

CITY OF BRITT – BRITT IOWA – AUGUST 6th, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 6th day of August 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: Curt Gast

The Mayor presented the agenda for approval with the following change: Change the date to review the webpage proposals to the next council meeting on August 20th. It was moved by Swenson and seconded by Luecht to approve the agenda as amended. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Verbrugge that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 07/16/2019 Council Meeting
- b. Claim list in the amount of \$134,362.63
- c. Approve update to ownership for a Class E (LE) Liquor License for Casey's General Store #3043

A roll call vote was had which was as follows:

Ayes: Swenson, Wallen, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Present to be heard Jim Nelson representing the Britt Group. He updated the Council on the work that was going to be done on the old bank building on Main Ave. They have had some setbacks as some of the contractors did not come when expected. Nelson informed the City Council they are very interested in obtaining the empty lot north of the building. They are willing to offer \$100 for the land with the hope of future expansion.

The department heads presented their reports. Linda Friedow, Library Director reported the summer lunch program is still going well. They served 450 meals in July 2019. They took summer readers who achieved their goals of 10 hours/month to the Grout Museum in Waterloo and the John Deere Museum. They will be having a Paranormal Iowa (speaker) on Wednesday night. Vance Hagen, Public Works Director reported they had the ADA ramps installed. They purchased a 3-pt mower for mowing large areas. They installed bike racks, benches, trash cans and had safety mulch delivered and installed for Lion's Park. Chief Anderson reported he had two officers in training which provided some great information. They completed a DCI audit. The last one was performed in 2012 and preliminary corrections have already been made. He stated he is working on some new policies to match DCI requests. They responded to 222 calls for service in July 2019.

The City Administrator gave her report. Sawyer presented a request for a new Class E Liquor License with Sunday Sales for El Tequila Restaurant. They are leasing from Sophia Martinez and will be operating the new Mexican restaurant. All paperwork has been filed with the City. It was moved by Luecht and seconded by Wallen to approve the Class E Liquor License with Sunday Sales. Motion carried unanimously.

To move forward with the change to the covenants at Sunset Ridge a public hearing must be held. It was moved by Verbrugge and seconded by Luecht to set the date for the public hearing to change Covenant # 7 in the Sunset Ridge Housing Development for Tuesday, August 20th, 2019. Motion carried by unanimous vote.

Sawyer informed the Council the notice from the DNR is for the proposed changes to amend the National Pollutant Discharge Elimination System. The notice is to inform the public the permit is being amended to extend the compliance schedule for meeting the ammonia nitrogen and E. coli limits based on the Integrated Utilities Systems Plan submitted by the City of Britt and approved by the department.

Lastly, Sawyer informed the Council that the 2020 Census will be kicking off and they have employment openings for any individuals wanting to assist with the census.

Mayor Arndorfer presented his report. Pritchard Auto has asked if they would be able to utilize land in the Commercial Park for the storage of their chassis. They are interested in renting the Commercial Park property directly west of their building on Hwy 18. It was moved by Verbrugge and seconded by Swenson to rent the property directly west of Pritchard's in the amount of \$1,000 per month. The lease will be month to month with a 30-day notice to vacate the property if any of the land is sold. Pritchard's will be responsible to maintain the property. Motion carried unanimous vote.

Arndorfer spoke of the part-time landscaping position we currently have each summer. Arndorfer mentioned he was unsure if there is any type of formal job description for this position and would like the council to think about what they feel needs to be included in the job description.

The Council reviewed the list of delinquent water bills and decided any bill older than 6 months should be sent to the offset program. If the property is owner occupied the outstanding monies due will be certified to the landowner property and become a lien against their property.

