

CITY OF BRITT – BRITT IOWA – DECEMBER 3RD, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 3rd day of December 3rd, 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Luecht to approve the agenda as presented by Mayor Arndorfer. Motion carried by unanimous vote

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 11/19/2019 Council Meeting
- b. Claim list in the amount of \$78,198.16

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Arndorfer presented the information from Bolton & Menk. Katie Sterk set up a tour of a water plant in Elmore, MN in which the Mayor, Council Person Karrie Wallen, Vance Hagen and Justin Leerar of Britt's Public Works Department attended. The group toured the facility which had several features the engineers are looking to recommend to us. Arndorfer stated they were going to do a few more tours and suggested that anyone who is able should attend. The experience was very educational. Sterk will be present at the next meeting to go over her report.

Department heads presented their report. Linda Friedow, Library Director reported they had 42 children attend their November BLAST program. The WIFI at library was having issues and is now fixed. She reported she is continuing to apply for grants to support the library. Vance Hagen, Public Works Director, reported Iowa Pumps has completed their service agreement for this year. The street sweeper has now been repaired. Hagen has applied for an IDOT funded grant for work zone signage. He reported the price of sand we get from the county has increased. The charge has gone from \$30/ton to \$90/ton. Hagen has also ordered the new wheel loader and it will be delivered after the first of the year. Chief Anderson presented his report. The police force has now gone to a set schedule. There will be two officers set on a full-time day shift and 3 officers working the night shift. Anderson participated in a program held by the area schools for children who would be interested in becoming law enforcement when they grow up. Fire Chief Swenson reported they had no service calls in the month of November except to escort the football players out of town and back into town. They also participated in a training for grain dryer fires with the county fire association. The 2019 Red Ford F550 chassis

is ready for service. They were also able to replace an electric motor on the breathing air compressor instead of purchasing a new one which saved the fire department money. Finally, the county's tower is still not up and is laying down behind the fire department. Mike Boomgarden, Zoning Administrator, presented his report. He did not issue any building permits in November but answered zoning questions from quite a few people in town. The subject of the EMS radios was discussed. At this time, the radios are not working as we do not get a signal. This was a concern as the police and fire personnel have to use a cell phone to communicate during emergency situations. Mayor Arndorfer suggested the heads of the Fire, Police and West Hancock Ambulance Service request a meeting with the Hancock County Supervisors to discuss this topic.

The City Administrator presented her report. Budget season is already upon us. She notified the council that she will begin to work on the budget next week. All reports will be handed out to the department heads to begin their budget. She advised Council she will be attending the budget workshop, sponsored by the League of Cities, on Thursday in Johnston. She will be going with the Adam Kofoed, City Administrator and Daisy Huffman, City Clerk of Garner.

With no further business it was moved by Gast and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
AFLAC	AFLAC-PRE-TAX	\$128.28
ALLIED ENS LLC	SERVER MONITORING	\$339.43
AMAZON	DVD 156	\$393.18
ARAMARK	MATS -CITY HALL	\$348.22
BASE	MEDICAL REIMB	\$393.78
BRITT COUNTRY CLUB	INFRASTRUCTURE ASST.	\$5,000.00
BRITT FOOD CENTER	SUPPLIES	\$16.22
BRODART	BOOKS	\$54.25
C J COOPER	Administrative Fee for 2020	\$70.00
CENGAGE LEARNING	LP BOOKS	\$62.37
COMM 1	PHONE	\$599.99
DEBRA SAWYER	CLERKS ASSOC NIACOG	\$48.84
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$719.85
DO IT YOURSELF	LIB 1 YR RENEWAL	\$19.96
EFTPS	FED/FICA TAX	\$5,232.74
ERA	PH STUDIES	\$168.52
FENCHEL, DOSTER, BUCK	LEGAL FEES	\$672.00
GIFTS SEW SWEET	POLICE SHIRTS	\$829.20
GLOBE GAZETTE	SUMMIT TRIBUNE RENEWAL	\$45.00
GWORKS	ANNUAL LICENSE	\$5,496.47
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
HAWKINS INC.	CHEMICALS	\$915.20

HUNTS ELECTRIC	FD AIR COMPRESSOR	\$2,456.17
IMWCA	WORKMAN'S COMP PREM	\$1,153.00
INGRAM	BOOKS	\$168.61
INTERSTATE MOTOR TRUCK	HEATER REPAIR	\$69.32
IPERS	POLICE IPERS	\$9,849.16
MARIE CLAIRE	LIB RENEWAL	\$6.00
MCKINNES EXCAVATING	2ND ST SW SAN SW RPR	\$14,105.00
MICRO MARKETING	AUDIO	\$229.48
MIDWEST TAPE	DVDS	\$49.98
NATIONWIDE RETIREMENT	DEFERRED COMP	\$40.00
OGDEN PUBLICATIONS	2 YRS MOTHER EARTH NEWS LIB	\$27.00
PAYROLL CHECKS	PAYROLL CHECKS ON 11/20/2019	\$14,372.44
PAYROLL CHECKS	PAYROLL CHECKS ON 11/30/2019	\$1,037.34
PETTY CASH	LIBRARY POSTAGE	\$140.75
PRESTO-X-COMPANY	PEST CONTROL	\$47.00
RYAN ARNDORFER	KEY TO CITY PLAQUE- SANGER	\$123.38
SPORTS ILLUSTRATED	LIB 1 YR RENEWAL	\$64.15
STACI BALL	MILEAGE TO STAPLES	\$35.38
STATE TREASURER	STATE TAXES	\$2,419.00
SWENSON'S HARDWARE	SUPPLIES-STREETS	\$380.94
TIME	LIB 1 YR	\$39.95
U S POSTMASTER	PO BOX RENEWAL	\$76.00
UHC	HEALTH-PRE-TAX	\$9,391.11
UNPLUGGED WIRELESS	FD REPAIRS	\$144.00
	CLAIMS TOTAL	\$78,198.16