

CITY OF BRITT – BRITT IOWA – MAY 15<sup>TH</sup> , 2018

The City Council of the City of Britt, Iowa met in pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 7:00 o'clock P.M. the 15<sup>th</sup> day of May 2018. The meeting was called to order by Mayor Pro Tem Curt Gast, and the following Council members were:

PRESENT: Curt Gast, Stacy Swenson, Bryan Aitchison, and Chad Luecht (Paul Verbrugge present at 7:07 p.m.)

ABSENT: Mayor Ryan Arndorfer

The City Administrator/Clerk presented the agenda. It was moved by Luecht and seconded by Swenson to approve the agenda. Motion carried by unanimous vote.

The Mayor Pro Tem asked the Council members to state any conflicts of interest, as applicable.

It was moved by Luecht and seconded by Swenson that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- a. Minutes of the 05/01/2018 Council meeting.
- b. Claim list in the amount of \$50,356.30
- c. Renewal liquor license for Elizabeth's Pharmacy on Main - Class B Native Wine Permit (WBN)
- d. Approve engagement letter from Renner & Birchem, PC for the FY2017/2018 Audit
- e. Set date of 06/04/2018 for Multi-Jurisdictional Hazard Analysis (by Andy Buffington – Hancock County Emergency Management)
- f. Approval for Hancock County Communications to act on the City of Britt's behalf when applying for access to the State of Iowa's Interoperable Radio Network

A roll call vote was had which was as follows:

Ayes: Swenson, Aitchison, Gast, and Luecht

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

City Administrator Sawyer noted that with all the rain/snow days we had this year it's been kind of hard for the public works department to take their vacation. She requested an extension for Vance Hagen to carry forward 26.5 hours of vacation and Curt Smidt to carry forward 60.25 hours of vacation through June 30, 2018. It was moved by Swenson and seconded by Luecht to allow Curt Smidt an extension, so he may use his vacation by June 30, 2018. Motion carried by unanimous vote.

Discussion was had regarding a city-wide cleanup day and the fees associated for each load. (Costs in the past years were as follows: 2015: \$14,265.72, 2016: \$4,237.80 and in 2017: \$2,513.13). It was reported that Saturday, June 9<sup>th</sup>, 2018 has been chosen for the clean-up day. The fees charged last year are as follows: Car load: \$10, Truck load \$ 20, and Trailer load \$30. It was moved by Aitchison and seconded by Swenson to keep the fees the same as they were last year as noted above. Motion carried by unanimous vote.

[\*\* Important Information - This is for Britt residents only. Residents were required to bring a copy of their utility bill to prove residency. Items will be allowed to be dropped off at 1<sup>st</sup> Avenue SW next to the City Park on the above day only. Anyone dropping off earlier will be fined. E-waste (televisions, computers, printers, etc.) must have a tag which has to be purchased at the City Clerk's office before the scheduled pick-up day and brought to the drop off site on June 9<sup>th</sup>. The charges for E-waste are in addition to the per load price. Costs for E-waste are as follows: 19 inches or larger \$20, 18 inches or smaller \$10 (keyboards and mouse are free). **(Items that can be dropped off include:** Mattresses, Box Springs, Dressers, Tables, Empty Paint Cans, Small Roll of Carpet, Humidifiers, Chairs, Couches, Desks, Clothing, Toys, Bookcases, 2 or 3 Boards, 2 or 3 Windows, and 2 or 3 Small Doors. **Items that may not be dropped off:** Piles of Lumber, Remodeling Debris, Shingles, Sheet Rock, Batteries, Tires, Riding Lawn Mowers, Hazardous Waste, Regular Garbage, Yard Waste, Appliances and anything 6' long or longer.]

Discussion had regarding mosquito spraying in 2018. The price for this year's spraying is the same as we paid last year which is \$5,300. Sawyer was instructed to tell Mosquito Control of Iowa that Britt requests to have the spraying down in the evening hours. (Per the company we are provided with 7-10 sprays each year). It was moved by Luecht and seconded by Verbrugge to approve and schedule the mosquito spraying for 2018. Motion carried by unanimous vote.

City Administrator Sawyer informed the Council we have a full Council including the Mayor signed up for the Iowa League of Cities Small City Workshops here in Britt on June 5<sup>th</sup>, 2018. She noted she was very happy to have such a great group of individuals who are taking advantage of the educational workshops being offered them. She also noted that we are in need of scheduling a Public Works Committee (Bryan Aitchison, Paul Verbrugge, Vance Hagen & Debra Sawyer) and a Personnel and Finance Committee (Ryan Arndorfer, Curt Gast, Paul Verbrugge, & Debra Sawyer) meeting. It was determined that we would do a joint meeting on Wednesday, May 23<sup>rd</sup>, 2018 at 4 p.m.

It was moved by Verbrugge and seconded by Aitchison to adjourn the meeting. Motion carried by unanimous vote.

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Debra R. Sawyer, City Administrator/Clerk

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Curt Gast, Mayor Pro Tem

“These minutes are as recorded by the Deputy Clerk and are subject to Council approval at the next regular meeting.”

VENDOR	DESCRIPTION	AMOUNT
A P CLEANING SERVICES	CLEANING SERVICES	\$980.00
AGSOURCE LABORATORIES	TESTING SERVICES	\$1,794.00
ARAMARK	SERVICES	\$145.60
BASE	CAFETERIA MONTHLY	\$30.00
CARD SERVICES	SUPPLIES	\$555.03
COMM 1	CITY HALL	\$488.33
CRYTEEL TRUCK EQUIPMENT	CHAIN OILER KIT	\$115.00
DELTA DENTAL OF IOWA	DAN/MARK/TYLER	\$280.70
DUO-SAFETY LADDER CORP	HEAT SENSOR LABEL	\$19.70
EFTPS	FED/FICA TAX	\$5,188.90
ELECTRONIC ENGINEERING	SIREN SPEAKER	\$47.50
ERA	TESTING	\$163.83
FLEX COURT INTERNATIONAL	MULTI GAME COURT	\$20,373.60
EFTPS	FED/FICA TAX	\$2,360.49
HANCOCK CO CLERK OF COURT	GARNISHMENT	\$359.50
HYGIENIC LABORATORY	TESTING SERVICES	\$841.50
IOWA CITY/COUNTY MGMT ASO	FY19 MBSP EARLY START -DEBRA	\$120.00
IOWA LEAGUE OF CITIES	NUISANCE CLASS BOOMGARDEN	\$75.00
K & C TREE SERVICE	NUISANCE TREE 135 CENTER W	\$850.00
KIOW	PUBLISHING	\$108.34
LARRY ELWOOD		
CONSTRUCTION	SNOW PLOW BOLTS	\$12.57
MAXYIELD COOPERATIVE	DIESEL	\$179.00
MEIER PLUMBING AND HEAT	SERVICES	\$178.71
NATIONWIDE RETIREMENT	DEFERRED COMP	\$45.00
NORTH IOWA MEDIA GROUP	ADVERTISING	\$1,221.70
PETTY CASH	PETTY CASH	\$90.34

PSI	SUPPLIES	\$257.94
SWENSON'S HARDWARE	SUPPLIES	\$276.64
TRULSON AUTO	SERVICES	\$1,014.03
U S BANK	HOTEL STAY	\$106.83
U S POSTMASTER	UBILLING	\$414.60
VERIZON	PHONE	\$328.83
WASTE MANAGEMENT	WASTE SERVICES	\$11,165.09
WHITFIELD & EDDY	BACKGROUND CHECKS/ FLSA	\$168.00
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	CLAIMS TOTAL	\$50,356.30