

CITY OF BRITT – BRITT IOWA – FEBRUARY 4TH, 2020

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 4th day of February 2020. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Karrie Wallen, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda for approval with the correction of changing the minute dates in January from 2019 to 2020. It was moved by Luecht and seconded by Wallen to approve the agenda as amended by Mayor Arndorfer. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Wallen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 1/7/2020 Council Meeting
- b. Approve Minutes of the 1/12/2020 Special Council Meeting
- c. Approve Minutes of the 1/20/2020 Special Council Meeting
- d. Approve Minutes of the 1/21/2020 Council Meeting
- e. Claim list in the amount of \$69,146.79
- f. Approve renewal for a Class C (LC) Liquor License with Outdoor Service and Sunday Sales for Britt Country Club
- g. Approve renewal for a Class C (LC) Liquor License with Outdoor Service and Sunday Sales for Britt Bar & Grill, LLC

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this was the time, date, and place for the public hearing to approve the FY2020/2021 Maximum Property Tax Dollars. Public hearing opened at 7:00 p.m. The Mayor asked the City Clerk whether any petition had been filed in the Clerk's Office, as contemplated in Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City regarding the approval of the FY2020/2021 Maximum Property Tax Dollars. The Clerk advised the Mayor and the Council that no written objections had been filed. The Mayor then called for oral objections regarding the approval of the FY2020/2021 Maximum Property Tax Dollars. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed. At 7:03 p.m. The Mayor closed the public hearing.

Sawyer presented Resolution No. 03-2020 Approving the FY 2020/2021 Maximum Property Tax Dollars. It was moved by Gast and seconded by Verbrugge to approve Resolution No. 03-2020 Approving the FY 2020/2021 Maximum Property Tax Dollars as presented.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the resolution was adopted.

Sawyer presented Resolution No. 04-2020 Naming Depositories. It was moved by Gast and seconded by Wallen to approve Resolution No. 04-2020 Naming Depositories. The city depositories will remain the same with First State Bank of Britt, Iowa has been named as an official depository with funds not to exceed \$2,500,000 and Farmers Trust and Saving Bank of Britt, Iowa has also been named as an official depository with funds not to exceed \$2,500,000.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the resolution was adopted.

Sawyer presented Resolution No. 05-2020 Naming Official Check Signatures. It was moved by Swenson and seconded by Verbrugge to approve Resolution No. 05-2020 Naming Official Check Signatures. The official signatures on city checks for the City of Britt from First State Bank shall be Mayor Ryan Arndorfer, Council Person Curt Gast and City Administrator Debra Sawyer.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the resolution was adopted.

Sawyer presented Resolution No. 06-2020 Naming Official Publication. It was moved by Luecht and seconded by Gast to approve Resolution No. 06-2020 Naming Official Publication. The official publication for the City of Britt will be the Summit Tribune (Globe Gazette).

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the resolution was adopted.

Sawyer presented Resolution No. 07-2020 Establishing Mailbox Repair and Replacement Policy. This resolution outlines the formal policy adopted by the City of Britt explaining when the city will reimburse a resident if their mailbox is damaged. It was moved by Luecht and seconded by Swenson to approved Resolution No. 07-2020 Establishing Mailbox Repair and Replacement Policy. A copy of the policy and the USPS specifications on mailbox placement will be mailed to each household in the next water bill in March 2020.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen & Luecht

Nays: Verbrugge

The motion carried, and the resolution was adopted.

Finally, Sawyer presented the Council with two quotes to repair the east overhead door at the Fire Station. The first is from Advanced Door Systems in the amount of \$1,319. This quote does not include any electrical work. The second is from Stromer Overhead Door in the amount of \$1,171 and does include the electrical work. It was moved by Swenson and seconded by Wallen to approve the quote from Stromer Overhead Door in the amount of \$,1171. Motion carried by unanimous vote.

