

REGULAR CITY COUNCIL MEETING MINUTES IN
BRITT MUNICIPAL ROOM ON TUESDAY, APRIL 2ND, 2024, 7:00 P.M.

1) **OPENING BUSINESS**

- a. Call meeting to order.

Minutes: The meeting was called to order by Mayor Jim Nelson

- b. Roll call.

Minutes: Present was Curt Gast. Ashley Weiss, Todd Hildman, Angela Nelson, Jefry Moore

- c. Pledge of Allegiance

- d. Conflict of Interest (state if applicable)

- e. Approval of Agenda

Minutes: It was motioned by Hildman and seconded by Weiss to approve the agenda as set. Motion carried unanimously.

2) **CONSENT AGENDA**

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. **Approve Minutes of the 03/05/24, 03/11/24, and 03/25/24 Council Meetings.**

- b. **Claim list in the amount of \$327,757.76**

Minutes: It was motioned by Weiss and seconded by Gast to approve the consent agenda. A roll call vote was held which was as follows: Ayes: Gast, Weiss, Hildman, A. Nelson, and Moore.

3) **DEPARTMENT HEAD REPORTS**

- a. Library Report – Linda Friedow

- b. Public Works – Vance Hagen

- i. Open Bidding for Dump Truck

Minutes: It was motioned by Gast and seconded by Nelson to approve advertising to take bids for the 1993 dump truck through May 31st, 2024, at 3:00pm. Motion carried unanimously.

- c. Police Report – Tyler Harmon

- i. Advertise For Two Police Officer Openings

Minutes: It was motioned by Weiss and seconded by Hildman to approve advertising for two police officer openings with wages being \$26/hr. for uncertified and certified at \$30/hr. through April 30th, 2024, at 3pm.

- ii. Police Contract

Minutes: It was motioned by Gast and seconded by Weiss to seek reimbursement of \$9,000 from Benjamin Mehmen for his Police Academy Training. Motion carried unanimously.

- d. Fire Department – Jon Swenson

- e. Zoning - Mike Boomgarden

4) **CLERK'S REPORT**

- a. Approve Pay App #21 to Henkel Construction for \$218,167.50

Minutes: It was motioned by Weiss and seconded by Gast to approve pay application #21 to Henkel Construction for \$218,167.50. Motion carried unanimously.

- b. Set Public Hearing for Fiscal Year 25 Full Budget Adoption for Tuesday, April 23rd, 2024, at 6pm.

Minutes: It was motioned by Nelson and seconded by Gast to set the public hearing for Fiscal Year 25 full budget adoption for Tuesday, April 23rd, 2024, at 6pm. Motion carried unanimously.

- c. CPO, WSI, and Lifeguard Certifications

Minutes: It was motioned by A. Nelson and seconded by Hildman to approve the CPO and WSI contracts. Contracts' state the city will only pay for half of the course cost and employee will pay for the other half. If the

individual returns the following year, the city will reimburse their portion of the cost. The City will continue to pay for lifeguard certifications.

d. City Hall Floors

Minutes: We had quotes from Al Olson for \$550 and Brett Nelson for \$655 to refinished the Britt Municipal Room floors. Council wanted more clarification on what the bids entail before a decision was made.

e. Resolution 08-2024 Setting the Public Hearing for the City of Britt 2024 Urban Revitalization Plan

Minutes: It was motioned by Hildman and seconded by Nelson to approve Resolution 08-2024 Setting the Public Hearing for the City of Britt Urban Revitalization Plan for Tuesday, June 4th, 2024, at 7pm. A roll call vote was held which was as follows: Ayes: Gast, Weiss, Hildman, A. Nelson, and Moore. The resolution was adopted.

5) MAYOR'S REPORT

a. Marijuana Ordinance

Minutes: It was motioned by Moore and seconded by A. Nelson to have Earl draft an ordinance. Motion carried unanimously.

6) PUBLIC COMMENT

Minutes: Mayor Nelson informed council he attended an event and met the owners of Push Iron & Metals (new business on HWY 18). Nelson invited them to come to a meeting and meet the council.

7) ADJOURN

Minutes: It was motioned by Hildman and seconded by Gast to adjourn the meeting. Motion carried unanimously.

