

CITY OF BRITT – BRITT IOWA – FEBRUARY 5TH, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 5th day of February 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Dwight Leerar, Paul Verbrugge and Chad Luecht

ABSENT: Curt Gast

The Mayor presented the agenda. It was moved Verbrugge and seconded by Luecht to approve the agenda as presented. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Leerar that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 01/22/2019 Council Meeting
- b. Claim list in the amount of \$71,840.92
- c. Renew- Class C Liquor License (LC) (Commercial) for Britt Bar & Grill LLC (Eric Cox)

A roll call vote was had which was as follows:

Ayes: Swenson, Leerar, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Present to be heard was Rose Brown, a Senior Urban Planner for Bolton & Menk. She presented the value of a Comprehensive Plan or Strategic Work Plan to the Council. The main difference between the two option plans is the level of detail included in said plan. The Comprehensive Plan will develop a unified vision among community members, elected officials and partners to plan for future orderly growth. Identifying a long-term vision of community goals and implementation strategies will position the City well to make sound funding decisions regarding future infrastructure expansion expenditures and community amenity improvements positions itself well for the future. The Strategic Work Plan is more of a hybrid plan which will include a visioning and goal setting component that would commonly be part of the a comprehensive /long range process and detailed actionable items into a user-friendly strategic plan. The visioning would utilize a steering committee and focus groups as well as a community survey. Mayor Arndorfer did not expect any type of formal action to come out of this presentation but wants the Council to think on what type of plan they would be interested in pursuing. He wants the City to become more proactive instead of being reactive, something that will help the City continue to grow and thrive.

Mayor Arndorfer requested that we moved up an item on the agenda as the individual's family we would be discussing was present in the audience. Mayor Arndorfer spoke stating he was in favor of promoting an officer on the Britt Police Department. Officer Tyler Harmon has been with the force for almost 5 years. He is currently serving as the City's K-9 Officer but has also stepped up and filled in when needed. He is in favor of promoting Harmon to Sergeant with a pay increase of 5%. Chief Anderson also spoke and stated that not only

has he done the items Arndorfer spoke of, he has also taken on the responsibility Field Training Officer. Chief Anderson stated he would also recommend we promote Officer Harmon to Sergeant with a pay increase of 5%. It was moved by Luecht and seconded by Leerar to promote Officer Harmon to Sergeant and increase his pay 5%. Motion carried by unanimous vote.

Department heads presented their reports.

City Administrator Sawyer presented her report. An invoice for the work done on the nuisance tree located on 3rd Street SE was presented to the City Council. The Mayor Arndorfer provided a history leading up to the removal of the dead and dangerous tree by the City. He feels we should bill the owner of the home for said work. Before we do so, we will be meeting with our City Attorney and Assistant City Attorney to go over some items.

She informed the Council that she checked into the cost to wax/buff all the floors throughout City Hall and the Fire Hall meeting area. The cost would \$1,050. She suggested the City wait to do the floors until we begin to have nicer weather. She fears if we did the work now the floors would become dingy by summer when the facility is used the most. It was decided that we would hold off until April 2019 to have the floors waxed and buffed.

Mayor Arndorfer presented his report. Deputy Clerk Ball has provided the Mayor with information on a utility e-billing module that would save the City on postage expenses for all those individuals who currently utilize the automatic pay option for their utility bill. Those using the automatic pay service account for approximately 1/3 of our customers, which equals approximately \$870.24 per year for postage. The software, from Data Technologies, costs around \$942 which would pay for itself in a little over a year. Before we move forward with this, we will do further research on the topic.

With no further business it was moved by Luecht and seconded by Leerar to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan L. Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTON	AMOUNT
U S POSTMASTER	UB BILLING POSTAGE AND STAMPS	\$484.25
TRULSON AUTO	WIPER BLADES -HARMON	\$37.98
WASTE MANAGEMENT	SANITATION SERVICES	\$11,696.82
IPERS	POLICE IPERS	\$10,607.61
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
STATE TREASURER	STATE TAXES	\$2,706.00
BRITT FOOD CENTER	SHELVING AND SUPPLIES	\$168.41
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$443.74
PETTY CASH	BRITT LIBRARY PETTY CASH	\$90.12

SWENSON'S HARDWARE	FD	\$816.82
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
IOWA LAW ENFORCEMENT ACAD	ACADEMY-WILLIAMS	\$150.00
SANDRY FIRE SUPPLY	FIRE SUPPLIES	\$1,386.83
AFLAC	AFLAC-PRE-TAX	\$85.52
PRESTO-X-COMPANY	PEST CONTROL	\$45.00
AHLERS & COONEY, P.C.	AMEND. NO. 2 TO COMMERCIAL PAR	\$514.50
CASADY BROS. IMPL. INC	REPAIR TRACTOR	\$1,512.93
ALLIED ENS LLC	CITY HALL UPGRADE	\$2,294.00
AGSOURCE LABORATORIES	WATER TEST	\$1,966.00
COMM 1	PHONE	\$565.43
TSI	CLEAN AND CALIBRATE MODEL 8038	\$1,034.41
ARAMARK	MOPS/MATS	\$263.85
UHC	HEALTH-PRE-TAX	\$3,636.30
BASE	MEDICAL REIMB	\$256.27
VANCE HAGEN	DOT PHYSICAL	\$50.00
K & C TREE SERVICE	NUISANCE TREE REMOVAL	\$2,400.00
EFTPS	FED/FICA TAXES	\$9,568.45
A P CLEANING SERVICES	CITY HALL CLEANING	\$370.00
BOLTON & MENK	BRITT/ELEVATED STG TANK REHAB	\$2,232.50
RYAN ARNDORFER	REPLACE COUNCIL CHAIRS	\$559.96
FENCHEL, DOSTER, BUCK	REVIEW CITY DOCUMENTS	\$84.00
PAYROLL CHECKS	PAYROLL CHECKS ON 01/30/2019	\$14,565.92
PAYROLL CHECKS	PAYROLL CHECKS ON 01/31/2019	\$1,007.80
	CLAIMS TOTAL	\$71,840.92