

CITY OF BRITT – BRITT IOWA – DECEMBER 17th, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 17th day of December 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, and Chad Luecht (Paul Verbrugge in at 7:18p.m.)

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Gast and seconded by Luecht to approve the agenda as presented by Mayor Arndorfer. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 12/0319/2019 Council Meeting
- b. Claim list in the amount of \$74,293.46

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Katie Sterk from Bolton & Menk was present to discuss options and recommendations for the water treatment plant project. It has been determined, by our engineers, that within the next 10 years the city will need a new water treatment plant, a wastewater treatment plant, a new well and a new water tower. The well is approximately 107 years old and the water tower was manufactured and erected in 1938. To help mitigate the costs with these projects Mayor Arndorfer recommends we combine the water tower and the well with the aforementioned treatment plants. So, for the first project we could do the water tower and water treatment plant. Then the well could be done in or around the wastewater treatment plant project. The new water tower is estimated to cost between \$1.3-1.6 million and the well would be approximately \$945,000. The consensus from the City Council would be to build the new water tower and then the water treatment plant. The water tower was scheduled to be rehabbed this coming spring/summer but if the engineers feel it can wait, we will not do the rehab. Katie is going to check with the engineer that did the examination and get back to us. Council will revisit this topic at the January 7th, 2020 meeting.

Next, the Council discussed the water treatment plant project. The Council needed to decide whether it was going to add a reverse osmosis component to the plant. This, of course, would allow our residents to not have to use water softeners. This would be beneficial for the wastewater treatment plant as the water softeners have a direct affect on how the wastewater is handled at the wastewater treatment plant. This will also help us to be ready for changes the DNR are looking to make. The other option the Council discussed was whether we use a backwash holding or a backwash reclaim system. The backwash holding will cycle the unused water straight out to the wastewater treatment plant, but the backwash reclaim will recycle the water back through the water treatment plant and there would be less wasted water going to the wastewater treatment plant to treated.

It was moved by Gast and seconded by Verbrugge to accept Alternative 3B presented by Bolton & Menk which includes a gravity filter, reverse osmosis, and a backwash reclaim system. Motion carried by unanimous vote.

The City Administrator presented her report. The City's health insurance is due for renewal. The overall increase for the renewal is 12%. We were provided a comparison with Wellmark. When comparing the plans the benefits offered by our current plan are still cost effective. It was moved by Luecht and seconded by Karrie to approve the 2020 United Healthcare renewal of \$7,885.73/month. This is a \$537.97 increase over last years premium. Ayes: Swenson, Wallen, Verbrugge and Luecht. Nays: Gast. Motion carried.

Sawyer presented Resolution 21-2019 Approving and authorizing a form of Interim Loan and Disbursement Agreement by and between the City of Britt, Iowa, and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$500,000 Water Revenue Capital Loan Notes Anticipation Project Note, Series 2019, of the City of Britt, Iowa, under the provisions of the Code of Iowa, and providing for a method of payment of said Notes. This is in conjunction with the SRF loan that will be used for the Planning and Design Loan, not to exceed \$500,000. This will allow the City to pay for any planning and design expenses incurred in relation to the water treatment plant project without having to use day to day operational monies. It was moved by Luecht and seconded by Wallen to approve Resolution 21-2019 Approving and authorizing a form of Interim Loan and Disbursement Agreement by and between the City of Britt, Iowa, and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$500,000 Water Revenue Capital Loan Notes Anticipation Project Note, Series 2019, of the City of Britt, Iowa, under the provisions of the Code of Iowa, and providing for a method of payment of said Notes. Motion carried by unanimous vote. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge and Luecht

Nays: None

The motion carried and the resolution was approved and adopted.

Next, Sawyer presented Resolution 22-2019 Ordering Bids, Approving Plans, Specifications, and Form of Contract and Notice to Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and For a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the 100,000 Gallon Elevated Storage Tank Rehabilitation Project. This is in conjunction with the project to renovate the water tower. We had originally gone out for bid in July of 2019 and the bids were not as favorable as we felt they should be. The engineer on the project, Wes Brown of Bolton & Menk, suggested we table the project and go out for bid later in the year. It was moved by Luecht and seconded by Swenson to approve Resolution 22-2019 Ordering Bids, Approving Plans, Specifications, and Form of Contract and Notice to Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and For a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the 100,000 Gallon Elevated Storage Tank Rehabilitation Project. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge and Luecht

Nays: None

The motion carried and the resolution was approved and adopted. This process is only in place if the water tower cannot wait until a new water tower is built. Katie Sterk will be verifying this and getting back to us. If the water tower is in good enough shape to wait and build new tower this project will not go out for bid.

Mayor Arndorfer presented his report. Vance Hagen, Public Works Director, has requested the Council consider trading in the oldest pick-up truck in his fleet. The truck in question is a 1993 Ford F150. They have identified a used Ford F150 which would cost approximately \$20-25,000. Questions regarding the price of a new truck was brought up. Hagen was advised to have Pritchard's check the state bid for the cost of a new truck and then the price of a used one and report back to City Council during the January 7th, 2020 meeting.

With no further business it was moved by Luecht and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	OFFICE CLEANING	\$520.00
ALLIANT ENERGY	ALLIANT	\$9,285.21
BASE	BASE	\$280.00
BOLTON & MENK	PRELIM ENGINEERING REPORT	\$12,965.50
CARD SERVICES	LIBRARY CREDIT CARD	\$1,434.54
CASADY BROS. IMPL. INC	TRACTOR REPAIR	\$585.28
COAST TO COAST	PD SUPPLIES	\$260.56
DEBRA SAWYER	MLA- ALGONA	\$38.17
DOLLAR GENERAL-CHARGED SA	CITY HALL SUPPLIES	\$41.60
EFTPS	FED/FICA TAX	\$4,988.32
GARNER VETERINARY CLINIC	IMPOUND BOARDING FEE	\$85.00
GREAT AMERICA FINANCIAL	CONTRACT	\$228.22
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
HORSTMAN FARMS	SLUDGE HAULING	\$3,457.80
JOYMARK ! COMMUNICATIONS	WEBSITE DESIGN	\$365.00
KIOW	PUBLISHING	\$111.59
LC PHOTOGRAPHY	WEBSITE PICTURES	\$1,040.00
MARLENE GRAY	SIDEWALK REPAIR	\$503.25
MAXYIELD COOPERATIVE	GAS	\$1,901.82
MCNEESE TIRE	ONSITE REPAIRS	\$269.91
MEIER PLUMBING AND HEAT	FURNACE REPAIR-CITY HALL	\$65.00
MIDWEST RADAR	POLICE	\$160.00
NATIONWIDE RETIREMENT	PEBSCO	\$20.00
NORTH IOWA MEDIA GROUP	ADVERTISING	\$201.90
PAYROLL CHECKS	PAYROLL CHECKS ON 12/04/2019	\$14,067.01

PRESTO-X-COMPANY	PEST CONTROL	\$47.00
PRITCHARD AUTO	JUSTIN'S TRUCK	\$847.00
RMS	REPAIR ROAD GRADE	\$7,647.44
STACI BALL	MILEAGE TO GWORKS TRAINING	\$24.36
STATE HYGIENIC LABORATORY	TESTING	\$26.00
TRULSON AUTO	PUBLIC WORKS MAINTAINANCE	\$109.90
UMB, N.A.	BONDI-ADMIN FEES	\$250.00
VERIZON	PD PHONES	\$331.55
WASTE MANAGEMENT	TRASH PICKUP	\$11,915.03
	CLAIMS TOTAL	\$74,293.46