

REGULAR CITY COUNCIL MEETING MINUTES IN  
BRITT MUNICIPAL ROOM ON TUESDAY, DECEMBER 5TH, 2023, 7:00 P.M.

1) OPENING BUSINESS

- a. Call meeting to order.  
**Minutes:** The meeting was called to order by Mayor Arndorfer.
- b. Roll call.  
**Minutes:** Present were Stacy Swenson, Curt Gast, Karrie Wallen, Ashley Weiss, and Abby Post.
- c. Pledge of Allegiance
- d. Conflict of Interest (state if applicable)
- e. Approval of Agenda  
**Minutes:** It was motioned by Gast and seconded by Weiss to approve the agenda as set with removing 3a from the agenda and moving to another meeting. Motion carried unanimously.

2) CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 11/14/2023 Council Meeting
- b. Claim list in the amount of \$656,025.30  
**Minutes:** It was motioned by Weiss and second by Swenson to approve the consent agenda. A roll call vote was held. Ayes: Swenson, Gast, Wallen, Weiss, and Post.

3) PRESENT TO BE HEARD

- a. Deverly and Dawn Perkins  
**Minutes:** Meeting with Dawn and Deverly will be discussed at a different time.

4) DEPARTMENT HEAD REPORTS

- a. Library Report – Linda Friedow
- b. Public Works – Vance Hagen
- c. Police Report – Tyler Harmon
- d. Fire Department – Jon Swenson
- e. Zoning - Mike Boomgarden

5) CLERK'S REPORT

- a. Approve Pay Application 18 to Henkel Construction for \$167,627.50  
**Minutes:** it was motioned by Swenson and second by Post to approve pay app 18 for \$167,627.50. Motion Carried. Weiss abstained from the vote.
- b. Water Treatment Facility Amendment #3 Additional Sidewalk and ADA Design  
**Minutes:** It was motioned by Gast and seconded by Weiss to approve amendment #3 for the Water Treatment Facility of the ADA design and additional sidewalk for \$7,035. Motion carried unanimously.
- c. Change Order #1 for 2<sup>nd</sup> ST SW Improvements  
**Minutes:** It was motioned by Swenson and second by Post to approve Change order #1 for 2<sup>nd</sup> ST SW Improvements. Motion carried unanimously. The cost of the project was 2,893.02 less than the accepted amount bringing total payments to 170,743.63.
- d. Approve Final Pay App for 2<sup>nd</sup> ST SW Improvements and Review  
**Minutes:** It as motioned by Weiss and seconded by Wallen to approve the final pay application to Heartland Asphalt for \$11,262.25. Motion carried unanimously.
- e. Set Public Hearing for Budget Amendment #1 For FY 23-24.  
**Minutes:** It was motioned by Gast and seconded by Weiss to set public hearing for January 2<sup>nd</sup>, 2024, for FY 23-24 to Budget Amendment. Motion carried unanimously.

f. Health Insurance or Renewal

**Minutes:** Agenda Item will be discussed at the special meeting Monday, December 11<sup>th</sup> at 5:30pm.

g. Delta Dental Renewal

**Minutes:** Agenda Item will be discussed at the special meeting Monday, December 11<sup>th</sup> at 5:30pm.

6) **MAYOR’S REPORT**

a. WTP Update

**Minutes:** Mayor Arndorfer gave a brief overview of work completed last month.

b. Resolution 27-2023 Ordinance 516 Amending the Official Zoning Map (2<sup>nd</sup> Reading)

**Minutes:** It was motioned by Swenson and seconded by Weiss to approve the 2<sup>nd</sup> reading of Resolution 27-2023 for Ordinance 516. A roll call vote was held which was as follows:

Ayes: Swenson, Gast, Weiss

Nays: Wallen and Post

The Resolution will be on the agenda next month for the final reading.

7) **SWEAR IN NEW MAYOR/COUNCIL**

Mayor Jim Nelson was sworn in.

