

CITY OF BRITT – BRITT IOWA – JUNE 4TH, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in special session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 4th day of June 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, and Paul Verbrugge

ABSENT: Dwight Leerar and Chad Luecht

The Mayor presented the agenda and asked for a motion to approve with the amendment of moving agenda item #4 – Suggested changes to golf cart ordinance to later in the meeting. It was moved Verbrugge and seconded by Swenson to approve the agenda as amended. Motion carried by unanimous vote.

It was moved by Gast and seconded by Verbrugge that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 05/21/2019 Council Meeting
- b. Claim list in the amount of \$68,256,78

A roll call vote was had which was as follows: Ayes: Swenson, Gast, and Verbrugge

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Arndorfer announced Dwight Leerar would no longer be able to perform his duties as Councilman due to personal reasons and asked for a motion to accept his resignation. It was moved by Gast and seconded by Verbrugge to accept the resignation of Dwight Leerar from the Britt City Council. Motion carried by unanimous vote.

With that said, the Mayor stated we would now need someone to fill that seat until the next election. Arndorfer presented his recommendation of Karrie Wallen for the seat. It was moved by Gast and seconded by Swenson to accept Arndorfer's recommendation of Karrie Wallen to fill the seat until the next election. Motion carried by unanimous vote.

Department heads presented their reports. Some highlights included an update from Vance Hagen, Public Works Director, who reported he had the opportunity to do some major clean outs to problem intakes around town. They also completed the repair on 1st Street SW & 8th Avenue. The line has been repaired and it should take some pressure off the other lines that flow into that intersection. We have been presented with the opportunity to rent a planer and skid loader to smooth out those areas where the concrete meets the asphalt so that may be something we can do in the future. Fire Chief Jon Swenson informed the city council that the fire truck committee is finalizing the specs for the new fire truck. He will be ready to send out a request for quotes to three manufacturers with operations in the Midwest. Those three are Spartan Emergency Response Vehicles, Pierce Manufacturing and Toyne Fire Apparatus. The City Administrator will also post a request for quote in the Iowa League of Cities classified section. Finally, Mike Boomgarden, Zoning Administrator, informed Council that building permits were picking up.

Spencer Gear was present and requested we update the existing ordinance on the use of golf carts to reflect an adjustment to the legal age to drive a golf cart in town from 16 years of age to 14 years of age. Council informed Gear we would work with the Chief Anderson and report back at the next council meeting.

City Administrator Sawyer presented her report. She met with the Rural Housing 360. The discussion was very informational, and they are interested in moving forward with the project. In other cities the project was a joint operation between the City, Rural Housing 360, the local COG (Council of Governments) – who also have programs to help individuals with down payment assistance. Additionally, they look for partnerships with the local banks and employers. There is a local employer in Britt that is interested in providing their employees with down payment assistance and Sawyer will continue to work with Rural Housing 360 to put together a team so that we can move forward with this opportunity.

Sawyer informed the Mayor and Council the time management tool is now live. We started it last Friday, the first day of our new pay period.

Finally, Sawyer noted there has been some concern regarding the sidewalk that passes in front of MaxYield Cooperative. The Council was informed that Mike Boomgarden and Paul Verbrugge will be meeting with them on Friday morning. A suggestion was made to change the depth of sidewalks that cross heavy truck traffic should be adjusted from 4 inches (average depth of a sidewalk) to 8 inches to assist in the stability of the sidewalk.

Mayor Arndorfer presented his report. The City's website was discussed. He and the City Administrator met with another webmaster to see if we could get a fresh new look for our website. We have been experiencing issues with our current carrier that have not been fixed and we feel it's time to go another direction. We will be bringing options to the council from new web designers soon.

Arndorfer discussed putting together a Sunset Ridge resident meeting. As we are looking at changing the covenants, we would like to remain transparent. With that said, he and the City Administrator will be setting up a meeting with the current landowners in Sunset Ridge to discuss the proposed changes. Anyone is invited to attend, and it will be set up as a special meeting to address the proposed changes to the covenants.

Lastly, Arndorfer discussed the Officer William's salary. It is the City's policy to give an officer a 3% increase upon successfully graduating from the Police Academy. The Mayor recommends we approve the increase to Officer Jordan Williams's salary as policy dictates upon successful graduation from the academy. It was moved by Swenson and seconded by Verbrugge to approve the 3% increase to Officer Jordan Williams's salary. His new wage will be \$20.14/hour. Motion carried by unanimous vote.

With no further business it was moved by Swenson and seconded by Verbrugge to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDORS	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	CLEANING	\$ 370.00
ACCO	Pool Chemicals	\$ 51.55
AFLAC	AFLAC-PRE-TAX	\$ 128.28
ALLIED ENS LLC	Monitoring fees	\$ 540.68
ARAMARK	City Hall Supplies	\$ 273.85
BASE	MEDICAL REIMB	\$ 393.78
BMC AGGREGATES L.C.	Roadstone	\$ 494.81
BOLTON & MENK	General Engineering Svc	\$ 3,445.00
CARD SERVICES	TRAINING/HOTEL	\$ 260.00
CENTURION TECH INC	SMARTSHEILD	\$ 80.00
CITY OF ALGONA	CPR/AED LIFEGUARD CLASS	\$ 425.00
COAST TO COAST	POLICE COLOR BOOK	\$ 1,293.57
COMM 1	Phone/Internet/Fax charges	\$ 570.99
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$ 705.21
EFTPS	FED/FICA TAX	\$ 10,601.78
GALL'S	Compact / Folding Fingerprint TA	\$ 214.16
GIFTS SEW SWEET	Summer Rec T shirts	\$ 1,275.00
GREAT AMERICA FINANCIAL	Copier lease	\$ 147.67
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$ 219.50
HANCOCK COUNTY SHERIFF	GARNISHMENT 2	\$ 273.30
HUNTS ELECTRIC	ELECTRIC WORK	\$ 169.60
IPERS	POLICE IPERS	\$ 10,307.60
K & C TREE SERVICE	ASH TREE REMOVAL	\$ 2,410.00
MCNEESE TIRE	Svc Call/Tractor	\$ 204.74
MICHELLE MILLER	BASEBALL REFUND	\$ 20.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$ 20.00
NICOLE RIEDESEL	ARTS & CRAFTS REFUND	\$ 30.00
NORTHERN LIGHTS	Pool Concessions-Start Up	\$ 1,604.90
PAYROLL CHECKS	PAYROLL CHECKS ON 05/22/2019	\$ 14,532.83
PAYROLL CHECKS	PAYROLL CHECKS ON 05/31/2019	\$ 951.68
PAYROLL CHECKS	PAYROLL CHECKS ON 06/03/2019	\$ 767.27
PETTY CASH	Cash for Summer Recreation Concessions	\$ 170.00
PRESTO-X-COMPANY	City Hall Pest Control	\$ 47.00
PRITCHARD AUTO	2014 EXPLORER MAINTENANCE	\$ 159.00
SIGNS & DESIGNS	PARTICAL WRAP FOR PD CRUISERS	\$ 2,100.00
STATE TREASURER	STATE TAXES	\$ 2,511.00
THE FLOWER CART	Flowers/City parks	\$ 21.12
TRULSON AUTO	Air Filter	\$ 16.97
U S POSTMASTER	PERMIT RENEWAL	\$ 235.00
UHC	HEALTH-PRE-TAX	\$ 9,232.02
VEENSTRA & KIMM	PROFESSIONAL SERVICES	\$ 885.00
WASTE MANAGEMENT	Dumpster fee/City Hall	\$ 96.92
	CLAIMS TOTAL	\$ 68,256.78