

CITY OF BRITT – BRITT IOWA –MAY 5TH, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session via ZOOM meeting at 7:00 o'clock P.M. the 5th day of May 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Luecht to approve the agenda as presented. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried.

It was moved by Luecht and seconded by Gast that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 04/07/2020 Council Meeting
- b. Claim list in the amount of \$86,088.26
- c. Approve renewal for a Class B Native Wine Permit (WBN) for Elizabeth's Pharmacy on Main
- d. Approve renewal for a Class B Native Wine Permit (WBN) for Gifts Sew Sweet

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this was the time, date, and place for the public hearing to adopt the 2020 Codified City of Britt Code of Ordinances. The public hearing opened at 7:05 p.m. The Mayor asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City the public hearing to adopt the 2020 Codified City of Britt Code of Ordinances. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections regarding the adoption of the 2020 Codified City of Britt Code of Ordinances. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

Whereupon, the Mayor declared the hearing regarding the adoption of the 2020 Codified City of Britt Code of Ordinances was officially closed at 7:07 p.m.

The Mayor presented Ordinance No. 504 An Ordinance Adopting the Britt Municipal Code of Ordinances. On motion by Luecht and seconded by Swenson Ordinance No.504, entitled An Ordinance Adopting the Britt Municipal Code of Ordinances was read for the first time A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried and the first reading was approved.

On motion by Luecht and seconded by Verbrugge to forego the second and third reading entitled “An Ordinance Adopting the Britt Municipal Code of Ordinances” and to be placed on its final adoption.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen Verbrugge & Luecht

Nays: None

The motion carried, and the ordinance was duly approved and adopted. Sawyer will publish the ordinance in the newspaper as well as adding it to the city’s Facebook page, and website. It will also be posted on the door at City Hall.

City Administrator Sawyer presented her report. First, we need to set the public hearing date to approve the Development Agreement between the City of Britt and Interstate Power and Light Company (dba Alliant Energy). It was moved by Gast and seconded by Verbrugge to set the date for the public hearing to be Tuesday, May 19th, 2020 at 7 p.m. in the Britt City Council Chamber. (Zoom meeting to be set if restrictions have not been lifted). The notice will be published in the May 12th, 2020 newspaper.

Next, Sawyer discussed the Live Healthy Iowa 5K. During a meeting, the Hancock County Wellness Coalition decided to host the 5k on September 19th, 2020 and would like to request to use Lion’s Park Shelter to register people and request to have the police patrol Main Street as runners are crossing. The 5K run/walk will start at 8 a.m. and a children 1K at 9 a.m. It was moved by Luecht and seconded by Wallen to approve the use of Lion’s Park shelter for registration and police presence on Main Street as the runners are crossing. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge and Luecht

Nays: None

The motion carried.

Lastly, Sawyer provided the Mayor and City Council with an update to Rural Housing 360. She recently had a meeting with Steve Gilbert of Rural Housing 360, and he said they have changed a few things around and are now doing the Rural Housing 360 2.0 version. They had a few hitches in their last kick off in the last city. They learned that just because you are pre-approved for a mortgage doesn’t mean you’ll get one. They are now teaming up with HomeServices Lending, a Berkshire Hathaway company who is offering us mortgage guarantees. What Rural Housing 360 is looking for from the city is to provide a resolution of support and a community letter of engagement which briefly outlines what the city is willing to provide. They are also looking for the city to act as the guarantee of the construction loan. According to HomeServices Lending there is less than 1-1.5% default rate on the loan. They are also looking for an annual support contribution of \$3,500. In turn, Rural Housing 360 is offering us \$5,000 back per house built. The build time is 3-5 months build time and HomeServices Lending will give us a 24-hour closing after the certificate of occupancy is received. Sawyer

was asked to forward the information onto the City Attorney for his review. Further discussion will be had at the next City Council meeting on May 19th, 2020.

Mayor Arndorfer presented his report. He stated he is not looking to relax the schedules for the city offices. We have decided to move forward with the plan for summer recreational programs as well as the pool opening. We are hiring for those positions now. (If anyone is interested in applying, please contact City Hall). Arndorfer attended the board meeting out at the golf course the other night. Earl Hill, City Attorney, is working on the agreement for the transfer of ownership and will be needing the names of the board members that will serve on the newly formed board with members of the City Council. The management of the clubhouse was discussed, and it was decided they need to have someone who is a designated manager for the clubhouse. In the past, it was handled by whoever was out there at the time. The person hired would work a total of 40 hours, 30 of those hours will be at the golf course and 10 hours will be at City Hall handling all the social media/website updates and serve as the Chamber of Commerce representative for the City. This way we will have information on the Chamber sponsored events and can add them to the calendar on the City’s new website. This individual could also work in the clerks’ office as needed throughout the week. This subject will be put on the next agenda for the meeting on May 19th, 2020.

With no further business it was moved by Verbrugge and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
AFLAC	AFLAC-PRE-TAX	\$85.52
ALLIED ENS LLC	SERVER MONITORING	\$474.90
ARAMARK	CITY HALL MATS	\$368.48
BADGER METER	READCTR ANALYTICS	\$780.00
BASE	MEDICAL REIMB	292.52
BOLTON & MENK	DIAGONAL ST WTRMAIN EXTENSION	\$13,384.98
BRITT FOOD CENTER	MISC SUPPLIES	\$31.59
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
COLOF DIGITAL	WEBSITE SUPPORT	\$169.00
COMM 1	PHONE/FAX/INTERNET SERVICE	\$578.76
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$514.14
EFTPS	FED/FICA TAX	\$4,795.24
HANCOCK CO CLERK OF COURT	GARNISHMENT 2	\$219.50
HUNTS ELECTRIC	REPL GERMICIDAL UV BULBS/FIRE	\$618.55
IOWA FIRE CONTROL	FIRE SUPPRESSION INSPECTION	\$629.00
IPERS	POLICE IPERS	\$6,593.58
MIDWEST BREATHING AIR SYS	AIR TEST FOR SCBA UNITS	\$955.24
MOSQUITO CONTROL OF IOWA	MOSQUITO SPRAYING 2019	\$5,300.00
MUNICIPAL PIPE & TOOL	SEWER JET CLEANING	\$26,518.33
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00

PAYROLL CHECKS	PAYROLL CHECKS ON 04/22/2020	\$14,001.14
PAYROLL CHECKS	PAYROLL CHECK ON 04/23/2020	\$1,038.34
STATE TREASURER	STATE TAXES	\$1,580.00
STOREY KENWORTHY	UTILITY BILLS PRINTING	\$522.70
UHC	HEALTH-PRE-TAX	\$6,350.75
ULINE	HEXARMOR GLOVES	\$102.07
	CLAIMS TOTAL	\$86,088.26