Councilperson Curt Gast was sworn in.

Councilperson Jefry Moore was sworn in.

Councilperson Todd Hildman was sworn in.

Councilperson Angela Nelson was sworn in.

8) **PUBLIC COMMENT**

**Minutes:** Councilperson Wallen stated “It has been an honor. We have incredible department heads and hope our community knows that.”

Councilperson Weiss also stated “I wanted to thank our outgoing Mayor and councilmembers for their service to our community, whether it has been months or years. It has been an honor. Thank you to our city staff for all they do to serve our city and our residents. There has been a narrative going around social media saying that the city hasn’t done enough to bolster our community, I assure you the city has done the best it can with the information and resources they have. The narrative is untrue and deeply damaging to the workforce culture in our city. I hope with our new mayor and council it can be recognized that we are a team and are working together for the same goal to make Britt a better community.”

9) **ADJOURN**

**Minutes:** It was motioned by Wallen and seconded by Swenson to adjourn the meeting. Motion carried unanimously.

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Elizabeth Ibarra, City Clerk

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Ryan Arndorfer, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ACC HOLDING, LLC	106 3RD ST SE	\$ 1,067.00
ACCO UNLIMITED CORP	VACUUM CORD	\$ 759.98
AGSOURCE	SEWER ANALYSIS	\$ 1,213.15
ALLIANT ENERGY	ELECTRIC	\$ 10,358.46
ALLIED ENS LLC	DESKTOP MONITORING	\$ 1,043.23

ARAMARK	CITY HALL MISC	\$ 248.04
BADGER METER	WATER MISC	\$ 67.34
BASE	REIMBURSEMENT	\$ 193.37
BMC AGGREGATES L.C.	1' CLEAN ROADSTONE	\$ 298.13
BOLTON & MENK	WTP IMPROVEMENTS	\$ 11,027.50
BRITT FOOD CENTER	MISC SHOP	\$ 26.10
CARD SERVICES	MISC EXP	\$ 4,035.52
CHOSEN VALLEY TESTING	WATER TREATMENT PLANT TESTING	\$ 1,327.50
COLOFF DIGITAL	WEBSITE SUPPORT	\$ 169.00
COMM 1	PHONE	\$ 479.02
CORE & MAIN	WATER MISC	\$ 1,433.00
DAKOTA SUPPLY GROUP	WATER REPAIR SUPPLIES	\$ 10,114.47
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 742.26
DK CONSTRUCTION	OVERHEAD DOOR REPAIR	\$ 722.80
EDDY'S GLASS & DOOR	ENTRYWAY GLASS	\$ 321.02
EFTPS	FED/FICA TAX	\$ 12,949.98
FIRE SERVICE TRAINING	IBARRA FIRE TRAINING	\$ 50.00
GARNER LUMBER AND SUPPLY CO.	MISC RAOD AND STORM	\$ 119.90
GIFTS SEW SWEET	POLICE CLOTHING	\$ 60.00
GRASS MASTERS	GOLF COURSE IRRIGATION SYSTEM	\$ 3,624.00
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	\$ 238.02
HANCOCK CO HEALTH SYSTEM	FIREMAN FLU SHOTS X6	\$ 312.00
HANCOCK CO TREASURER	106 3RD ST SE	\$ 325.00
HANCOCK COUNTY SHERIFF	GARNISHMENT	\$ 831.86
HAUGLAND REPAIR	ROAD/PARK MISC	\$ 54.97
HAWKINS INC.	CHEMICALS POOL	\$ 10.00
HENKEL CONSTRUCTION COMPANY	WTP PAY APP 17	\$ 453,746.61
IMWCA	WORK COMP INSTAL 5	\$ 1,169.00
IOWA DEPT. OF REVENUE	WATER EXCISE	\$ 4,178.82
IOWA DNR	ANNUAL DUES FOR WATER 2024	\$ 115.00
IOWA LAW ENFORCEMENT ACAD	FIRE ARMS RECERT HARMON	\$ 175.00
IOWA ONE CALL	SERVICES	\$ 28.80
IOWA RURAL WATER ASSOC	WATER DUES	\$ 355.00
IOWA STATE TREASURER	UNCLAIMED PROPERTY REPORT	\$ 925.07
IPERS	IPERS	\$ 24,382.68
JOSH SCHMID	TACKLE FOOTBALL COACH	\$ 250.00
KALE ZUEHL	FOOTBALL REF	\$ 420.00
KATELAND STEHR	FIRE AND CITY HALL CLEAN	\$ 400.00
KAYLA MAYLAND	2023 landscaper	\$ 598.00
KIOW	BRITT CAMPAIGN	\$ 237.86
MCPEAK POOLS & SPA	2 POOL PUMPS	\$ 14,700.00
METERING & TECH SOLUTIONS	LOW LEAD BARE METER/SCREW/FLAN	\$ 671.75
MID-AMERICA PUBLISHING	10.27.23 MINUTES	\$ 69.37
MITCHELL SMITH	FOOTBALL REF	\$ 420.00
NEW COOPERATIVE	MISC EXP	\$ 2,060.01