Elizabeth Ibarra, City Clerk

Jim Nelson, Mayor

CLAIMS REPORT		
VENDOR	REFERENCE	AMOUNT
ABSOLUTE WASTE REMOVAL	TRASH/RECYCLING SERVICES	15,029.23
AGSOURCE	SEWER CHEMICALS/ANAYLSIS	1,084.00
AHLERS & COONEY, P.C.	2024 URBAN REVIT PLAN	216
ALLIANT ENERGY	ELECTRIC	11,601.73
ALLIED ENS LLC	MONITORING	928.23
AMAZON CAPITAL SERVICES	LIBRARY BOOKS/SUPPPPLY/BUILDING	974.11
AMERICAN LIBRARY ASSOC	LIBRARY DUES	247
ARAMARK	CITY HALL	392.06
BADGER METER	SERVICES	67.2
BARCO MUNICIPAL PRODUCTS	SOLAR RED LIGHT	555
BASE	MEDICAL REIMB	412.03
BOLTON & MENK	CONTRUCTION AND ADMIN WTF	9,750.75
BRITT CHAMBER OF COMMERCE	MEMBERSHIP DUES	60
BRITT FOOD CENTER	SUPPLIES LIBRARY	144.71
CARD SERVICES	MISC	2,871.19
CENGAGE LEARNING	LIBRARY LP BOOK	31.19

CHASE DECALS. COM	2021 FORD EXPLORER	155.81
CKENDALL CONSULTING, LLC.	HELP WITH BUDGET ASSISTANCE	902.76
COLOFF DIGITAL	WEBSITE SUPPORT	169
COMM 1	TELEPHONE	671.91
DAKOTA SUPPLY GROUP	PLOW REPAIR	3,938.41
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	1,740.52
DEMCO	LIBRARY SUPPLIES	514.15
DOGS FOR LAW ENFORCEMENT	DLE SEMINAR	430
DR. ANTHONY TATMAN	MMPI-2 EVAL	200
EFTPS	FED/FICA TAX	11,488.74
EMC INSURANCE	DEDUCTIBLE	2,000.00
FAMILY HANDYMAN	1 YR SUBS LIBRARY	10
GARDEN GATE	2 YR SUBS	45
GLOBE GAZETTE	LIBRARY NEWSPAPER	4.99
GRASS MASTERS	GOLF COURSE GREENS REPAIRS	17,500.00
GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	145.48
HANCOCK CO HEALTH SYSTEM	DRUG SCREENING RANDOM	75
HANCOCK CO TREASURER	Old Church Building	150
HANCOCK COUNTY ABSTRACT	ABSTRACT NO. 99546	754
HAWKINS INC.	WATER MISC	487.03
HENKEL CONSTRUCTION COMPANY	PAY APP #20 FOR WTP	122,231.75
IMFOA CONFERENCE	IMFOA	100
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	1,658.10
IA DEPT OF INSPECTIONS & APPEA	FOOD LICENSE	150
IOWA DEPT. OF REVENUE	sales tax	1,653.24
IOWA PRISON INDUSTRIES	SIGNS	532.68
IPERS	IPERS	16,174.19
JIM NELSON	GOVERNOR MEETING	160.19
JOHN DEERE FINANCIAL	JOHN DEERE WLDR-FINAL PAYMENT	35,248.45
JOHN SWEERS	20 CAR WASH TOKENS	260
JORDAN WILLIAMS	BOARDING AXEL (K9)	109
KATELAND STEHR	FIRE STATION/ CITY HALL CLEAN	400
KIOW	BRITT CAMPAIGN	118
LINDA FRIEDOW	MILEAGE REIMBURSEMENT	77.29
LUCAS HOLDINGS,LLC	1044 NEW CARDS LIBRARY	584.67
MICRO MARKETING	LIBRARY AUDIO	462.03
MID AMERICA BOOKS	JNF BOOKS LIBRARY	229.5
MID-AMERICA PUBLISHING	03.05.24 MINUTES	1,238.75
MIDWEST TAPE	LIBRARY DVD	233.91
NEW COOPERATIVE	fuel	1,332.08
NEXT GENERATION TECH INC	POLICE SOFTWARE AGREEMENT	444
PAYROLL	March 2024	37,779.30
P&P ELECTRIC	GENERATOR @ CITY HALL	1,738.07
PRESTO-X-COMPANY	PEST CONTROL	63.39
PRITCHARD AUTO	service sales	601.31
SANDRY FIRE SUPPLY	BALL VALVE KIT	235.32

SPORTS ILLUSTRATED	RENEWAL SUBS LIBRARY	20
STATE HYGIENIC LABORATORY	TESTING	29
STATE TREASURER	STATE TAXES	3,199.00
SWENSON'S HARDWARE	MISC	442.66
TRULSON AUTO	POLICE VEHICLE	81.63
U S POSTMASTER	WATER BILLS	430.28
UNITED HEALTH CARE	HEALTH INSURANCE	12,633.29
VERIZON	PD PHONES	404.45
WHITFIELD & EDDY	PROFESSIONAL SERVICES	55
WINDOW WORLD	GOLF COUSE SOFFIT	800
ZANDER DICKINSON	ASSISTANCE WITH COMPLIANCE	100
Accounts Payable Total		327,757.76

GENERAL	73,126.27
LIBRARY FUND	14,999.90
FIRE DEPARTMENT	341.16
GOLF	18,300.00
ROAD USE	50,903.36
CAPITAL PROJ-WTP PROJECT	130,319.50
WATER	19,393.04
SEWER	20,190.53
STORM WATER	184
TOTAL FUNDS	327,757.76