

CITY OF BRITT – BRITT IOWA – OCTOBER 1st, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at the Britt Golf Course at 2360 James Ave, Britt, IA at 7:00 o'clock P.M. the 1st day of October 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval with the correction to 5. b. ii., as it was supposed to read Homecoming Street Painting as posted online. It was moved by Verbrugge and seconded by Luecht to approve the agenda with the correction. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 09/17/2019 Council Meeting
- b. Claim list in the amount of \$47,053.17
- c. Approve refund of Class C Liquor License (LC) for Restaurant La Guadalupana (Sophia Martinez)
- d. Approve the correction of the date of the minutes published in the 09//24/2019 from 09/03/2019 to 09/17/2019

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Luecht and Verbrugge

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Eric Cox of Britt Bar & Grill was present to discuss the possible closure of the alley behind his business for a tailgate party. The date of the event is Saturday, October 12th, 2019. He will need to have the alley closed from noon until the closure of the bar. It was moved by Verbrugge and seconded by Luecht to approve the closure of the alley behind Britt Bar & Grill for a tailgate party on Saturday, October 12th, 2019 from noon until the closure of the bar. Motion carried by unanimous vote.

The department heads presented their reports. Linda Friedow, Library Director reported they had 2 BLAST programs in September for K-5th grade students held on early-out days. They had approximately 25-30 children there each time. They also had a presentation by Michael Eckers on the Icons of WW2 which had 24 attendees. The annual report has been filed with the State. Friedow will be working with the City Administrator to have all those with outstanding balances from fines and fees. They have another program this month called "Downstairs at Downton" on October 24th at 7p.m.

Vance Hagen, Public Works Director, presented his report. He has ordered new batteries for the sirens as his was instructed to do after the last inspection was done. He was told the batteries needed to be replaced every 5 years. His department replaced the old lathe posts with steel fence posts at Burgardt Commercial Park. Sawyer and he sat down with Bolton & Menk to discuss the new water treatment plant. His department has serviced the plow trucks, and they are ready to go.

Lastly, Hagen presented the Council with a bid for work to be done on the sanitary sewer. There are currently two areas on 2nd St SW that need to be fixed. Hagen sent out RFQ's to three companies and only got back one from McKiness Excavating in the amount of \$9,985.00. It was moved by Gast and seconded by Luecht to accept the proposal from McKiness Excavating in the amount of \$9,985 to perform sanitary sewer point repairs on two areas on 2nd Street SW. Motion carried by unanimous vote.

Chief Anderson reported the Police Department took 185 calls for service in the month of September. At the last car show the police officers sponsored a trophy for Overall Best in Show. Lastly, the Police Department donated a trail camera to the Public Works department.

Jon Swenson, Fire Chief, reported the Fire Department took 1 call for service in September. The Britt Fire Association 2019 Red Ford F550 chassis w/alumma flatbed and tank is almost ready for service. It should be ready next month. The 1986 Chevrolet was returned to the DNR. Both of the pumper trucks were pressure tested and passed. The 1991 pumper truck is out of service due to a bad switch leaking on the transmission and the new 2020 Sparta Pumper truck has been finalized and the documents were signed for the build.

Mike Boomgarden, Zoning Administrator, issued 7 new building permits in September. He also spoke with 13 individuals with questions about zoning.

The City Administrator gave her report. First, Sawyer presented a request for approval of a new liquor license from Nicholas Garman for Captain's Quarters Hob Nob. All the steps have been satisfied. It was moved by Gast and seconded by Swenson to approve the new liquor license from Nicholas Garman for Captain's Quarters Hob Nob. Motion carried by unanimous vote.

Next, Sawyer presented Resolution 13-2019 Acknowledging Offer to Buy Real Estate. This is in reference to the offer made by Jared Wingert for the lot on Main Ave next to the old bank building. It was moved by Swenson and seconded by Verbrugge to approve Resolution 13-2019 Acknowledging Offer to Buy Real Estate. Motion carried by unanimous vote.

Sawyer requested a motion to set the public hearing to vacate and sell the real estate on Main Ave for Tuesday, October 15, 2019. It was moved by Gast and seconded by Luecht to set a public hearing to vacate and sell real estate on Main Ave for Tuesday, October 15th, 2019. Motion carried by unanimous vote. Sawyer will publish and post the public hearing notice on Wednesday, October 2nd. The City will be taking offers on the property up to the public hearing as allowed by law.

