

CITY OF BRITT – BRITT IOWA – JANUARY 8TH, 2019

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 8th day of January 2019. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Dwight Learar, Curt Gast, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda. It was moved by Luecht and seconded by Swenson to approve the agenda as presented. Motion carried by unanimous vote.

It was moved by Swenson and seconded by Luecht that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 12/18/2018 Council Meeting
- b. Claim list in the amount of \$89,126.19

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Learar, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Department heads presented their reports.

City Administrator Sawyer presented her report. She introduced Resolution 01-2019 Accepting Work Performed by McKiness Excavating, Inc. This resolution is in regard to the Burgardt Commercial Park and was first presented at the last Council meeting on December 18th, 2018. The resolution was reviewed by the City Attorney and a few items were updated. It was moved by Luecht and seconded by Gast to approve Resolution 01-2019 Accepting Work Performed by McKiness Excavating, Inc. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge, Learar and Luecht

Nays: None

The motion carried.

As discussed at the last meeting, our Workers' Comp Audit included a suggestion to adopt a return to work light duty policy in regards to workers' comp cases. The policy was reviewed by our City Attorney. In addition, the policy was reviewed by our workers' comp carrier. The policy presented to Council satisfied all those who reviewed. In addition, it satisfies the July 2017 law changes. With all satisfied Sawyer introduced Resolution 02-2019 Adopting Return to Work Policy. It was moved by Swenson and seconded by Luecht to approve Resolution 02-2019 Adopting Return to Work Policy. A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge, Learar and Luecht

Nays: None

The motion carried.

Finally, Sawyer reported she had a long discussion with Craig Wood from the Iowa Department of Transportation in Mason City. He informed her that this has been a long-standing discussion between the IDOT and the City of Britt. He noted there were a few things we could take under consideration. One, the stop bars at the intersection are faded and Sawyer and Wood discussed the possibility of the City milling in the stop bars which could help with longevity and they also have the ability to be seen better by traffic. Wood also suggested we amp of the enforcement of the "No Parking Any Time" by Casey's. Finally, he did say if the City wanted to put a Speed Feedback signs along Hwy 18, we had that ability to do so if we obtained a permit from IDOT. Addition discussion included the idea of changing the type of stop sign to those which have lights that surround the sign. These types of stop signs are highly visible from a distance and warn oncoming traffic there is a stop ahead. Council instructed staff to get quotes for different lighting options and present at the next meeting.

Mayor Arndorfer presented his report. First, he discussed the trees located on 3rd Street SE. The issue we have is the property has two very large trees that are diseased and need to come down. The City has satisfied all the required steps needed to deem the trees a nuisance. At this time, the City has only received one bid to remove the trees in the amount of \$8,000 from K & C Tree Service. This bid does not include stump removal. As the trees have been deemed a safety hazard it was moved by Gast and seconded by Luecht to accept the bid of \$8,000 from K & C Tree Service. Motion carried by unanimous vote.

Next, the Mayor discussed the lighting project at the Library. The second quote we received came back much lower than the original bid and the Mayor requested the Council approve the quote and move forward with the project. The bid from LED Lighting Crew came in around \$2,000 less than the original quote. It was moved by Gast and seconded by Swenson to approve the quote from LED Lighting Crew to complete the lighting project at the Library. Motion carried by unanimous vote.

Next, the Mayor presented the two bids we received to replace the 2 hanging heaters for the City Shop. We received one quote from Kramer Hardware in Garner in the amount of \$3,393.50 and one from Riekens Plumbing and Heating in Britt for \$3,200. Both are for 2 – 115,000 BTU ADP Hanging Heaters. Riekens also quoted another option to install one unit which is a 200,000 BTU ADP heater for \$2,500.00. Both quotes note the electrical wiring for the heater(s) are not included in the quotes. Due to moisture in the building the Public Works Director felt it was better to have the 2 heaters, as it is set up now, so if one stops working there is still one more heater in the shop. It was moved by Leerar and seconded by Verbrugge to approve the quote from Riekens Plumbing and Heating in the amount of \$3,200 to install 2 new hanging heaters in the City Shop. Motion carried unanimously.

As the Council is aware the discussion to put a hotel in the new commercial park has been going on for some time. We do have a developer who is interested in building a hotel there but will need \$350-400,000 of local investments to make it happen. The hotel would be a Brookstone Lodge & Suites. The property that the developer is interested in would be the largest lot we have in the new commercial park. The cost of that lot is \$100,000 and the developer would take that lot as part of the local match and provide the City with 4 shares (each share is \$25,000). To reach the \$350,000 local match Arndorfer suggested we utilize monies from the LOST CD we have that is coming up for renewal. He has discussed the topic of the City becoming a shareholder with our financial advisors and they suggested instead of the City being the holder we provide a grant to BIDCO. The City would then have an agreement with BIDCO which would outline how any returns on

the investment are spent. Additionally, if prospective investors step forward with interest in investing the property the monies received would offset the amount of the grant provided by the City to BIDCO. There is a CD in the amount of \$400,000 that is up for renewal and Arndorfer suggests we take \$250,000 of that CD and use it as the grant money to BIDCO. As we are required to notify the bank about the funds it was suggested we pull \$250,000 out of the CD and put it into one of the City's other accounts until a firm decision could be made and then take the remainder of the monies and put it back into a CD. It was moved by Gast and seconded by Verbrugge to take \$250,000 and move it into another City account and renew the CD in the amount of \$150,000. Motion carried unanimously.

In a brief update, the original funding for the proposed project in the Northwest corner of the city may not be a viable source. The City is working with their financial planner to discuss other options. More news to follow.

