and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 06/16/2020 Council Meeting
- b. Claim list in the amount of \$325,327.07
- c. Approve renewal for a Class B Beer Permit (BB) with Sunday Sales for Sidetrack Lanes (Ron Bauer)
- d. Approve renewal for a Class C Liquor License (LC) with Outdoor Sales for Sharks Bar (Ryan Carlson)
- e. Approve renewal for a Class C Liquor License (LC) with Sunday Sales for El Tequila

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

John Weiland from the Britt Golf Course was present to discuss the need for a new lawnmower. Their current mower no longer runs so they need to purchase a new one. He is asking if the city would be willing to split the cost of a new one with them. He presented two quotes from Haugland Repair here of Britt. He stated he sent out requests for additional quotes and did not receive any back. The first quote from Haugland is for a Gravely Pro Turn 272 with a 31hp engine, a 5yr/1200-hour warranty, smooth tires with a regular seat for \$9,525.08. The second is for Gravely Pro Turn 472 with a 35hp engine, a 5yr/1500-hour warranty, air ride suspension seat, EZ lift deck system, radial tires on the rear and a front tire guarantee for life not to go flat. If they do, he will come replace it for free. The cost for this option is \$10,860.40. Weiland would like to purchase the second option, as it is a better choice for the money. The city's share would be \$5,430.20. It was moved by Luecht and seconded by Wallen to approve the purchase of the Gravely Pro Turn 472 with a 35hp engine. The city's share will be \$5,430.20. Motion carried by unanimous vote.

Damon Baker from Titanium Lunchbox was present as a representative of the restaurants in town. He requested the council consider assessing a fee to food trucks when they come to town. He feels this should not apply to local vendors of Britt and Kanawha but any others who come to Britt should have to pay some sort of fee. He did not care where the monies went to, he just felt it would be fair since the brick and mortar restaurants in town pay to maintain their buildings here in town. Council decided to see how the rest of the year goes and see how often we see food trucks in town.

The Silber family was present to discuss the property owned by Tyler Silber. They wanted to know, from council, what would be required of them to keep the barn, which is located on said property, from needing to be torn down. The barn holds sentimental value to the family and they really do not want it to be torn down. Currently, the property is for sale so if it is sold the new owner might tear it down anyway. The council advised them to contact Mike Boomgarden, Britt's Zoning Administrator, and see if he has any suggestions. They noted the Silber's would most likely have to hire a structural engineer. The Silber's were granted a 60-day extension on their abatement.

Department heads provided their reports. Linda Friedow, Library Director, reported the library is open in Phase 2 of their 4 Phase plan. Patrons are using the library by appointment for material checkout, periodical reading, and computer use. Shannon Nielson received an award from the ISU STEM Scale-Up Program. She will get 3 of the available STEM program choices. In addition, Friedow will also be getting 3 additional STEM program choices. This is a total value of \$1,800. They applied for a Microsoft Hotspot Micro Grant and was approved. They will be getting a Cisco Meraki MR74 valued at \$1,200 – 1,400. Their application as a US Passport Acceptance facility has been approved. Three of the members will be doing online training. The summer program for kids, teens and adults has begun. The library also received 20 "Caught in the Act" goodie bags to be handed out to children/families in the community with help of local law enforcement.

Vance Hagen, Public Works Director, presented his report. He reported the 1st St SW overlay has been completed. They used the extra millings from 1st St SW in the alleys and gravel roads. They have filled the pool for the season and the new diving boards and new steps on the ladder towers have been installed. Waterloo Boiler Company came and did their annual inspection. They repaired some leaks and will be back later with to do some additional repairs. McKiness Excavating has begun the watermain project. Hagen reported some repairs on a manhole on 2nd St NW, a new watermain was installed at Callison Park, and a new sanitary sewer manhole was installed on 3rd St & 4th Ave NE. Finally, the generator pad has been poured at the WWTP and Golfview lift stations. Hagen also requested a new headache rack be installed in his new truck. He provided 3 quotes: Swenson's Hardware \$1,037.77, Midwest Wheel Companies \$1,444.19 and Trulson Auto \$2,225.98. It was moved Luecht and seconded by Gast to approve the purchase of a headache rack from Swenson's Hardware in the amount of \$1,037.77. Motion carried by unanimous vote.

Mark Anderson, Chief of Police, reported 150 calls for service since the last meeting. The new truck is almost completed. Anderson spoke about new vehicle wraps. All abatements have been updated.

Jon Swenson, Fire Chief, reported 1 call for service/ 2 calls for aid to Garner Fire. They had training with air packs, full gear, search & rescue, and checked equipment. Swenson provided an update from Spartan Motors who we purchased our fire truck from. They will be going to the plant for a final inspection. The new antenna attached to the back of the fire station now has a no climb shield installed. The fire department received the new radio for the new truck from Hancock County Emergency Management at no charge to the city. He will have to have it installed. Finally, Swenson reported they have dropped the price for the old fire truck to \$15,000.