Sawyer presented the Annual Street Finance Report to the City Council and requested council to approve Resolution 14-2019 Approving Fiscal Year 2018/2019 Annual Street Finance Report. It was moved by Swenson and seconded by Verbrugge to approve the Fiscal Year 2018/2019 Annual Street Finance Report. Motion carried by unanimous vote.

Lastly, Sawyer presented the Council with an engagement letter from Bolton & Menk as they have been asked to assist with completing two applications from the DNR for two separate NDPES permits. One is a water permit and the other is for general storm water. The amount of the proposal is \$8,500. It was moved by Luecht and seconded by Wallen to approve the proposal in the amount of \$8,500 from Bolton & Menk to complete the two NDPES permits from the DNR for our water permit and the general storm water permit. Motion carried by unanimous vote.

Mayor Arndorfer presented his report. First, he gave the council a Strategic Planning update. He stated they will go into more detail during the next meeting. A report will be provided so we can see where we are at, in correlation to our decisions made during the strategic planning workshop.

Next, Mayor Arndorfer discussed the Homecoming Street Painting. The students would like to paint Main Ave as they have done in the past. It will be on the two intersections starting at Hobo House. They have asked permission to use barricades, so the students stay out of harm's way. They plan to begin at 5 am and be completed by 7 am. It was suggested they begin at the intersection by Hobo House first. It was moved by Luecht and seconded by Verbrugge to approve the Homecoming Street Painting from 5 am to 7 am. They requested the students start at Hobo House intersection first, so they don't disrupt business hours. Motion carried by unanimous vote.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

VENDOR	DESCRIPTION	AMOUNT
AFLAC	AFLAC-PRE-TAX	\$85.52
ALLIED ENS LLC	SET UP NEW PRINTER	\$97.50
AMAZON	DVD	\$204.46
BARCO MUNICIPAL PRODUCTS	5FT HYDRA FINDER	\$847.25
BASE	MEDICAL REIMB	\$262.52
BOOK LOOK	IF BOOKS	\$325.79
BRITT FOOD CENTER	SUPPLIES	\$24.34
BRITT LUMBER LLC	MAINTENANCE SUPPLIES	\$325.39
BRODART	BOOKS	\$624.02
CARD SERVICES	TRAVEL EXPENSES	\$304.72
CENGAGE LEARNING	LP BOOKS	\$125.94
CENTER POINT LARGE PRINT	LP BOOKS	\$54.54
COMM 1	PHONE	\$601.96
COOKS COUNTRY	1 YR. SUBSCRPTION LIBRARY	\$29.95
DEBRA SAWYER	MILEAGE/QRTLY CLERKS MTG/MASON	\$35.96
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$522.84
EFTPS	FED/FICA TAX	\$5,229.57
FAMILY HANDYMAN	LIBRARY RENEWAL	\$19.98
GREAT AMERICA FINANCIAL	PRINTER CONTRACT	\$250.32
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
HAUGLAND REPAIR	MOWER BLADE	\$36.95
IMWCA	INSTALLMENT 4- WORKMAN'S COMP	\$1,153.00
INGRAM	BOOKS	\$142.19

IOWA DNR	2020 WATER USE FEE	\$95.00
IOWA FIRE CONTROL	FIRE ALARM INSPECTION	\$899.00
IOWA ONE CALL	IOWA ONE CALL	\$46.80
IPERS	POLICE IPERS	\$6,840.36
MICRO MARKETING	AUDIO	\$127.54
MIDWEST PIPE SUPPLY	ENDCAP	\$38.00
MIKE SMITH	VEHICLE REPAIRS	\$2,731.09
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
PAYROLL CHECKS	PAYROLL CHECKS ON 09/25/2019	\$14,842.79
PAYROLL CHECKS	PAYROLL CHECKS ON 09/26/2019	\$1,037.34
PEOPLE	1 YR LIBRARY	\$50.00
PRESTO-X-COMPANY	PEST CONTROL	\$47.00
RYAN ARNDORFER	MILEAGE/IA LEAGUE CITIES	\$238.38
SEBCO BOOKS	NF BOOKS	\$427.40
SOPHIA MARTINEZ	LIQ LIC REFUND	\$463.13
STATE TREASURER	STATE TAXES	\$1,672.00
THE LEADER	LIBRARY SUBSCRIPTION	\$51.00
UHC	HEALTH-PRE-TAX	\$5,362.13
UNPLUGGED WIRELESS	DC/CIG ADAPTOR CORD	\$45.00
WHAS	TRAINING	\$495.00
	CLAIMS TOTAL	\$47,053.17