

CITY OF BRITT – BRITT IOWA – JULY 3RD, 2018

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 3rd day of July 2018. The meeting was called to order by Mayor Arndorfer, and the following Council members were:

PRESENT: Stacy Swenson, Curt Gast, Paul Verbrugge, and Chad Luecht

ABSENT: Bryan Aitchison

The Clerk presented the agenda. It was moved by Swenson and seconded by Verbrugge to approve the agenda with amendment to the first vendor name on the June 20th minutes. Change to reflect MaxYield not Trulson Auto in the claim list from 06/19/2018 meeting. Motion carried by unanimous vote.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Luecht and seconded by Swenson that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Approve Minutes of the 06/19/2018 Council Meeting
- b. Claim list in the amount of \$195,220.02
- c. Resolution 13-2018 – Naming Depositories

A roll call vote was had which was as follows:

Ayes: Swenson, Gast, Verbrugge and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Department heads presented their reports.

We have had a request from Spencer Gear to close Main Ave from 1st St N to 1st St S on the 3rd Wednesday each month beginning July 18th, 2018 through September 19th, 2018 from 5:30 p.m. – 9 p.m. for Car, Truck & Bike Night. Motion carried by unanimous vote.

Discussion on the draft of the 28E Dispatching Agreement for Hancock County. On March 22, 2018 we had a joint meeting with members from cities located in Hancock County. Some of these cities included Garner, Kleeme and Kanawa. We got together to discuss the increase in the County's increase to our dispatching fees. History of this meeting shows:

- City Administrator Randy Lansing led the meeting by reviewing the costs of Hancock County dispatching fees. The overview discussed the impacts on the cities following the County's 3-year plan to have large cities pay 50% of the Hancock County Communication Center's operating costs and the small cities would pay 15% of the operating costs. City Administrator Lansing provided the group with a handout that showed each city's population and the dispatching fees for fiscal years of 2016/2017, 2017/2018, and 2018/2019 and the effect those fees will have on each city in Hancock County. The overall increase from

FY2017 to FY2019 would be FY2017 \$18,431 to FY2018 \$27,573 to FY2019 \$44,404. The represents an increase of more than 60% from FY18 to FY19.

It was unanimous within the group that a different structure needed to be created as a majority of the cities impacted would struggle paying the fees financially. The 28E Agreement presented at the meeting requested the towns in Hancock County to pay 25% of operating expenses with the smaller cities paying less. The Council decided they would be comfortable paying up to 20% of the expenses with the breakdown to be per capita not over/under 500 population. It was moved by Swenson and seconded by Verbrugge to approve spending up to 20% for dispatching services by Hancock County. This would also include a split based on per capita not over/under the population of 500. Motion carried by unanimous vote. City Administrator Sawyer will report back to Randy Lansing, City Administrator of Garner, with the outcome of this vote.

City Administrator Sawyer presented Resolution 14-2018 amending the insurance stipend plan. Current employees who have been on the plan since inception will continue to be on the plan until the City's plan renews on 01/01/2019. At that point the stipend plan will cease to exist. These employees will also have to provide proof of coverage from the other plan and proof of financial responsibility. It was moved by Motion carried by unanimous vote.

Resolution 15-2018 was presented providing proposed wages for the FY 2018/2019. It was moved by Swenson and seconded by Luecht to approve as presented the following wages as follows:

Position	Name	Annual or Hourly rate
Police Chief	Daniel Cummings	\$25.38/hr
Patrolman	Tyler Harmon	\$21.91/hr
Patrolman	Mark Anderson	\$20.60/hr
Patrolman	Brad Hillyer	\$19.55/hr
Public Works Director	Vance Hagen	\$24.05/hr
PW Employee	Curt Smidt	\$23.14/hr
PW Employee	Justin Leerar	\$14.50/hr
PW Employee	Logan Weiland	\$14.50/hr
City Administrator/Clerk	Debra Sawyer	\$63-65k/yr (Sept/Mar)
Deputy Clerk	Darcy Eisenman	\$19.79/hr
Snow removal		\$14.00/hr
Part-time police		\$18.00/hr
Part-time office		\$10.50/hr

A roll call vote was had which was follows:

Ayes: Swenson, Gast, and Luecht

Nays: Verbrugge

The motion carried, and the resolution was approved and adopted.

Sawyer presented the new Storm Water Drainage Utility System District Creation. This will provide us with the ability to start saving for work that will need to be done to our storm water drainage system. Discussion surrounding the installation of this district took place. It was moved by Verbrugge and seconded by Swenson to approve the creation of the Storm Water Drainage Utility System District. Motion carried by unanimous vote.

Council member Verbrugge introduced Ordinance No. 501, entitled "STORMWATER MANAGEMENT AND DRAINAGE SYSTEMS UTILITY ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF BRITT, BY ADDING CHAPTER 13, "STORMWATER MANAGEMENT AND DRAINAGE SYSTEMS UTILITY". It was moved by Verbrugge and seconded by Luecht that Ordinance No. 501 now be read for the first time. A roll call vote was had

which was unanimous in favor of the motion. Ordinance No. 501 will be placed on the next Council meeting for Tuesday, July 17th, 2018 for it's second reading.