Lastly, Mayor Arndorfer informed the Council we had been provided a draft 28E Agreement from Hancock County Supervisor's office for Dispatching & Communication Services. The Mayor noted there were some key changes to this new draft and as it stood, he as the Mayor of Britt, would not sign the agreement. Some changes included the location – the agreement states the Hancock County Communications Center shall be located at the Hancock County Public Safety Center. This does not directly state it will stay in Hancock County. The fees were reduced from 25% to 20% which was great but the cap on increases was removed. This could mean the County had the right to double or triple the amount due for services in the following years. The final key change comes in the enforcement of the policy. There were some areas in which the Mayor felt it was unfair to citizens within Hancock County. He stated that when he would be reaching out to a couple of the Supervisor's to voice his opinion.

With no further business it was moved by Luecht and seconded by Leerar to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/Clerk

Ryan Lee Arndorfer, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	OFFICE CLEANING	\$370.00
ACCO	POOL CLEANING AND INSPECTION	\$632.13
AFLAC	AFLAC-PRE-TAX	\$85.52
AGSOURCE LABORATORIES	ANALYSIS	\$1,746.00
AHLERS & COONEY, P.C.	AMEND 1 TO COMM PARK DEV	\$264.50
ALLIANT ENERGY	UTILITIES	\$229.41
ALLIED ENS LLC	ANNUAL LICENSE RENEWAL	\$288.89
AMAZON	VARIOUS MEDIA	\$610.21
ARAMARK	MOPS AND MATS	\$263.85

BASE	MEDICAL REIMB	\$560.02
BOLTON & MENK	WWTP FACILITY PLANNING	\$3,507.50
BRITT CHAMBER OF COMMERCE	MEMBERSHIP DUES	\$250.00
BRITT FOOD CENTER	STREET SUPPLIES	\$107.81
BRITT LUMBER LLC	PARKS AND WATER SUPPLIES	\$85.72
BRODART	BOOKS	\$734.08
BROWN SUPPLY INC	CURVED GRADER EDGE	\$1,910.96
CARD SERVICES	84-MAGAZINE/LIBRARY	\$191.47
CASADY BROS. IMPL. INC	ROAD MAINTENANCE	\$175.40
CENGAGE LEARNING	LP BOOKS	\$49.78
CENTER POINT LARGE PRINT	LP BOOKS	\$27.27
CITY OF VENTURA	6. MON MEALS ON WHEELS SUPPORT	\$600.00
COMM 1	INTERNET/PHONE	\$723.92
COMPASS	LASER CHECKS	\$1,242.85
DATA TECHNOLOGIES, INC	YEAR END SUPPLIES	\$342.41
DELTA DENTAL OF IOWA	DNTL/VISN	\$461.88
DUET RESOURCE GROUP	TABLES	\$485.50
EFTPS	FED/FICA TAX	\$5,423.36
ELECTRIC ENGINEERING	GRILLE LIGHT REPAIR	\$67.45
H C SECONDARY ROADS	SAND	\$842.70
HANCOCK CO CLERK OF COURT	FEES	\$219.50
IMWCA	INSTALLMENT 7 WORK COMP PREM	\$1,421.00
IOWA PRISON INDUSTRIES	HOLBROOK ACADAMY UNIFORMS	\$225.00
IPERS	POLICE IPERS	\$6,982.65
KIESLER'S POLICE SUPPLY	POLICE AMMO	\$1,751.00
KIOW	ADVERTISING	\$111.59
LINDA FRIEDOW	SUPPLIES	\$44.35
MAXYIELD COOPERATIVE	GAS	\$1,706.18
MCKINNES EXCAVATING	PAY ESTIMATE NO.9, FINAL	\$1,714.61
MCNEESE TIRE	SERVICE CALL- NEW HLND TRACTOR	\$168.11
MICRO MARKETING	AUDIO	\$216.44
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
NEWCOM TECHNOLOGIES	WEB APP TO VIEW UTILITY DATA	\$995.00
NORTH IOWA MEDIA GROUP	ADVERTISING	\$220.74
PAYROLL CHECKS	PAYROLL CHECKS ON 12/19/2018	\$14,923.45
PAYROLL CHECKS	PAYROLL CHECKS ON 12/31/2018	\$18,649.26
PETTY CASH	PETTY CASH FOR OFFICE	\$209.57
PRESTO-X-COMPANY	PEST CONTROL	\$45.00
PRITCHARD AUTO	SERVICE	\$120.67
PSI	SUPPLIES	\$26.18
RYAN ARNDORFER	COUNCIL CHAIRS	\$735.09
SEBCO BOOKS	NF BOOKS	\$241.68
SHANNON NIELSEN	SUPPLIES-BLAST REIMBURSEMENT	\$38.42
SMART APPLE MEDIA	NF BOOKS	\$241.55

STATE TREASURER	STATE TAXES	\$1,868.00
SWENSON'S HARDWARE	SUPPLIES	\$721.74
TEAM LAB	FREIGHT PAYMENT	\$19.50
THE FLOWER CART	HOBO WREATHS	\$124.00
TRULSON AUTO	SHOP VEHICLE	\$147.18
U S POSTMASTER	UB POSTAGE	\$268.17
UHC	HEALTH-PRE-TAX	\$1,023.00
WASTE MANAGEMENT	GARBAGE	\$11,544.77
WEBWISE SOLUTIONS	WEBSITE UPDATES	\$81.25
WELLIK IMPLEMENT	ROLLER CHAIN CONN LINK	\$20.95
	CLAIMS TOTAL	\$89,126.19