

REQUEST FOR PROPOSAL

For
Demolition Services

For
The City of Britt
May 31, 2017

The City of Britt, Iowa is seeking professional services for a firm to remove and/or demolish structures located at 970 Hwy 18 E, Britt, Iowa.

I. REQUEST FOR PROPOSALS RESPONSE REQUIREMENTS

Submittal Deadline: 7:00 p.m. on June 20, 2017

Proposals may be submitted in person or by mail. Fax and email will not be accepted. The City will not be responsible for a submittal that is not received by the deadline. It is the submitter's responsibility to confirm the City received their submittal by the deadline.

Submittal Location: City of Britt, Iowa
PO Box 303
170 Main Ave S
Britt, IA 50423

Submittal Contact: Shell Anderson, City Administrator/Clerk
Telephone: (641) 843-4433
E-mail: brittclerk.sanderson@gmail.com

II. STATEMENT OF QUALIFICATIONS CONTENT

All firms must provide the following items with their bid proposal:

- A. A cover letter including the name of the firm, their principal location and the contact information of the primary person responsible for the project.
- B. The cover letter should express the firm's level of understanding of the project.
- C. An indication of the estimated timeline in completing the services for this project.

- D. A list of three references, including contact information, for projects the firm has completed that are of similar scope and nature.
- E. The amount of the bid divided into a separate cost for each property listed below.

III. SCOPE OF SERVICES

- A. Removal and disposal of the buildings, foundations, basement floor, basement walls and footings.
- B. Removal and disposal of any vegetation and trees as needed to complete building demolition. Trees may be left on the property to be burned by City. **Please include a separate itemized cost for the removal of the trees/shrubs surrounding the property**
- C. Removal and disposal of any concrete driveways and concrete pads on the property.
- D. Importation of clean fill dirt to backfill the footing trenches and basement excavations.
- E. Rough grading of the lots for drainage.
- F. Removal of the septic tank (if necessary).
- G. Temporary safety fencing around any area that may be dangerous when demolition activity is being completed.
- H. Asbestos has been tested and will be removed by the City prior to demolition.

The properties are described as:

1. 970 Hwy 18 E, Britt, IA
E 300' OF S 264' EXC PART CONVEYED TO STATE HWY NW SE
28 96 25
All structures excluding shed on the southwest corner of the property.

It is anticipated a contract for services will be approved by the City Council at their June 20, 2017 meeting. The successful contractor must complete the work by August 30, 2017 or 30 days after the start of the demolition, whichever comes first.

IV. GENERAL INFORMATION

- A. Responsibilities. The selected firm will be required to assume sole responsibility for the complete effort as required by this request. The selected firm will be considered the sole point of contact by the City regarding contractual matters. It is the responsibility of the firm to conduct a site visit prior to submitting a bid proposal so the firm is familiar with the condition of the properties.
- B. Rejection of Proposals. The city reserves the right to waive any informality in the bids received and to accept or reject any or all statements of qualifications.

The City shall have the authority to award contract(s) to the firm(s) that best meet the conditions and criteria established in this request for bids.

- C. Government Regulations. The successful firm shall strictly comply with all federal, state, county laws and city ordinances and regulations in any manner affecting the demolition, removal, filling and grading of the property(s).
- D. The firm will be responsible for assuring the natural gas and electric service is disconnected and capped per the requirements of the utility. The water and sanitary sewer service (if applicable) will be disconnected by the City.

V. INSURANCE REQUIREMENTS:

The selected firm shall be responsible for and indemnify and hold the City harmless against all damages to persons or property that arise from the performance of the work hereunder by the firm, firm's agents, subcontractors or employees. The firm hereby waives all rights and claims against the City, its agents and employees with respect to loss of firm's owned or rented tools or equipment.

Insurance Coverage

Minimum Limit

(1) Workers Compensation and Occupational Diseases	Statutory Limits
Employer's Liability (Coverage B):	\$100,000
(2) Comprehensive General Liability	
Bodily Injury	\$300,000/person \$1,000,000/occurrence
Property Damage (Broad Form)	\$100,000/occurrence \$1,000,000/occurrence

The following shall be included in the Comprehensive General Liability coverage:

- (a) Owner's Protective Public Liability
- (b) Completed Operations
- (c) Explosion, collapse and damage to underground utilities

The Comprehensive General Liability shall include all contractual obligations assumed by the Vendor.