Mayor Arndorfer presented his report. He reported that he along with Vance, and Debra are meeting with Bolton & Menk to tour the wastewater treatment plant (WWTP) so the new engineers would know what infrastructure we are currently using and what would be viable to use in the upgrade process. He also informed the Council members he received an email from V&K in which they discussed additional work they had done after they were notified they were no longer the engineer on our WWTP project. With this said, the City is not responsible to pay for services rendered after notification was given so if V&K issued the City of Britt a bill for those services we are planning to reject payment as it expressly was done after they were notified in writing that we no longer required their services.

It was moved by Verbrugge and seconded by Luecht to adjourn the meeting. Motion carried by unanimous vote.

Debra R. Sawyer, City Administrator/ Clerk

Ryan Lee Arndorfer, Mayor

“These minutes are as recorded by the Deputy Clerk and are subject to Council approval at the next regular meeting.”

COUNCIL MEETING - 07/03/18 - ACCOUNTS PAYABLE ACTIVITY

VENDOR NAME	REFERENCE	TOTAL
EARL HILL	ANNUAL FEES 7/17-6/18	\$3,000.00
IOWA LEAGUE OF CITIES	MBSP DUES 2018-19	\$1,389.00
YOHN COMPANY INC	PEA ROCK	\$126.60
TRULSON AUTO	SERVICES	\$69.27
IPERS	POLICE IPERS	\$6,713.72
NATIONWIDE RETIREMENT	DEFERRED COMP	\$90.00
STATE TREASURER	STATE TAXES	\$1,969.00
BRITT FOOD CENTER	SUPPLIES	\$52.36
DELTA DENTAL OF IOWA	DNTL/VISN-PRETX	\$506.08
ELECTRIC ENGINEERING	GENERATOR MAINT CHECK	\$518.75
PETTY CASH	PETTY CASH LIBRARY	\$89.49
NORTH IOWA MEDIA GROUP	PUBLICATIONS	\$808.53
SWENSON'S HARDWARE	SUPPLIES	\$672.83
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$719.00
BROWN SUPPLY INC	PAINT/SUPPLIES	\$754.34
SANDRY FIRE SUPPLY	REPAIRS	\$31.25
AFLAC	AFLAC-PRE-TAX	\$156.12
PRESTO-X-COMPANY	PEST CONTROL'	\$45.00
CENTER POINT LARGE PRINT	LP BOOKS	\$159.42
CARD SERVICES	SUPPLIES	\$52.91
DEMCO	4EVER 50 SERIES RETURN	\$5,090.06
LINDA FRIEDOW	MILEAGE	\$105.06
MICRO MARKETING	AUDIO	\$125.77
NORTHWEST COMMUNICATIONS	WEB HOSTING	\$27.95

BRODART	BOOKS	\$745.46
GARDEN GATE	SUBSCRIPTION	\$39.00
KAM LINE HIGHWAY MARKINGS	PAINTING	\$1,166.62
BRITT LUMBER LLC	SUPPLIES	\$304.73
COUNSEL OFFICE & DOC	TONER FREIGHT CHG	\$8.05
SEBCO BOOKS	NF BOOKS	\$454.35
CASADY BROS. IMPL. INC	TRACTOR PARTS	\$116.75
ALLIED ENS LLC	MAY	\$866.67
THE LIFEGRAD STORE, INC	SWIMWEAR	\$251.10
POPULAR SCIENCE	SUBSCRIPTION	\$29.97
CENGAGE LEARNING	LP BOOKS	\$149.19
SHIELD TECHNOLOGY CORP.	SOFTWARE/SERVER	\$663.75
ARAMARK	SERVICES	\$145.60
NO IA LIBRARIES COLLABOR	BEACON ANNUAL SUPPORT	\$1,461.11
UHC	HEALTH-PRE-TAX	\$2,608.58
RNL SERVICES LLC	SERVICES	\$1,817.66
BASE	MEDICAL REIMB	\$290.02
AMAZON	CHAIRS	\$2,132.03
NORTHERN SAFETY CO. INC	SAFETY EYERWEAR/MISC	\$82.41
CLEAR LAKE MIRROR REPORTR	SUBSCRIPTION	\$65.00
STERLING COMPUTER PRODUCT	SUPPLY/ TONER	\$129.72
NAGLE SIGNS, INC.	PARK SIGNS	\$3,240.42
EFTPS	FED/FICA TAX	\$12,048.90
A P CLEANING SERVICES	CLEANING SERVICES	\$370.00
FONZIBA KOSTER	SERVICES	\$350.00
TECH SOUP	LAPTOTP	\$405.00
NOAH RIEMER	PROGRAM	\$325.00
BURTNES-LUNDGREN PLUMB	POOL SERVICE/GAS VALVE	\$1,103.42
OUTDOOR RECREATION PROD	PLAYGROUND - LIONS	\$140,577.00
	CLAIMS TOTAL	\$195,220.02