

CITY OF BRITT – BRITT IOWA – JUNE 16th, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Britt Municipal Room in City Hall at 7:00 o'clock P.M. the 16th day of June 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Gast to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 06/02/2020 Council Meeting
- b. Claim list in the amount of \$59,536.94
- c. Approve extension of a Class C Liquor License (LC) (Commercial) for Britt Bar & Grill (Eric Cox) from August 7th to August 9th, 2020.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Wes Brown of Bolton & Menk was present to discuss the projects the city is currently working on with them. First, Brown presented the proposal for soil borings and geotechnical services from Chosen Valley Testing for the Diagonal Street Watermain Crossing. It was moved by Gast and seconded by Luecht to accept the bid from Chosen Valley Testing (CVT) for soil borings and geotechnical services for the Diagonal Street Watermain Crossing. Motion carried by unanimous vote.

Secondly, Brown discussed the Water Treatment Facility Plan - Phase I Preliminary Design Agreement. It was moved by Luecht and seconded by Gast to approve the Water Treatment Facility Phase I -Preliminary Design Agreement with a total cost to the City with an amount not to exceed \$94,800 without prior approval from the City of Britt. Motion carried by unanimous vote.

Finally, Brown reviewed the Reverse Osmosis Pilot Study Proposal. This program must be done in order for the city to comply with Department of Natural Resources (DNR). Based on the elements included in each proposal, the requirements of the Iowa DNR, Bolton & Menk's past experience with RO manufacturers and equipment costs, and the proposed pilot study costs, Brown recommended the city select the pilot proposal

from Wigen Water Technologies in the amount of \$60,050. The city would need to provide water and electrical connections to the pilot system and a filter backwash pump and tank, along with in-house laboratory sample testing. While the proposed costs from Wigen are higher than Desalitech they have found the final design costs are higher. It was moved by Gast and seconded by Swenson to approve the proposal from Wigen Water Technologies in the amount of \$60,050 to perform the Reverse Osmosis Pilot Study. Motion carried by unanimous vote.

Joe Weiss was present to be heard regarding a nuisance abatement he received on his property. He spoke about an abatement letter given to him, by Chief Anderson. The property had rodents, vegetation overgrowth, vehicles not registered. Weiss said he needed more time to clean up property, since he is not living there. The council gave him 30 more days to show a significant improvement of his property. If proper improvement is not made the abatement will move forward.

Councilperson Karrie Wallen provided an updated tree report. She spoke of the need for further clarification around these ordinances. Council discussed the need to either abide by the ordinance or change the ordinance which currently requires homeowners to trim their own trees which hang over the street or be put on bill for our employees to do. The current ordinance requires all trees to be at least 8 feet off the sidewalk and 15 feet off the street. This topic will be discussed at the next meeting on July 7th, 2020.

City Administrator Sawyer presented her report. The city is in the process of upgrading our meter reader. The handheld has become obsolete and will not be supported going forward. Part of this process will also need to have an interface completed between our billing software and Badger Beacon. It was moved by Luecht and seconded by Wallen to approve the 3rd party meter reader interface with Badger Beacon (new meter reader conversion project) in the amount of \$1,300. Motion carried by unanimous vote.

Next Sawyer reviewed the quotes for service from McKiness Excavating. Quotes include:, 2nd Ave NW/Sewer Svc Connection Repair \$12,236, 5th St NW/Sewer repair & water reroute \$675 (exploratory), \$7,562 (potential removal 8" sewer/reroute, 3rd St/3rd Ave SW/ Sewer repair & water reroute \$13,078, Centennial Park Bulk Station \$6,187, Golfview Ave/Sewer service connection repair \$2,561, and Golfview Storm Sewer Replacement \$35,315. We did receive a second bid on the Golfview Storm Sewer Replacement from Erpelding Excavating Enterprise Corp in the amount of \$27,164. The council first discussed the Golfview Storm Sewer Replacement project. It was moved by Verbrugge and seconded by Luecht to accept the quote from Erpelding Excavating Enterprise Corp in the amount of \$27,164. Motion carried by unanimous vote. Next, the remainder of the projects were discussed. There are a total of \$35,437 in sewer projects and \$6,187 to put in a bulk water station. It was moved by Verbrugge and seconded by Swenson to approve all the sewer projects in the amount of \$35,437 in sewer projects and \$6,187 to put in a bulk water station. Motion carried by unanimous vote.

Finally, Sawyer presented a quote from Lampe Custom Welding to fabricate and build a 12-foot-wide pusher, made of steel construction, with a rubber cutting edge and AR400 wear shoes on sides (JRB 416 quick attach). This will be a snow pusher for the new loader. It was moved by Verbrugge and seconded by Gast to approve the purchase of the a 12-foot-wide pusher, made of steel construction, with a rubber cutting edge and AR400 wear shoes on sides (JRB 416 quick attach). Motion carried by unanimous vote.

Mayor Arndorfer presented his report. There was a request to put a light up in the area of 3rd Street NE and 6th Ave NE. It is a very dark area and visibility is limited. Alliant Energy provided us with 2 quotes. The first will have a higher monthly fee each month with lower out of pocket to start. So, it would cost \$944.99 out of pocket up front and a fee of \$16.18 + energy costs each month. The second is paying for the pole upfront and having a lower monthly cost each month. So, it would cost \$1,306.28 out of pocket up front and \$7.85 + energy costs each month. The second would be an additional \$361.29 up front with a monthly savings of \$8.33

each month. It was moved by Gast and seconded by Verbrugge to approve the purchase of the pole in the amount of \$1,306.28 with a monthly fee of \$7.85 a month plus the cost of the energy to install a light at 3rd Street NE and 6th Ave NE. Motion carried by unanimous vote.