- (3) Comprehensive Automobile Liability:

Bodily Injury	\$100,000/person \$500,000/occurrence
Property Damage	\$1,000,000/aggregate

The Comprehensive Automobile Liability insurance shall cover owned, non-owned and hired automobiles.

(4) Certificates of insurance evidencing compliance with the foregoing insurance requirements shall be filed with the City immediately upon acceptance of firm's proposal or contract execution and, excepting only the workers compensation coverage, shall provide that the insurance contracts will not be cancelled nor materially altered prior to 30 days after receipt of written notice by the Owner of such cancellation or alteration.

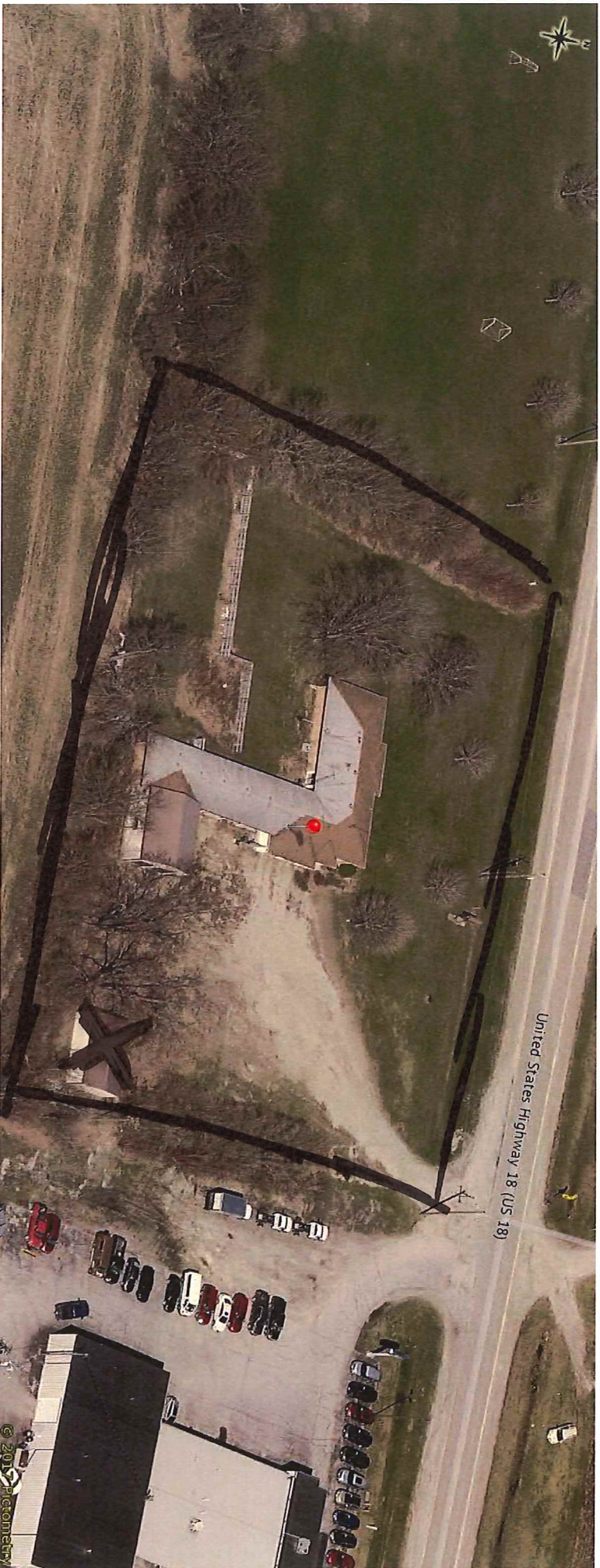
City of Britt
Old Motel, 970 Hwy 18 E
 Deconstruction Bidding Form

<u>Item Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Price</u>
1. Mobilization	LS	1	_____
2. Building Demolition & Material Sorting	LS	1	_____
3. Concrete Disposal (Walls, Floor, Footings)	LS	1	_____
4. Metal Recycling/Disposal	LS	1	_____
5. Landfill Material Disposal	LS	1	_____
6. Water & Sewer Disconnections	LS	1	_____
7. Site Security & Traffic Control	LS	1	_____
8. Site Dirt Leveling & Grading	LS	1	_____
		TOTAL	_____

Company Name & Address

Cellphone

 Contractor Signature



04/06/2017