Finally, Arndorfer stated he hadn't gotten a response back from all the Council members regarding the first meeting with HueLife, who the City has hired to complete a new Strategic Plan. They chose the date of the first meeting to be next Tuesday, the 13th of August from 6-8 p.m. The following 2-full day sessions are scheduled on Sunday, August 25th and Monday, August 26th beginning at 1p.m.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	City Hall Cleaning	\$595.00
ACCO	POOL ROPE	\$88.00
AFLAC	AFLAC-PRE-TAX	\$85.52
AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$247.00
ALLIED ENS LLC	Server Monitoring	\$678.86
AMAZON	KIDS	\$395.78
ARAMARK	Cleaning supplies	\$302.59
BARCO MUNICIPAL PRODUCTS	PAINT FOR STREETS	\$328.39
BASE	MEDICAL REIMB	\$292.52
BOLTON & MENK	CONTRACT DOC PREP	\$5,250.00
BRITT COUNTRY CLUB	BUDGET REQUEST	\$6,381.87
BRITT FOOD CENTER	SUPPLIES	\$512.93
BRODART	BOOKS	\$331.17
BROWN SUPPLY INC	CURBBOX/MANHOLE RISER ETC	\$1,319.81
CENGAGE LEARNING	LP BOOKS	\$65.97
COMM 1	PHONE	\$604.17
COMPLETE CONCRETE	CONCRETE WORK	\$8,850.00
DEBRA SAWYER	MILAGE TO/FR CLERK ACADEMY	\$126.44
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$565.78
EARLES DEMOLITION	REPAIR STORM SEWER	\$2,150.00
EFTPS	FED/FICA TAX	\$13,594.77
FENCHEL, DOSTER, BUCK	SERVICES RENDERED	\$208.00
GREAT AMERICA FINANCIAL	COPIER LEASE	\$135.50
GWORKS	ReceiptMgmtModule Training	\$1,255.00
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$439.00
HANCOCK CO PUBLIC HEALTH	POOL INSPECTION/WATERSLIDE	\$418.00
HAWKINS INC.	CHEMICALS	\$349.00
IMAGINE VIDEO PRODUCTIONS	DVD	\$55.00
IMFOA	ATHENIAN DIALOGUE	\$70.00
IOWA DNR	PERMIT RENEWAL	\$1,275.00
IOWA ONE CALL	IOWA ONE CALL	\$21.60
IPERS	POLICE IPERS	\$10,212.14
KAM LINE HIGHWAY MARKINGS	STREET PAINT	\$1,333.33
KELLY LEERAR	PRIVATE SWIM LESSONS	\$28.00
KIOW	ADVERTISING	\$223.18
KUSTOM SIGNALS INC.	ANTENNA	\$1,025.00
MAXYIELD COOPERATIVE	GAS	\$3,074.95
MEIER PLUMBING AND HEAT	Gas Pipe Insulation	\$174.50
MICRO MARKETING	AUDIO	\$79.99
NATIONAL PURITY	DEGREASER	\$340.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$40.00
NORTHERN LIGHTS	CONCESSIONS	\$792.41

PAYROLL CHECKS	PAYROLL CHECKS ON 07/17/2019	\$23,702.35
PAYROLL CHECKS	PAYROLL CHECKS ON 07/31/2019	\$20,844.50
PETTY CASH	LIBRARY POSTAGE	\$149.38
PRESTO-X-COMPANY	PEST CONTROL	\$47.00
PRITCHARD AUTO	2014 EXPLORER MAINTENANCE	\$864.03
RNL SERVICES LLC	POOL INSPECTION	\$347.50
SMI CO.	GROUND CHIPS	\$55.00
STACI BALL	MILAGE FOR CLERK SCHOOL	\$136.13
STATE TREASURER	STATE TAXES	\$2,880.00
SWENSON'S HARDWARE	SUPPLIES	\$1,749.72
TRULSON AUTO	FIRE REPAIRS	\$999.11
UHC	HEALTH-PRE-TAX	\$6,614.43
WASTE MANAGEMENT	TRASH	\$11,657.31
CLAIMS TOTAL		\$134,362.63