

CITY OF BRITT – BRITT IOWA – FEBRUARY 18TH, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session at the Summit House located at 600 1st St NW at 7:00 o'clock P.M. the 18th day of February 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Paul Verbrugge and Chad Luecht

ABSENT: Karrie Wallen

The Mayor presented the agenda for approval. It was moved by Verbrugge and seconded by Luecht to approve the agenda as presented. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Gast that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 02/04/2020 Council Meeting
- b. Claim list in the amount of \$37,475.71

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Katie Sterk from Bolton & Menk was present to discuss the Preliminary Engineering Report for the Water System Improvements. This includes the new water treatment plant and the water tower project. This is the plan that will be submitted to the Iowa Department of Natural Resources (DNR). The DNR will work together with the Iowa Finance Authority (IFA) on our State Revolving Fund (SRF) application. All items included in this report have been discussed in past meetings. Sterk is looking for approval from the Council to submit on our behalf. It was moved by Verbrugge and seconded by Luecht to approve the Preliminary Engineering Report for the Water System Improvements. Motion carried by unanimous vote. The report will be signed and submitted to the DNR. In addition, we have been notified by the DNR we will need to submit a Biosolids Land Application 5-year Plan for wastewater treatment plant. Sterk will assist Vance Hagen, Public Works Director, with this project.

Department heads presented their reports. Linda Friedow, Library Director, reported their BLAST attendance in January hosted 38 children who had a scavenger hunt and made ice cream in a bag. The second session was cancelled due to the weather. This month was their Winter Dance with music by MOJO. The summer reading program planning has begun. The theme this summer will be "Imagine Your Story" and the primary performance has been booked with Jester Puppets. On March 4th the Library will host Brad Wilkening's "Lessons of the Holocaust" at 7p.m. at West Hancock Middle School. On March 11th the Library will host the Hancock County Trustee training. The speaker, Gary Krob from the State Data Center, will help prepare us for the 2020 Census. Vance Hagen, Public Works Director, reported they have hired a new employee

to take the place of the individual who left in October 2019. He had several meetings with Alliant Energy regarding their new building. He reported we have been advised that our handheld meter reader has become obsolete and the meters and handheld will no longer be available. We will need to plan on upgrading our system. The budget for this will be approximately \$15,000. We will be able to use the new reader with the existing meters we have in place. However, when those meters need to be replaced, we will need to replace them with new meters. Finally, Hagen reported the new end loader has been delivered and is in use. Mark Anderson, Police Chief, reported the department had 167 calls for service in January 2020. They began their quarterly training in January and will continue to do them throughout the year. All the equipment for the new truck has been received, with the exception of the radio which should be in soon. He expects the truck will be in service mid-March. Jon Swenson, Fire Chief, reported they had 3 calls for service and 1 automatic alarm call in January. The department completed their Blood Borne Pathogens training in-house. The quick attack truck had a wildland monitor installed. This equipment was purchased with grant money from DNR. The garage door opener has been scheduled to be installed. Finally, the antenna behind the fire department is scheduled to be put up soon. Mike Boomgarden, Zoning Administrator, reported he did not issue any building permits in January. He did report he had a meeting with Debra Sawyer and Alliant Energy to discuss the zoning of the property they bought. There will be a planning and zoning meeting set up to change the zoning of that property.

The Mayor announced this was the time, date, and place for the public hearing to vacate and sell real estate at 833 Center Street W. Public hearing opened at 7:32 p.m. The Mayor asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City regarding the vacation and sale of real estate at 833 Center Street W. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections regarding the vacation and sale of real estate at 833 Center Street W. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed. At 7:34 p.m. The Mayor closed the public hearing. The resolution approving the sale will be presented at the next meeting on March 3rd, 2020.

Mayor Arndorfer presented his report. The topic of the City possibly taking over the Britt Golf Course was discussed. There will be a town hall at the next council meeting on Tuesday, March 3rd, 2020 at 7:00 p.m. in the City Council Chambers at City Hall.

With no further business it was moved by Luecht and seconded by Verbrugge to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	CONTRACT CLEANING	\$510.00
AGSOURCE LABORATORIES	TESTING SERVICES	\$1,874.50
ALLIED ENS LLC	SERVER MONITORING	\$339.43
BASE	CAFETERIA	\$30.00
BRITT FOOD CENTER	SHOP SUPPLIES	\$23.92
C J COOPER	TESTING	\$35.00
CARD SERVICES	LIBRARY CC	\$188.54
CASADY BROS. IMPL. INC	HYDROLIC LEAK	\$2,412.71
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
COMM 1	TELEPHONE	\$600.36
EARL HILL	BURGARDT COMM. PARK	\$1,220.00
EFTPS	FED/FICA TAX	\$5,529.43
ELECTRIC ENGINEERING	VANCE'S RADIO	\$15.99
FENCHEL, DOSTER, BUCK	LEGAL SERVICES	\$624.00
GREAT AMERICA FINANCIAL	COPIER CONTRACT	\$192.07
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
I M F O A	IMFOA DUES	\$100.00
IACMA	IMIA MUNICIPAL MGMT INST DS	\$100.00
KIOW	PUBLISHING	\$111.59
MAXYIELD COOPERATIVE	GAS	\$3,971.48
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
NEXT GENERATION TECH INC	SYSTEM SUPPORT	\$29.37
NORTH IOWA MEDIA GROUP	PUBLISHING	\$188.47
PAYROLL CHECKS	PAYROLL CHECKS ON 02/12/2020	\$16,336.47
PSI	BILLING ENVELOPES/PAPER	\$980.47
STATE HYGIENIC LABORATORY	ANALYSIS	\$838.00
SWENSON'S HARDWARE	SUPPLIES - ST	\$619.98
TRULSON AUTO	STREET MAINTENANCE	\$200.50
	CLAIMS TOTAL	\$37,475.71