NEXT GENERATION TECH INC	POLICE SOFTWARE UPDATE	\$ 4,907.73
NORTH CENTRAL INTERNATIONAL	RED DUMP TRUCK	\$ 2,796.06
NORTH IOWA LUMBER & DESIGN INC	MISC	\$ 173.91
Payroll		\$ 38,632.32
PRESTO-X-COMPANY	PEST CONTROL	\$ 63.39
REDING ELECTRIC, INC	POOL/WATER/SEWER/PARK/ROAD	\$ 6,378.96
RIDGECREST PRODUCTS, INC	HARMON AND WILLIAMS BADGES	\$ 559.50
RIEKENS PLUMBING & HTNG	RUUD IGNITOR WATER	\$ 274.60
SMITH HARDWARE HEATING & PLUM	CLEAN BOILER	\$ 382.50
STATE HYGIENIC LABORATORY	ANALYSIS	\$ 61.50
STATE TREASURER	WITHOLDING	\$ 5,269.95
SWENSON'S HARDWARE	MISC	\$ 657.84
TEAM SERVICES, INC.	2ND ST SW IMPROVEMENTS	\$ 935.60
TRULSON AUTO	FIRE VEH REPAIR	\$ 1,811.24
U S POSTMASTER	OCTOBER 2023 UTILITY BILLS	\$ 435.75
UNITED HEALTH CARE	HEALTH INSURANCE	\$ 10,633.46
UMB BANK NA	2018 GO BONG INTEREST	\$ 8,892.50
VANCE HAGEN	TOOL RENTAL	\$ 100.00
VASKE CONSTRUCTION	SHOP DOORS	\$ 800.00
VERIZON	POLICE PHONES	\$ 457.90
YOHNCO	STORM SEWER	\$ 890.00
YOUTH SPORTS FOUNDATION	TACKLE FOOTBALL	\$ 1,785.00
<b>Accounts Payable Total</b>		<b>\$ 656,025.30</b>

GENERAL	\$ 85,706.82
LIBRARY FUND	\$ 9,822.36
FIRE DEPARTMENT	\$ 981.77
GOLF	\$ 3,644.58
ROAD USE	\$ 20,023.92
EMPLOYEE BENEFITS	\$ 1,184.00
LOCAL OPTION TAX	\$ 1,392.00
DEBT SERVICE	\$ 8,892.50
CAPITAL PROJ-WTP PROJECT	\$ 464,250.61
WATER	\$ 36,388.10
SEWER	\$ 22,765.74
STORM WATER	\$ 972.90
<b>TOTAL FUNDS</b>	<b>\$ 656,025.30</b>