Steve Lansing, Summer Recreation Director and Jennifer Weiland, Park Board President were present to discuss the plans for Summer Rec Programs and the operation of the pool. The following topics were discussed.

- Pool restrictions – The pool will be open for lap swimming and swim lessons through June. The pool will open officially on July 1st day. Punch Passes, instead of passes will be used. They will only allow 50% capacity and only 50% of chairs to be put out. Punch passes will cost \$25 for 10 punches and only available to Britt and Kanawha residents. Proof of residence will be required at the time of purchase.
- Park and Rec summer Programs- Just high school baseball/softball will be playing. The summer programs for baseball and softball will be pushed into July 2020 with week-long clinic/camps. Arts and crafts July 13th-17th, Golf will be July 6th -10th, Girls volleyball will be from July 6th- 10th, Cheerleading will be from July 6th-July 10th, Soccer will be from July 6th-10th, and Track & Field will be from July 1st-3rd. Sign up forms will be available at city hall. We will refund checks for any classes people do not want to take. The park bathrooms will be opened.

Finally, Arndorfer presented Resolution No. 18-2020 Offer to Buy Real Estate and Acceptance for the Britt Country Club, Inc. and Britt Community Services, Inc. in the amount of \$172,052.89 to paid in 4 yearly payments of \$43,013.22. It was moved by Luecht and seconded by Verbrugge to approve Resolution No. 18-2020 Offer to Buy Real Estate and Acceptance for the Britt Country Club, Inc. and Britt Community Services, Inc. in the amount of \$172,052.89 to paid in 4 yearly payments of \$43,013.22. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried, and Resolution No. 18-2020 was approved and adopted.

With no further business it was moved by Wallen and seconded by Swenson to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
ACCO	LIQUID CHLORINATING SOLUTION	\$1,489.55
AGSOURCE LABORATORIES	ANALYSIS/TESTING FEES	\$5,822.00
ALLIANT ENERGY	ELECTRICITY/GASS BILL	\$7,830.09
ALLIED ENS LLC	LICENSING/PATCHES-UPGRADES	\$474.90
ARAMARK	MOPS/CITY HALL/MUNICIPAL ROOM	\$368.48
BASE	CAFETERIA PLAN/MONTHLY FEE	\$30.00
BRENT HALVERSON	SIDEWALK CONCRETE REIMBURSEMEN	\$487.50
BROWN SUPPLY INC	CURB BOX SUPPLIES/REPAIRS	\$5,358.13
CARD SERVICES	LIBRARY SUPPLIES	\$1,188.70
CAROLINE SKENE	HALL RENTAL REFUND COVID19	\$100.00
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
COLOF DIGITAL	WEBSITE SUPPORT	\$169.00
CRAIG LEERAR	PARK RENTAL REFUND	\$10.00
CRYSTAL BROWN	HALL RENTAL REFUND	\$100.00
D.J. GONGOL & ASSOC., INC	PUMP/PARTS	\$29.50
EFTPS	FED/FICA TAX	\$4,920.50
ELECTRIC ENGINEERING	CHARGER	\$55.00
GREAT AMERICA FINANCIAL	COPIER LEASE PYMT	\$280.26
HISCOCKS EXCAVATING	SVC CALL/MANHOLE ON 2ND ST NE	\$235.00
HUNTS ELECTRIC	AIR COMPRESSOR MTR/LABOR INST	\$503.05
IA DEPT OF PUBLIC SAFETY	ON-LINE WARRANTS ACCESS/POLICE	\$600.00
KIOW	ADVERTISING	\$111.59
MILLER & SONS GOLF CARTS	BATTERY	\$86.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
NORTH IOWA MEDIA GROUP	PUBLISHING FEES	\$545.27
PAYROLL CHECKS	PAYROLL CHECKS ON 06/03/2020	\$14,955.70
PETTY CASH	PETTY CASH FOR POOL	\$70.00
PSI	PAPER/ENVELOPES	\$259.06
RIEKENS PLUMBING & HEATIN	SVC CALL/POOL CONCESSION	\$75.00
SAMATHA GOBELI	HALL RENTAL REFUND/COVID19	\$100.00
SECRETARY OF STATE	NOTARY FEE	\$30.00
STATE HYGIENIC LABORATORY	TESTING FEES	\$39.00
THE FLOWER CART	FLOWER BEDDING/PARKS/CITYPROP	\$88.00
U S POSTMASTER	POSTAGE FOR WATER BILLS	\$437.00
UNPLUGGED WIRELESS	MOTO BATTERY/POWER SUPPLY	\$230.99
VERIZON	CELL PHONES	\$329.67
WASTE MANAGEMENT	GARBAGE SVC/CITYWIDE	\$11,944.07
	CLAIMS TOTAL	\$59,536.94
	GENERAL FUND	\$28,333.82
	MISC REVENUE FUND	\$2,938.26
	FIRE DEPARTMENT FUND	\$285.99
	ROAD USE FUND	\$14,064.03
	LOST-ECO DEV/MISC REV FUND	\$169.00
	CAPITAL PROJECTS - PARKS FUND	\$10.00
	WATER FUND	\$4,554.88
	SEWER FUND	\$9,180.96