

CITY OF BRITT – BRITT IOWA – OCTOBER 2ND, 2018

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 2nd day of October 2018. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Paul Verbrugge and Chad Luecht

ABSENT: None

The Mayor presented the agenda. It was moved by Verbrugge and seconded by Luecht to approve the agenda with the changes made by the Mayor. Motion carried by unanimous vote.

It was moved by Luecht and seconded by Gast that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 09/25/2018 Council Meeting
- b. Claim list in the amount of \$41,456.19

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Arndorfer presented his report. The first order of business was to formally accept the resignation of Bryan Aitchison from the City Council. It was moved by Verbrugge and seconded by Gast to accept the resignation of Bryan Aitchison from the Britt City Council. Motion carried by unanimous vote. The appointment of Dwight Leerar to fill the vacancy will take place at the next City Council meeting on Tuesday, October 16th, 2018. The notice of intent is being published in the October 9th, 2018 edition of the Globe Gazette in accordance to the rules set forth in Section 362.3 of the *Code of Iowa*.

Next Mayor Arndorfer stated he has been asked if the City would be willing to change the zoning of the lots by the bus barn. An interested party would like to buy several of the lots and put up a big storage shed to house equipment for their business. This will require the land to be changed from Residential to Commercial. The Mayor was asked, by the interested party, to run it past the Council and see if they were open to the idea before he paid the \$100 for a Planning and Zoning meeting request. The Council discussed the possible change, but no outcome was reached. Arndorfer will contact the interested party and advise them of this outcome.

Arndorfer provided a new business update. We have been approached by a large corporation who is interested in purchasing land on the northwest corner of town (within the city limits) and using Britt as a centralized location for their corporation. They have asked if the city would be willing to pave the road that runs adjacent to the property, as it is currently a gravel road. The road in question is located half in the city limits/half in the county limits. Arndorfer spoke with several county supervisors and they stated they had been approached, in the past, about paving the road in question and feel the county would be open to sharing the cost of laying blacktop. There is currently no access to the property from Hwy 18 and Arndorfer said he felt the State might not be open to granting access off of Hwy 18 due to the curve in the highway. Council is interested in what the cost would be before making any decisions. Arndorfer stated he would bring those numbers back to the council to review. In addition to paving the road, the company would also require water and sewer to be pulled out to the property.

Finally, Arndorfer noted in the past when a police officer was acting in the capacity of intermittent chief there was an increase to their normal salary. The City Administrator was instructed to run a report to look for the pay raise of the last acting police chief before Dan Cummings was hired in August of 2015. She will report her findings to the City Council at the next meeting on October 16th, 2018.

Department heads presented their reports.

Council member Luecht introduced the following resolution entitled “Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement”. Council Member Verbrugge seconded the motion to adopt Resolution No. 27-2018 Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement.

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge and Luecht

Nays: None

The motion carried.

Council member Gast introduced the following resolution entitled “Authorizing and Providing for the Issuance and Levying a Tax to Pay the Bonds; Approval of the Tax Exemption Certificate”. Council Member Luecht seconded the motion to adopt Resolution No. 29-2018 Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Bonds; Approval of the Tax Exemption Certificate A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge and Luecht

Nays: None

The motion carried.

City Administrator Sawyer presented her report. The question of payment of V&K’s Pay Estimate No. 7 was brought to the table again. As the road has been opened and seeding/mulch barrier has been laid, and the mud run off has been controlled she requested permission to release the payment. The tree stump issue is being worked on. At this time McKinnes Excavating has been having difficulty finding someone to come grind the stumps. Drew Sweers, Project Engineer, noted that if we, the City, opted to hire someone to complete the job we would be permitted to deduct the total from the amount due in the retainage. Drew was present for questions. It was moved by Gast and seconded by Verbrugge to release payment for the pay estimate no. 7. Motion carried by unanimous vote.

Drew also mentioned that if we wanted to save some money there is an alternative to how we complete the seeding process. He stated that if we used straw in lieu of spray mulch we could save approximately \$500/acre for a total savings of \$2,750.00. The overall feeling was the use of straw could be messy if it was windy and opted to stay with the original plan and use spray mulch.

Sawyer continued on the items discussed at the last meeting. Invoices for the police vests were unable to be located. It was thought that perhaps they were purchased with a grant. After some work that was completed on the aquatic center’s Raypak boiler by WBC Mechanical, Inc out of Waterloo it was suggested we think about a maintenance agreement. At this point, we have acted reactively as opposed to proactively when checking over the boiler prior to the swim season. With the service agreement, WBC would come in and perform a thorough check of the boiler and fix any issues before we fire it up for the season. By acting proactively instead of reactively, we will fix little issues before they become bigger problems. The cost of the first year is \$2,915. The agreement mentions the price will vary slightly year over year as material prices may change. It was moved by Gast and seconded by Luecht to approve the annual routine maintenance agreement for the aquatic center’s boiler in the amount of \$2,915 offered by WBC Mechanical, Inc. from Waterloo, IA. Motion carried by unanimous vote.

Finally, Sawyer advised the Council that after our workers’ compensation audit we have received a credit to our workers’ compensation insurance policy for the fiscal year of 2018/2019 in the amount of \$2,170. The new policy rates are based on numbers from wages paid over the fiscal year of 2017/2018.

It was moved by Luecht and seconded by Gast to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/ Clerk

Ryan Lee Arndorfer, Mayor

“These minutes are as recorded by the Deputy Clerk and are subject to Council approval at the next regular meeting.”

CLAIMS REPORT - OCTOBER 2ND, 2018

VENDOR	DESCRIPTION	AMOUNT
PRITCHARD AUTO	2014/'17 POLICE EXPLORER	\$396.40
TRULSON AUTO	STREETS	\$455.11
WASTE MANAGEMENT	BRITT AQUATIC CENTER	\$173.23
IPERS	POLICE IPERS	\$7,718.32
NATIONWIDE RETIREMENT	DEFERRED COMP	\$20.00
STATE TREASURER	STATE TAXES	\$2,312.00
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$558.35
SWENSON'S HARDWARE	FD INK AND CAMERA	\$736.51
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$219.50
AFLAC	AFLAC-PRE-TAX	\$120.82
PRESTO-X-COMPANY	PEST MAINTENANCE	\$45.00
AHLERS & COONEY, P.C.	AMEND 1 TO COMM PARK	\$368.67
CARD SERVICES	DEB'S MOVING ALLOWANCE	\$1,353.67
BRITT LUMBER LLC	STREETS	\$27.00
DON'S WELDING & REPAIR	SEWAGE PLANT WORK	\$181.91
ALLIED ENS LLC	40-NETSERVICE RATE	\$115.00
COMM 1	CITY HALL	\$466.22
ARAMARK	INVENTORY MAINTENANCE	\$86.00
UHC	HEALTH-PRE-TAX	\$4,134.10
BASE	MEDICAL REIMB	\$270.02
EFTPS	FED/FICA TAX	\$4,907.20
A P CLEANING SERVICES	OFFICE CLEANING	\$370.00
BOLTON & MENK	WWTP UPGRADE-ENGINEER	\$982.50
PAYROLL CHECKS	PAYROLL CHECKS ON 09/26/2018	\$14,431.70
PAYROLL CHECKS	PAYROLL CHECKS ON 09/28/2018	\$1,006.96
	CLAIMS TOTAL	\$41,456.19