

CITY OF BRITT – BRITT IOWA – JANUARY 22nd , 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 22nd day of January 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Dwight Leerar, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda. He noted due to the weather there were a few cancellations from individuals who were scheduled to present this evening. These included Mosquito Spraying of Iowa, Rose Brown of Bolton & Menk who was scheduled to discuss Comprehensive Plans/Capital Improvement Plans and Wes Brown of Bolton & Menk who was scheduled to discuss a Storm Water Management Program (Resolution 03-2019). All will be put on the February 5th council meeting agenda. It was moved by Verbrugge and seconded by Gast to approve the agenda as amended. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Verbrugge that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 01/08/2018 Council Meeting
- b. Claim list in the amount of \$45,155.96
- c. Renewal – Class C Beer License (Dollar General Store # 4565)

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Leerar, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Andy Buffington from Hancock County 911 Emergency Management to review the completion of the Hazard Mitigation Plan. Results from the last session was shared with the City Council. The priority areas were based on Probability, Severity, Warning Time, Duration, and Weighted Score. The final step of the plan was then completed.

Next, present to be heard, was Ms. Burnett and Mr. Flowers. They had asked to be heard by the City Council surrounding the towing of Mr. Flowers car off Main Ave. Neither party was present. Chief Anderson did review the case with Council.

City Administrator Sawyer presented her report. She reviewed the quote she received for flashing lights off Hwy 18, which would replace the red blinking lights currently in place. The price for 4 flashing lights with posts and hardware is \$7,396.40. She was instructed to discuss the installation of these lights with DOT and find out if they would grant us permission to replace the lights that are in place now. Once we find out where DOT stands on the issue, we can discuss the topic at a future meeting. It was suggested we also get the public's opinion on changing the signs.

Sawyer is planning on emailing the City Council a budget schedule this week. She would like to plan a budget workshop in which the Mayor, Council and Managers can review the initial budget numbers. Once the budget numbers are plugged in she would like to schedule another meeting, if necessary, to address and shortages or overages. Upon completion of those items she will publicize the proposed budget for the 2019/2020 Fiscal Year and bring it to the Council for final approval. Verbrugge asked that we make sure we put money aside to continue with the sidewalk project.

Budget requests from outside agencies was discussed. Funds being requested include: BIDCO - \$10,000, Britt Draft Horse Association - \$3,500, Britt Country Club – Tax reimbursement (approx.) \$7,506, Hancock County Economic Development - \$5,500, Britt Evergreen Cemetery - \$7,700, Britt Hobo Days - \$15,000, Hancock County Ag Museum - \$1,000, Hancock County Fair Board - \$1,500, Hancock County Historical Society - \$ 1,500 and Hobo Art Gallery - \$1,472.

Mayor Arndorfer presented his report. In relation to the tree removal on 3rd Street SE, the Mayor reviewed a time line of said property and reminded the Council we have been working with the homeowner since last summer. We have documentation the owner was aware of the situation as it was logged through Hancock County Dispatch. At that time the former Chief of Police visited with the owner in addition to providing her with pictures of the issue. We have received a notice of appeal and a request for a hearing from an attorney representing the property owner. Arndorfer, along with Chief Anderson, have met with the Assistant City Attorney Frances Schiro earlier on Tuesday, January 22nd to review the file and Schiro confirmed we had followed all steps mandated by the State of Iowa. The owner’s attorney has been provided with the documentation showing the request for a hearing has been approved and scheduled. Arndorfer will keep the Council apprised of the situation.

With no further business it was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan Lee Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
ALLIANT ENERGY	UTILITY BILL	\$9,935.79
AMAZON	DVD	\$576.09
ARMOR AUTHORITY INC	POLICE EQUIPMENT	\$1,125.00
BOLTON & MENK	REVIEW AND AMMEND WWTF PLAN	\$750.00
BRITT CHAMBER OF COMMERCE	DUES	\$50.00
BRITT FOOD CENTER	SUPPLIES	\$6.95
BRODART	BOOKS	\$359.80
CARD SERVICES	COMPUTERS	\$3,602.56

CENGAGE LEARNING	LP BOOKS	\$210.50
COAST TO COAST	DRUG TEST POUCH	\$249.41
COUNSEL OFFICE & DOC	CONTRACT/LEASES 3 MOS	\$720.99
COUNTRY LIVING	RENEWAL 1 YR	\$32.07
DEMCO	SUPPLIES	\$209.16
DO IT YOURSELF	RENEWAL 1YR	\$19.96
EARL HILL	HAWKINS	\$2,028.32
FAMILY HANDYMAN	RENEWAL 1 YR	\$16.98
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
HANCOCK CO HEALTH SYSTEM	PHYSICALS	\$505.00
HGTV	RENEWAL 1 YR	\$21.00
IOWA PUMP WORKS	SEALS AND MACHINE WORK	\$4,937.04
LED LIGHTING CREW	LIBRARY LIGHTING	\$5,115.11
MAXYIELD COOPERATIVE	GAS	\$140.43
MEIER PLUMBING AND HEAT	REPAIR KIT	\$181.92
MICRO MARKETING	AUDIO	\$152.48
MIKE MUTH WELDING	WELD 2 STANDS	\$200.00
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
NEXT GENERATION TECH INC	SYSTEM SUPPRT	\$26.10
PAYROLL CHECKS	PAYROLL CHECKS ON 01/16/2019	\$13,161.44
PSI	OFFICE SUPPLIES	\$227.17
STATE HYGIENIC LABORATORY	TESTING	\$26.00
VERIZON	POLICE PHONES	\$329.19
	CLAIMS TOTAL	\$45,155.96