Mayor Arndorfer presented his report. First, he informed the Council there has been an offer to buy city owned property on 833 Center Street W for \$500. The offer comes from one of the adjoining neighbors. As the Council has approved the sale, the next step is to set a public hearing for the disposal of city-owned property located at 833 Center Street W. It was moved by Gast and seconded by Swenson to set up the public hearing for Tuesday, February 18th, 2020 at the Summit House at 600 1st St NW, Britt, Iowa at 7 p.m. Motion carried by unanimous vote. Arndorfer presented Resolution No. 08-2020 Approving the Sale of City Owned Property and Intent to Set a Public Hearing to Dispense of Said Property. It was moved by Luecht and seconded by Gast to approve Resolution No. 08-2020 Approving the Sale of City Owned Property and Intent to Set a Public Hearing to Dispense of Said Property.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Wallen, Verbrugge & Luecht

Nays: None

The motion carried, and the resolution was adopted.

Next, Arndorfer presented an application for the free lot program at Sunset Ridge Subdivision from Brittany and Jake Carlson. The plans submitted is for a 2,160 square foot home with a 1,597 square foot garage, which under the housing covenants set forth does qualify for 2 free lots. They have been advised the house will need to be in the center of the 2 lots. The lots in question are lots 13 & 14. Their intention is to break ground in Spring of 2020. It was moved by Verbrugge and seconded by Luecht to approve the application from Brittany and Jake Carlson to receive 2 free lots (lots 13 & lot 14) in the Sunset Ridge Subdivision with the understanding the house needs to be completed by February 2021. Motion carried by unanimous vote.

Arndorfer informed the Council that he has approached the owner of some land the City is looking to purchase for the new Water Treatment Plant/Water Tower We have been advised, by our engineers, that we will be needing additional land to build the new facilities/tower while keeping the existing one in operation during the transition. The price for the land is \$27,000. It was moved by Gast and seconded by Swenson to begin the real estate negotiations which include an offer of \$27,000 for said property. Motion carried by unanimous vote. Arndorfer will notify the City Attorney to begin the process.

The topic of the City possibly taking over the Britt Golf Course was discussed. During the conversation the topic of how we are notifying the public regarding this issue is being handled. Mayor Arndorfer stated we have been posting information regarding the town halls on our Facebook page and in the newspaper. We understand that not everyone gets the paper and we are actively looking for alternative ways to reach our residents. It was suggested that we use the shopper, which everyone gets. Another option to reach the residents

in Britt would be to send out a one-page flyer, that will be delivered to each mailbox in the city. Council agreed with this option instructed the city administrator to work on getting that done. The town hall will be included in the first council meeting in March on the 3rd of March 2020 at 7p.m.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
AFLAC	AFLAC-PRE-TAX	\$85.52
AHLERS & COONEY, P.C.	COMMERCIAL PARK AMMEND 2	\$370.50
ARAMARK	RUGS AND MOPS	\$350.98
BASE	MEDICAL REIMB	\$262.52
BOLTON & MENK	PRELIM ENGINEERING RPRT	\$9,191.50
COLLECTION SERVICE CENTER	GARNISHMENT	\$163.93
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$479.90
EFTPS	FED/FICA TAX	\$5,389.42
HANCOCK COUNTY ABSTRACT	ABSTRACT	\$774.00
HANCOCK COUNTY COMMUNICATION	COMMUNICATIONS ALLOCATION PYMT	\$15,034.43
HANCOCK COUNTY SHERIFF	GARNISHMENT	\$490.50
IMFOA ATHENIAN DIALOGUE	ATHENIAN DIALOGUE	\$70.00
INTERSTATE MOTOR TRUCK	RESISTOR	\$47.50
IOWA LAW ENFORCEMENT ACADEMY	OFFICER EVAL	\$150.00
IPERS	POLICE IPERS	\$10,383.03
JORDAN WILLIAMS	WILLIAMS BOOTS	\$179.65
JOYMARK! COMMUNICATIONS	WEBSITE AGREEMENT	\$365.00
NATIONWIDE RETIREMENT	EMP DEFERRED COMP	\$40.00
NIACOG NORISC	NORISC	\$314.27
PAYROLL CHECKS	PAYROLL CHECKS ON 01/29/2020	\$15,034.61
PAYROLL CHECKS	PAYROLL CHECKS ON 01/30/2020	\$1,130.64
PSI	OFFICE ENVELOPES	\$478.89
RIEKENS PLUMBING & HEATINING	WTR PLANT FURNACE RPR	\$425.90
STATE TREASURER	STATE TAXES	\$2,533.00
UHC	HEALTH-PRE-TAX	\$5,401.10
	CLAIMS TOTAL	\$69,146.79