City Administrator Sawyer presented her report. First, Sawyer presented the title opinion on the city's land purchase on Center Street. Earl Hill, City Attorney, did not note any entries to be concerned with.

Sawyer presented a Memorandum on the Proposed Water Systems Improvement Project. This memorandum is an amendment to the Preliminary Engineering Report for Water Systems Improvements submitted on February 26, 2020 by Bolton & Menk on the city's behalf. This amendment was submitted at the request of the DNR to include an opinion of cost for a regionalization alternative for improvements. When addressed the cities of Garner and Crystal Lake were the closest, and neither city was interested in pursuing regionalization of water services at this time. However, if either community was interested in regionalization with Britt, the project would require construction of a new water treatment facility, construction of a booster station and treated water pipeline to the community which the WTF is not located, and negotiation of a water connection contract and associated fees.

Sawyer presented the change order #1 on the Watermain Extension Project. This is in the amount of \$1,132.90 to install a 36" extension on the hydrant installed at Station 206+79 near the intersection of Diagonal Street and 6th Ave NE. The hydrant was installed per the plans but needs to be raised to improve pumper nozzle access due to the difference in elevation between the street and the adjacent ditch. It was moved by Luecht and seconded by Wallen to approved Change Order #1 in the amount of \$1,132.90 to raise the hydrant to improve pumper nozzle access due to the difference in elevation between the street and the adjacent ditch. Motion carried by unanimous vote. Next, Sawyer presented the first pay request from McKiness Excavating for the Watermain Extension Project in the amount of \$187,732.35. It was moved by Luecht and seconded by Swenson to approve the first pay request from McKiness Excavating for the Watermain Extension Project in the amount of \$187,732.35. Motion carried by unanimous vote.

Sawyer presented the public notice that has been sent to the paper on our behalf by Bolton & Menk regarding NPDES General Permit No. 1 – Storm Water Discharge Associated with Industrial Activity. No action is needed at this time. This is for informational purposes only.

Resolution 19-2020 Authorizing the Transfer of Funds for Fiscal Year 2019-2020 was presented to Council. These transfers were included in the adoption of the annual budget. The only exception is the transfer from the general fund to the employee benefit fund that was noted in the annual audit. It was moved by Luecht and seconded by Gast to approve Resolution 19-2020 Authorizing the Transfer of Funds for Fiscal Year 2019-2020 was presented to Council. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried, and the Resolution was approved and adopted.

Sawyer presented Resolution 20-2020 Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$500,000 Water Revenue Capital Loan Notes of the City of Britt, State of Iowa, and Providing for the Publication of Notice Thereof. This is to allow us to borrow the revenue bonds for the Watermain Extension Project. Revenue bonds do not count against the city's debt limit nor will they affect the tax levy. It was moved by Swenson and seconded by Luecht to approve Resolution 20-2020 Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$500,000 Water Revenue Capital Loan Notes of the City of Britt, State of Iowa, and Providing for the Publication of Notice Thereof. The public hearing will be on Tuesday, July 21st, 2020 at 7:00 P.M. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried, and the Resolution was approved and adopted.

Mayor Arndorfer presented his report. First, Arndorfer presented Resolution 18-2020 Approval to Buy Britt Golf Course from the Britt Country Club, Inc. and the Britt Community Services, Inc. It was moved by Luecht and seconded by Gast to approve Resolution 18-2020 Approval to Buy Britt Golf Course from the Britt Country Club, Inc. and the Britt Community Services, Inc (dba: Britt Golf Course). A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried, and the Resolution was approved and adopted.

Next, Arndorfer presented Resolution No. 21-2020 Approving Loan for Purchase of the Britt Country Club and the Britt Community Services from First State Bank, Britt, Iowa. It was moved by Gast and seconded by Luecht to approve Resolution No. 21-2020 Approving Loan for Purchase of the Britt Country Club and the Britt Community Services from First State Bank, Britt, Iowa. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: None

The motion carried, and the Resolution was approved and adopted.

With no further business it was moved by Luecht and seconded by Wallen to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	MUNICIPAL BLDG	\$650.00
ACCO	CHEMICALS/POOL	\$1,086.39
AFLAC	AFLAC-PRE-TAX	\$85.52
AGSOURCE LABORATORIES	TESTING SVCS	\$1,794.00
AHLERS & COONEY, P.C.	ALLIANT ENERGY DEV AGREEMENT	\$2,366.50
AL OLSON	POLISHING MUNICIPAL BLDG FLOOR	\$367.50
ALLIED ENS LLC	SERVER MONITORING	\$474.90
AMAZON	DVD/SUUPIES/TECHNOLOGY/KIDS	\$651.83
BADGER METER	MOBILE READ/ANNUAL LIC SVC	\$1,200.00
BASE	MEDICAL REIMB	\$292.52
BIDCO	ANNUAL SUPPORT	\$10,000.00
BOLTON & MENK	ENGINEERING FEES	\$6,328.50
BRITT DRAFT HORSE ASSOCIA	ANNUAL CONTRIBUTION	\$3,500.00
BRITT FOOD CENTER	POOL EXPENSE	\$78.39

