

CITY OF BRITT – BRITT IOWA – SEPTEMBER 17th, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 17th day of September 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Swenson to approve the agenda. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 09/03/2019 Council Meeting
- b. Claim list in the amount of \$71,196.16
- c. Approve renewal for a Class C Liquor License (LC) with Outdoor Sales for Sharks Bar (Ryan Carlson)
- d. Approve renewal for a Class B Native Wine Permit (WBN) with Sunday Sales for CCB Customs (LaShea Monson)

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Luecht and Verbrugge

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Doug Weiland was present to discuss the possible closure of 1st Ave SW & 1st St SW for the Annual BBQ happening on Saturday, September 21st, 2019. The streets will be closed from 10 a.m. to 6 p.m. It was moved by Gast and seconded by Verbrugge to approve the closure of 1st Ave SW and 1st St SW for the Annual BBQ from 10 a.m. to 6 p.m. Motion carried by unanimous vote.

Holly Lang was present to discuss having West Hancock's Homecoming up town again this year. She felt it went well last year. The parade will begin at 6 p.m. from 4th St SW to Main Ave to 1st St NW (Dollar General corner) and will end around 7 p.m. The coronation will be held directly after the parade on 1st Street NW next to Dollar General. It was moved by Verbrugge and seconded by Luecht to approve homecoming to be held up town with the parade beginning on 4th St SW to Main Ave to 1st St NW with the coronation on 1st St NW next to the Dollar General building after the parade. Motion carried by unanimous vote.

Ryan Smith of Heartland Asphalt Inc. was present to discuss their proposal to overlay 1st Street SW from Main Ave. to 9th Ave SW. The proposed cost of the overlay will be \$155,558.68 and will include the mill and overlay of 2" of asphalt. It was moved by Gast and seconded by Luecht to approve the proposal presented by Heartland Asphalt in the amount of \$155,558.68. Motion carried by unanimous vote. Smith noted the project will be scheduled to be down as soon as they can get to it. Their schedule is pretty full, but the project will be completed before end of fiscal year 2020. The second proposal presented was for the alleys located behind

the police department (1st St SE to 2nd St SE) and the alley located behind hardware store (1st St NE to Center St.) in the amount of \$71,347.30. It was moved by Verbrugge and seconded by Luecht to approve the proposal for the alley work to be done behind the police department (1st St SE to 2nd St SE) and the alley located behind hardware store (1st St NE to Center St.) in the amount of \$71,347.30. Motion carried. These projects will be done after 1st Street SW.

The City Administrator gave her report. The Waste Management contract was discussed. Sawyer was instructed to reach out to Absolute Waste Removal of Clear Lake. We will be needing pricing on garbage removal with totes and recycling with totes. In addition, check to see if there are additional fees that will be added for the use of the landfill located in Clear Lake. We will additionally put out a request to the current contract holder. Before bids are accepted a formalized RFP will be completed. The request for information right now is preliminary work.

Next, the Council reviewed the debt capacity information that was provided to them from Maggie Burger of Spears Financial. It shows that by the year 2022 we will have several bond issues paid off and by the year 2024 the only outstanding debt we will have will the bonds issues in 2018/2019.

Lastly, Sawyer presented Resolution 12-2019 Authorizing the Transfer of Funds for the Fiscal Year 2019/2019. It was moved by Luecht and seconded by Verbrugge to approve Resolution 12-2019 Authorizing the Transfer of Funds for the Fiscal Year 2019/2019. Motion carried by unanimous vote.

Mayor Arndorfer presented his report. First, he discussed the sale of the lot on Main Avenue. We currently have to offers in for the lot on Main Avenue located between Elizabeth's Pharmacy and the old bank building. The first offer is from Jared Wingert in the amount of \$5,000. The second was from the Britt Group for \$100. Wingert mentioned he would like to use the area for outdoor dining. The Britt Group mentioned using the lot for future expansion. It was moved by Luecht and seconded by Gast to move forward and begin the formal process of selling the lot located on Main Avenue between Elizabeth's Pharmacy and the old bank building to Jared Wingert for \$5,000. Motion carried by unanimous vote.

Next, Mayor Arndorfer discussed the renewal of the patent for the National Hobo Convention Trademark. This trademark is for Onion Cotton and the City has held the trademark for many years. The cost to renew the trademark is \$2,500. Arndorfer recommended the City remain the owner of the patent. It was moved by Gast and seconded by Luecht to approve the renewal of the National Hobo Convention Trademark in the amount of \$2,500. Motion carried by unanimous vote.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

VENDOR	DESCRIPTION	AMOUNT
MAXYIELD COOPERATIVE	GAS	\$2,071.61
U S POSTMASTER	UB BILLING SEPT	\$241.75
PRITCHARD AUTO	MAINTENANCE	\$1,206.78
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
BRITT FOOD CENTER	STRATEGIC PLANNING	\$346.06
PETTY CASH	POSTAGE	\$39.70
NORTH IOWA MEDIA GROUP	ADVERTISING	\$211.80
HANCOCK CO TREASURER	Tax/Drainage District	\$11,713.00
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
KIOW	PUBLISHING	\$111.59
DOLLAR GENERAL-CHARGED SA	CLEANING SUPPLIES	\$71.20
CARD SERVICES	FIRE/POSTAGE	\$2,018.74
ALLIANT ENERGY	ALLIANT	\$12,248.44
ALLIED ENS LLC	MONITORING FEES	\$379.43
AGSOURCE LABORATORIES	TESTING	\$1,794.00
MIDWEST FIRE EQUIP	MAINTENANCE	\$750.96
ARAMARK	SERVICES	\$304.99
BASE	CAFETERIA PLAN	\$30.00
TREEBACK INC	TREE TRIMMING FROM 2017	\$4,366.00
VERIZON	POLICE PHONES	\$331.23
DEBRA SAWYER	BASE PAYOUT	\$72.86
EFTPS	FED/FICA TAX	\$5,226.97
A P CLEANING SERVICES	CLEANING SERVICES	\$585.00
BOLTON & MENK	BRITT FACILITY PLAN REVIEW	\$350.00
HANCOCK CO HEALTH SYSTEM	TESTING/POLICE	\$25.00
STATE HYGIENIC LABORATORY	ANALYSIS	\$151.00
FENCHEL, DOSTER, BUCK	LEGAL SERVICES	\$624.00
THILGES AUTO BODY, INC.	PATROL CAR UPDATES	\$2,729.38
FD BE TRUST	COURT FILING FEE	\$85.00
IA DEPT OF PUBLIC SAFETY	MEMBERSHIP ACCESS	\$1,500.00
HANNAH MUTH	REIMBURSE / FLAG FOOTBALL EQUIP	\$85.60
K.C. NIELSEN, LTD.	MOWER	\$55.00
DON HILBERT	SIDEWALK CEMENT	\$253.50
RAYSHEL WITTE	YOUTH FLAG FOOTBALL EQUIP	\$1,011.12
HUELIFE, LLC	2DAY STRATEGIC PLANNING	\$5,000.00
PAYROLL CHECKS	PAYROLL CHECKS ON 09/11/2019	\$14,964.95
	CLAIMS TOTAL	\$71,196.16