BRITT HOBO DAYS ASSN.	ANNUAL CONTRIBUTION	\$15,000.00
BRITT LUMBER LLC	BENDABLE REROD	\$22.95
BRITT TOWNSHIP TRUSTEE	ANNUAL CONTRIBUTION	\$7,700.00
BRITT-WOODEN INS AGENCY	ADDITION/PW TRUCK	\$405.00
BROWN SUPPLY INC	CURB BOX EXTENSION	\$169.40
CENGAGE LEARNING	LP BOOKS/ LIBRARY	\$107.96
CENTER POINT LARGE PRINT	LP BOOKS FOR LIBRARY	\$27.27
COLLECTION SERVICE CENTER	GARNISHMENT	\$327.86
COLOF DIGITAL	WEBSITE SUPPORT	\$169.00
COMM 1	TELEPHONE/INTERNET SVC	\$736.87
D.J. GONGOL & ASSOC., INC	PUMP/GREASE/WASHER ASSBLY	\$136.23
DELTA DENTAL OF IOWA	DNTL/VISN-PRETAX	\$181.06
DEMCO	SUPPLIES/LIBRARY	\$387.10
DNR/WATER SUPPLY OPERATIO	CERTIFICATION FEES	\$239.14
EARL HILL	LEGAL FEES	\$3,160.00
ED DEWALL	POLISHING FLOORS MUNICIPAL BLD	\$367.50
EFTPS	FED/FICA TAX	\$11,322.65
H C HISTORICAL SOCIETY	ANNUAL CONTRIBUTION	\$1,000.00
HANCOCK COUNTY ABSTRACT	TITLE OPINION	\$253.00
HANCOCK COUNTY ECON DEVEL	ANNUAL SUPPORT	\$5,500.00
HANCOCK COUNTY FAIRBOARD	ANNUAL CONTRIBUTION	\$1,500.00
HANCOCK COUNTY RECORDER	RECORD FEE/DEV AGREEMT/ALLIANT	\$27.00
HEARTLAND ASPHALT	MAIN TO 9TH AVE MILL/OVERLAY	\$154,127.01
IMWCA	INSTALLMENT #1 WORKERS' COMP	\$1,088.00
INGRAM	LIBRARY BOOKS	\$426.53
IOWA LEAGUE OF CITIES	ANNUAL MEMBER FEES	\$1,431.00
IOWA ONE CALL	IOWA ONE CALL	\$27.90
IPERS	POLICE IPERS	\$6,749.09
JESTER PUPPETS	VIRTUAL PUPPET SHOW	\$250.00
KIOW	ADVERTISING	\$111.59
MARK ANDERSON	REIMBURSE/POLICE CALL	\$201.50
MAXYIELD COOPERATIVE	GAS	\$1,469.59
MICRO MARKETING	AUDIO BOOKS FOR LIBRARY	\$231.70
MIDWEST PIPE SUPPLY	ADAPTER/BRASS FIPT ENDCAP	\$59.80
NATIONWIDE RETIREMENT	DEFERRED COMP	\$40.00
NORTH IOWA MEDIA GROUP	ADVERTISING	\$421.70
NORTHERN LIGHTS	CONCESSIONS/START UP	\$767.56
PAUL SONIUS	SIDEWALK REIMBURSEMENT	\$227.50
PAYROLL CHECKS	PAYROLL CHECKS ON 06/17/2020	\$16,243.49
PAYROLL CHECKS	PAYROLL CHECKS ON 06/29/2020	\$1,223.04
PAYROLL CHECKS	PAYROLL CHECKS ON 07/01/2020	\$20,110.14
POPULAR SCIENCE	MAGAZINE SUBSCRIPTION LIBRARY	\$29.97
PRESTO-X-COMPANY	PEST CONTROL	\$49.00
PRITCHARD AUTO	PUBLIC WKS REPL TRUCK	\$31,162.00
STATE TREASURER	STATE TAXES	\$1,639.00

SWENSON'S HARDWARE	MISC SUPPLIES	\$787.64
SYSTEMS TECHNOLOGY GROUP	READ squared READING PROGRAM	\$495.00
TRULSON AUTO	NAPAGOLD OIL/FILTERS	\$73.20
U S POSTMASTER	WATER BILL POSTAGE	\$370.07
UHC	HEALTH-PRE-TAX	\$7,348.01
UMB	BOND ADMIN FEES	\$550.00
	CLAIMS TOTAL	\$325,327.07

GENERAL FUND	\$80,340.14
LIBRARY FUND	\$8,703.65
FIRE DEPARTMENT FUND	\$144.70
ROAD USE FUND	\$194,696.60
EMPLOYEE BENEFITS FUND	\$1,088.00
LOST-ECO DEV/MISC REV FUND	\$16,669.00
DEBT SERVICE FUND	\$550.00
WATER FUND	\$10,567.11
SEWER FUND	\$12,567.87